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# Town of Arlington Massachusetts



## 1992 Annual Report

### Board of Selectmen

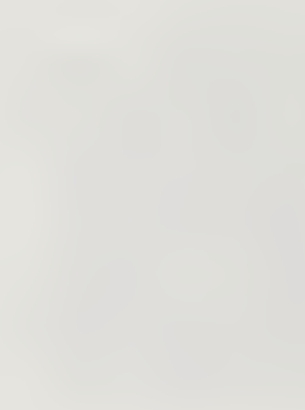
Stephen J. Gilligan, Chairman  
Kathleen Kiely Dias, Vice Chairman  
Kevin F. Greeley  
Franklin W. Hurd, Jr.  
Charles Lyons

### Town Manager

Donald R. Marquis

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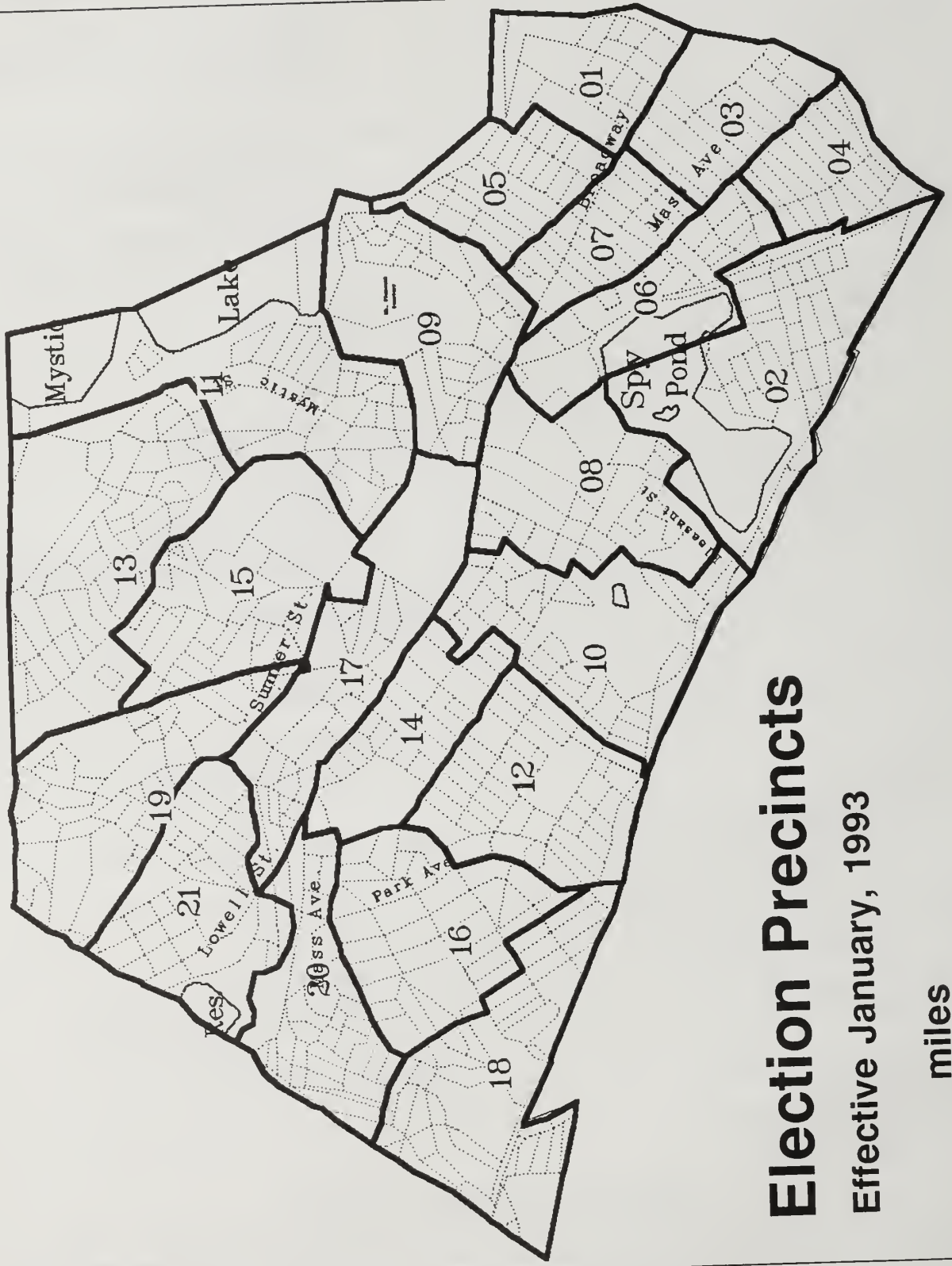
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## CREDITS/ACKNOWLEDGEMENTS

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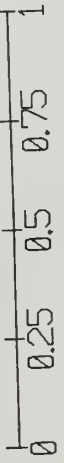
# TOWN OF ARLINGTON Massachusetts



## Election Precincts

Effective January, 1993

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## Board of Selectmen

It is a pleasure to report on the activities of the Board of Selectmen for the year 1992. The Board undertook several major projects during the year and participated in many more.

## Board Reorganization

On April 15, 1992 the Board of Selectmen elected Stephen J. Gilligan as Chairman and Kathleen Kiely Dias as Vice Chairman. Kevin F. Greeley was reelected for his second three year term at the Annual Town Election.

## Board of Selectmen Projects

The Board undertook several major projects during the year. These projects included reviewing and restructuring the water/sewer rate methodology, revisions to the Regulations of Hackney Carriages and Vehicles for Hire, adoption of Residential Handicap Parking Zone Regulations, and Precinct Redistricting.

The Board of Selectmen recognized that water and sewer charges were becoming increasingly burdensome due to the escalating costs of providing water and sewer services, the cleanup of Boston Harbor, and the rehabilitation of the town infrastructure. The Board took several steps to assist the Arlington ratepayer. First, the Board asked Senator Havern to file legislation which would require that the State pay its fair share of the Boston Harbor cleanup. The Board also requested similar legislation on the Federal level and supported legislation which would make water and sewer payments tax deductible. Secondly, the Board reviewed the methodology used to charge ratepayers. The Town had been billing ratepayers a minimum charge and then charging for each one hundred cubic foot above the minimum. This methodology did not encourage conservation and penalized those households which used below the minimum, such as the elderly. The town consequently hired the firm of



*Board of Selectmen (left to right), Kathleen Kiely Dias, Vice Chairman; Kevin F. Greeley, Stephen J. Gilligan, Chairman; Charles Lyons, and Franklin W. Hurd, Jr..*

KPMG Peat Marwick, Management Consultants, to review the rate structure and billing methods. The consultant was instructed to develop a billing methodology that would recover the full cost of providing services, encourage water conservation, and provide a more equitable rate structure. Their recommendation, which was adopted by the Board, was to charge each consumer a "customer component" and a "consumption charge". The customer component is a flat rate which is charged to each customer whether they use any water or not. In essence it is the cost of overhead. The consumption charge is a two step ascending block water rate system where the cost per unit increases with increased consumption. This methodology should promote conservation of water. The sewer rate is a flat rate based on metered water consumption. Finally, the consultant recommended that the Board change the billing frequency from semi-annually to quarterly billing. This should assist ratepayers by making each billing cycle shorter and therefore the bill smaller and easier to pay. This rate methodology goes into effect on July 1, 1993.

In response to State and Federal

requirements, the Board reviewed and revised the town's voting precincts. The Board was required to balance the population in all precincts using the 1990 Federal census figures and to create boundaries which conformed to the federal census block boundaries. The Board originally recommended that the town reduce the number of precincts to twelve from twenty-one. This would have saved the town approximately \$30,000 by reducing the number of polling places and election workers. However, after a public hearing and presentation before Town Meeting, it was determined that the Town should remain with the existing twenty-one precincts. On December 7, 1992, after revision of the precinct lines, a public hearing, and review by the State Local Election Districts Review Commission, the Board voted to adopt new precinct lines. The revision was approved by the State Local Election Districts Review Commission and became effective on January 1, 1993. Included in this report is a copy of the new precinct boundaries. The Board extends its thanks to Kevin O'Brien, Assistant Director, Planning and Community Development for the extensive work he did on the precinct redistricting.

# EXECUTIVE SERVICES

Working with the taxi companies currently licensed in the Town, the Board rewrote the rules and regulations governing the operations of taxis and vehicles for hire within the town. The regulations had not been revised since January 1, 1955. The changes in the regulations were mainly to revise some of the outdated language, to bring the geographic location of the taxi cab stands up to date and to revise the fee schedule. The revised regulations were effective on January 1, 1992.

The Board had been faced with several requests by residents for the designation of handicapped parking spaces in residential areas. In response to this, the Board developed regulations which will guide them in making decisions on where to place handicapped parking spaces in residential areas. The Board was concerned with the utilization of the parking space by any vehicle with a handicapped license plate, not just the resident; and the vehicle being allowed to park overnight.

The Board reviewed its licenses and fee structure during 1992. One of the changes made was to eliminate the "processing" of license applications. An applicant can now submit a request for a license with it automatically processed to the various departments for comment. When the applicant appears before the Board of Selectmen all of the conditions and comments of the various town departments are before them for consideration in the approval of the license. This saves considerable time for the applicant who previously had to appear before the Board twice.

They also reviewed and revised several of the fees charged for licenses and permits. All Alcohol Beverage License fees were increased from \$600 for Clubs to \$700, and from \$2,500 for restaurants to \$3,000. The Board, in an effort to encourage responsible serving of alcohol, gives a \$400 rebate to any licensee whose manager completes a T.I.P.S. program.

The Selectmen's office is also responsible for all of the Town, State and Federal Elections. During 1992

there were four elections: town election, state primary, federal primary, and state and federal election. Results of these elections can be found in the Legislative section of this report.

## Awards

The Board of Selectmen named Arthur Johnson as the first recipient of the Joseph P. Greeley Governmental Service Award. This award is presented to a town employee with twenty-five or more years of service for outstanding service to the Town of Arlington. Mr. Johnson, who has worked for the Town for 29 years, is the Director of Human Resources and Chairman of the Arlington Assistance Committee. The Board named Robert B. Walsh as recipient of the Arthur D. Saul Award. This award is presented to an outstanding citizen who performs a notable act or service to their neighbors, to their townspeople, or to their community. Mr. Walsh served on the Board of Selectmen for 16 years.

## Town Projects

In 1992, the Town undertook several programs under the direction of the Board of Selectmen.

The Arlington Fair Housing Committee held the first "First Time Home Buyers Fair". The Fair provided information from lenders, attorneys, and real estate agents on purchasing a home.

The Boston Edison Company conducted an Energy Fitness Program in Arlington. This program was designed to assist residents in targeted low income and elderly areas by installing energy saving devices such as water reduction devices, energy efficient light bulbs, and wrapping the boiler. Residents in other areas of town could purchase these devices for reduced rates. The program assisted over 3,000 residents in Arlington.

The Town began long awaited improvements to the Spy Pond Recreation area by Pond Lane and Linwood Street. Funded through the

Community Development Block Grant Program, the Town received bids to design and construct Phase I improvements to the play area, and parking at Spy Pond. The Board looks forward to these and future improvements in the area.

During 1991, the Federal government passed legislation which required the Town to pay Social Security Taxes for all employees who were not eligible for the Town's or teacher's retirement system. This includes most of the part-time and seasonal employees. The cost to the Town for its matching share of social security taxes was close to \$100,000. As an option to this, the Board of Selectmen voted to require those employees to join Aetna's Deferred Compensation Plan. This saved the Town the matching share of social security taxes. The plan also allows the employee the option of receiving the money upon leaving the employ of the Town.

After many years of planning, and awaiting a \$3.3 million grant from the State, the Town broke ground on the \$6.7 million addition to the Robbins Memorial Library on January 25, 1992. This addition will double the existing library space and vastly improve the existing library facility.

The Chairman of the Board of Selectmen kicked off "Operation Water Sense" in conjunction with the Massachusetts Water Resources Authority, by having residents view, through cable television, the installation of water saving devices in Arlington homes. These devices are provided free to all Arlington households.

## Committee Representation

The Board members serve on numerous committees throughout the year. Among the committees which members served on were: the Arlington Assistance Committee, Arlington Committee on Disability, Vision 2020, Arlington Fair Housing Advisory Committee, Middlesex County Advisory Board, Land Bank Committee, Health

Care Task Force, Personnel Incentive Task Force, Audit Advisory Board, Veterans' Hall of Honor Committee, Budget and Revenue Task Force, and the School Facility Assessment Committee. Board members also are members of the Middlesex County Selectmen's Association, and the National League of Cities.

## Town Day

This year Arlington Town Day was held on October 3, 1993 in conjunction with the dedication of the Minuteman Trail. The Board congratulates the committee, and in particular its chairman, Charles Pappas, for another successful celebration. The Town was honored at this year's Town Day by two events. First, the Minuteman Trail was formally dedicated and received the honor of being the 500th Rail-to-Trail. The Minuteman Trail, which will run twelve miles from the Alewife MBTA Station to Bedford, is the abandoned rail track of the Boston-Maine Railroad. It is the 500th railroad track in the United States to be refurbished for use as a trail. Donald R. Marquis, Town Manager and Alan McClennen, Director of Planning and Community Development, are commended for their outstanding efforts in planning and implementing the Minuteman Trail. Secondly, representatives from Arlington's Sister City in Japan, Nagaokakyo, were present for Town Day and met with the Chairman and Vice-Chairman of the Board of Selectmen.

## Board of Selectmen's Office

The Board was afforded the opportunity to review its office organization during 1992. Mr. Frederick Pitcher, Executive Secretary, retired after 22 years of service. Mr. Pitcher's retirement gave the Board the opportunity to review the current office organization and make changes to streamline operations. The Board appointed, on a part-time basis, the

Assistant Town Manager, Nancy T. Galkowski, to assume the duties of the Executive Secretary. Through this organization of duties, the Board saved the Town over \$30,000 in salary and benefits.

The Board reappointed the Town Manager, Donald R. Marquis, to another three year term to expire on October 31, 1995. The Board commended Mr. Marquis for his twenty-six years of outstanding service to the Board and the community.

The Board looks forward to continuing its service to the community in 1993.

# EXECUTIVE SERVICES

## Town Manager

It is a privilege once again to report on the activities of all town departments for the year ending December 31, 1992. We urge the citizens of Arlington to take this opportunity to peruse this Annual Report and review in detail the functions and duties of our town government. It is the intent of this report to bring to your attention some of the most important developments of the past year. For detailed information regarding departmental activities, we refer you to the respective department reports.

There are two projects which finally came to fruition this year which occupied a lot of our time. The beginning of the construction of the Robbins Library renovation and addition and the Minuteman Trail. There were many instances when we thought those projects would never come to pass. I am very pleased to report, however, that we were able to convince the state to release the grant for the Robbins Library. We also got the green light on the Minuteman Trail, which is fully funded by the state.

The Town Meeting authorized the borrowing of up to \$6.7 million for the library project back in 1987 with the proviso that we would secure a matching grant from the state. We have been able to secure the state grant in the amount of \$3.3 million. The official ground breaking and ribbon cutting took place January 25, 1992 and construction began the following week. Bringing this project to where it is today was the result of much work on the part of many people. We believe all the citizens of Arlington will be very pleased and proud of the building addition and renovation and it will represent a very important asset to the town of Arlington. I am extremely pleased that we were able to move that project forward.

As mentioned above, the second project which occupied much of our time was the Minuteman Trail which runs from Alewife Station to Bedford, a

twelve mile path along the B&M railroad right-of-way. It was extremely frustrating working with the B&M, the MBTA and Interstate Commerce Commission (ICC) in Washington attempting to coordinate all efforts and get all the approvals necessary to finally start this very important project. The Town was designated the 500th Rails-to-Trails in America and received an award during the ribbon cutting ceremony on October 3. The completion of the Minuteman Trail is scheduled for June 30, 1993. By removing those ugly, unused railroad tracks, which literally fell apart in the last twenty years, we united the town with a beautiful trail connecting most of our major parks and playgrounds. Citizens are able to use the trail to bike or walk to the MBTA Alewife Station or simply walk, jog, or cross country ski. This trail will include benches at appropriate locations, important historical markers, flower gardens, etc. We believe this unique project will be a tremendous asset to the town.

Enhanced 911 has been talked about in Massachusetts for many years. Finally, on December 11, 1990, the Governor signed into law legislation to implement E-911 throughout the state. The funding for E-911 is generated by charges assessed for exceeding the minimum number of calls allowed to directory assistance. Arlington has been ready for this vital service from the start. Having the caller's name and address appear on our police/fire monitor at our Community Safety Central Communication Center could save lives.

For over two years I have been pressing hard to get E-911 implemented in Arlington. We have hosted two regional meetings at our Community Safety building to try to expedite the process. It has been very discouraging and frustrating. I hope that Arlington will be able to provide the impetus and catalyst to move ahead more quickly with the installation of E-911.

The Town embarked on a new effort to beautify many town areas and the

Center. With federal funds and the help of many local banks, we landscaped many small parks, traffic islands, and squares. We were very encouraged to see that several neighborhood groups want to get together to also beautify their neighborhoods. We intend to expand our beautification efforts in 1993.

Arlington's Vision 2020 is making great progress. With the help of many citizens, we have stated broad goals for Arlington - reflecting where we are today and where we wish to be in the years ahead. They represent the Town's aspirations, our vision, and ambitious targets for the Town's future. For over two years, the Steering Committee, consisting of elected and appointed officials, and more recently the Standing Committees, consisting of many citizens, have created a vision of the future - a clear and compelling guide as we enter the 21st century. This vision is recorded in nine articles as what we see as our common purpose. Over the next few months, public meetings and citizen task forces will develop the specific strategies and plans necessary to make Vision 2020 a reality. In addition, this year we plan to not only report our progress to the Town Meeting, but to recommend that we change the Town Manager Act to ensure that this process is continued in the years ahead.

The Town submitted an application and received a state grant in the amount of sixty-thousand dollars to work with the towns of Andover and Danvers to establish a Total Quality Management process in the three towns. Several private companies have agreed to help Arlington and the other two communities to establish this process. We expect the work to start in early 1993. TQM is a long-range process which takes several years to implement, but we all feel that the results could be very beneficial to the Town. We also feel that since President Clinton and Governor Weld subscribe to TQM, the Town of Arlington will have a good opportunity to receive more federal and state grants to keep this process going in the years ahead. The ultimate goal is to

improve the delivery service to the citizens and taxpayers in the three communities.

The town, along with twenty-two other communities, has been part of NESWC since 1985. The reason for joining NESWC was to have a place to dispose of our refuse that made sense economically as well as environmentally. We were told by the state in the early 1980's that it would begin to close all sanitary landfills, including the one in which the town was dumping. We were also told at that time that because this plant would be selling energy to electric companies, our tipping fees most likely would not go beyond twenty dollars per ton. In 1992, disposal costs went as high as ninety-nine dollars per ton. In addition, two years ago, MRI, the company that runs the plant, sued the NESWC communities for seventy-five million dollars. A binding arbitration decision was rendered awarding MRI a total of eighteen million dollars in damages. The communities have had to immediately pay seven million dollars of that award and the balance will be paid in the next thirteen years. It is clear that the purpose for which we joined NESWC was not achieved. The one bright area regarding NESWC in the past year is that we have been able to start the refinancing of one hundred ninety-five million dollars, and because the rates are expected to be a lot lower than when we borrowed this money in 1985, we will be saving approximately thirty million dollars by refinancing now.

It is clear that the NESWC communities need to prepare a plan of action regarding MRI. I have organized a group of town managers and begun to meet regularly to discuss such a plan. We need to increase revenues from energy sales to New England Power and to demand that the state close unapproved landfills so we can begin to get more refuse to fill our plant. Finally, because of recycling and the downturn in the economy, much less refuse is being generated for our plant. The contract prepared by the state in 1985, has a put or pay and penalty



*Donald R. Marquis, Town Manager*

provision, we are now forced to pay for refuse that we are not taking to the plant because of recycling and a slow economy. Overall, we need to take a close look at our existing contract with the view of changing the terms and ultimately reducing our tipping fees. I expect to be spending a lot of my time in 1993 attempting to achieve all of the above.

As I am writing this report the legislature is beginning debate on "education reform". I have great reservations about this so-called reform bill. It appears that more money will be spent with little or no reform in return. In addition, I am very concerned about the mandates which will require all cities and towns to automatically increase school budgets. This will mean that other town departments and services will suffer. Obviously, if we are forced to spend additional money in the school budget, it will leave that much less for police, fire, and public works.

The Town was not successful in its collective bargaining effort with the eight unions and employee groups with which we negotiate. We made several attempts to get the various unions to agree with our offers without success. It appears that we will have to declare an impasse with our various unions and ask

for state fact finding in the hopes that some areas of agreement can be found. It has been very difficult to convince town employees that the Town cannot afford the level of increase which was given to the teachers by the School Committee. This has been the biggest reason why we have not been able to settle with our unions. The Town, as a whole, cannot give some employees twice as much as we can offer other employees. Unless the Town Meeting is given the authority to approve all collective bargaining agreements for all town and school employees, the Town will continue to have major labor problems with the employees on the town side.

The big story of the year continues to be the lack of funds available to the town. It has been 12 years since Proposition 2 1/2 was passed. Over those 12 years the town has seen considerable cuts in services and changes in service delivery. In Fiscal Year 1981, we raised \$31.6 million in property taxes. In Fiscal Year 1993 our tax levy was \$40.6 million. This is a 28.8% increase in 12 years or approximately a 2.4% increase per year. So, even with the override in 1990 of \$2.5 million, the overall increase has been moderate. During that time we have suffered considerable reductions in federal and state revenue sharing with the most significant cuts on the state level. Incredibly, the Governor and the Legislature continue to ignore Question 5 which was passed two years ago by the voters by a margin of 57% to 43%. This mandate by 1.2 million voters on the statewide ballot should have provided Arlington and other cities and towns with substantially more local aid. Instead, the Town was cut approximately \$6 million in three years. To offset many of these losses we have cut services to the bare bones, increased local receipts, and established enterprise funds to shift the financial burden to the service utilizer.

The Governor and legislature cannot continue to ignore local government any longer. As a state, we must make sure

## EXECUTIVE SERVICES

that local governments receive their fair share of the state resources. When Proposition 2 1/2 was passed, the intent was to gradually reduce the property tax, begin to reduce spending at the state level, and have the state more equitably share its financial resources with the cities and towns. This has not happened.

After six years in my office, Teresa DeBenedictis left to become Acting Director of Properties and Natural Resources when Mike Wright retired in July. Craig Blais joined my staff in October to replace Teresa. He brings with him six years of state experience.

### Town Report Wins Award Again

Finally, we are again proud to announce that the 1991 Annual Report, published in 1992, won second place in the Massachusetts Municipal Association Annual Report Contest. Arlington has won first place in that state contest for ten out of the last sixteen years and second place for the remaining six years. We congratulate all participants in the publication of this document, particularly Nancy Galkowski and Teresa DeBenedictis from my office.



*Minuteman Trail Dedication, October 3, 1992. Pictured: (left to right) Commissioner Peter Webber, Department of Environmental Management; Stephen J. Gilligan, Chairman, Board of Selectmen; Kathleen Kiely Dias, Vice-Chairman, Board of Selectmen; Senator Robert Havern; Representative James Marzilli; Richard E. Taylor, Secretary, Executive Office of Transportation & Construction; Alan McClennen, Jr., Director, Planning & Community Development; Edward T. M. Tsoi, Redevelopment Board; Donald R. Marquis, Town Manager; William A. Fitzmaurice, Redevelopment Board; David Burwell, President, Rails to Trails Conservancy; and Joseph Piantedosi, Town of Bedford Board of Selectmen.*



Vision 2020 is now entering its third year and continues to be a bold process for improving the quality of life in the Town of Arlington. To date, some 1,400 citizens have participated in the process of visioning, identifying, clarifying and setting goals around those issues of value to all who reside, visit, and work in Arlington.

Town employees, elected and appointed officials, members of boards and commissions, the business community, residents, Town Meeting members have all contributed in some way to evaluating how Arlington has performed over the years and how it would like to function in the future. An ambitious project, Vision 2020 has now formulated goals around the "Articles of Our Common Purpose" presented to all Arlington residents in January, 1992. These goal statements, and the process of developing the strategies and actions to achieve and sustain them now and well into the next century, have been the principal focus of Vision 2020 for 1992.

Vision 2020 has been guided by a dedicated Steering and Planning Committee with the assistance of Consultant Cavas Gobhai & Associates. Building on the fifteen months of initial exploration, Arlington's Visioning project has progressed steadily.

Noteworthy for 1992 are the following:

- Vision 2020 "Articles of Our Common Purpose" (goals) were sent to all residents for their comments and participation.
- Public Hearings were held in February and March to receive comment about the whole Vision

2020 project and the "Articles". The issues of Education, Environment and Fiscal Resources evoked the most interest. Business was added as an area of concern.

- Task Groups were formed around the "Articles": Citizens and Community Service, Diversity, Education, Environment, Culture and Recreation, Communication, Fiscal Resources, and Business. The Governance Task Group was initiated in July.
- Leaders from the Steering and Planning Committee and the Task Groups were trained to focus in a positive manner on a process for clarifying goals, establishing strategies, and carrying out actions for both long and short range steps towards reaching these goals.
- Task Groups met intensively during April and March to formulate strategies and actions around the areas of each goal statement.
- On June 8th the Town Meeting received the Vision 2020 report from the Task Groups and the Steering and Planning Committee which outlined a progress statement.
- On June 8th the Town Meeting unanimously approved the establishment of a Vision 2020 Standing Committee to oversee the progress and implementation of the Vision 2020 goals; to ensure the continuation of the long range planning process; to create, implement, monitor and review methods for open and Townwide public participation in the Vision 2020 process; and to report to Town Meeting each year.
- The closing of the 1992 Annual Town Meeting marked the end of the original Vision 2020 Steering and Planning Committee. Vision 2020 is grateful to the members of this Committee whose sustained efforts launched Arlington's long range planning process: Janice Bakey, Bill Berkowitz, John Bilafer, Douglas Delaney, Walter Devine,

John Deyst, Jr., Barry Faulkner, Katharine Fennelly, Stephen Gilligan, Kevin Greeley, Jane Howard, Charles Lyons, Donald Marquis, Alan McClennen, Jr., Robert O'Neill, Ralph Sexton, Carolyn Simmons, Barbara Thornton, Martin Thrope, and John L. Worden, III.

- The Standing Committee formed, elected officers and continued to refine the goals and establish the methods to accomplish their charge from Town Meeting.
- On Town Day, October 3rd Vision 2020 distributed brochures on each Task Group and introduced its logo. Vision 2020 communicated Article Goal Statements in a large display.
- The Business and Economic Development Task Group, in conjunction with the Chamber of Commerce, initiated dialogue to assure that the strategy of promoting buying and selling in Arlington to Arlington will also include Town bidding practices.

The Standing Committee sees the need for the following actions which will be brought to the 1993 Annual Town Meeting:

- Town Meeting Acceptance of the Vision 2020 Goals.
- Amending the Town Manager Act to ensure that Town actions are consistent with Vision 2020 goals.
- Establishment of a Cultural Commission.
- Creation of a Human Rights Commission.

As 1992 came to an end, the Standing Committee again prepared to greet Arlington with its "Vision 2020 Report to the Arlington Community". This report features news from the Task Groups, goal statements, and plans for the future. Each recipient is asked to comment and participate in some way or join the Vision 2020 effort.

Vision 2020 is grateful to all who have participated in and continue to contribute to this broad effort to bring all aspects of town life together to identify, clarify, and plan around those

## EXECUTIVE SERVICES

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areas which declare Arlington's value and identity.

The Vision 2020 Standing Committee: Janice Bakey, Sheri Baron, William Berkowitz, Forrest Buzan, Gerard Cronin, John Deyst, Jr., Christine Deshler, Walter Devine, Katherine Freeze, Stephen Gilligan, Jane Howard, Mary Johnston Turner, Glenn Koenig, Patricia Lieberman, Glenn Litton, Donald Marquis, Alan McClennen, Jr., Susan Papanek McHugh, William Shea, William Sovie, Martin Thrope, John L. Worden, III.



*Some members of the Vision 2020 Standing Committee. Pictured: (seated left to right) Christine Deshler, Katherine Freeze, Jane Howard, Co-Chairman; and Janice Bakey. Standing (left to right): Gerard Cronin, Bill Berkowitz, Sheri Baron, Secretary; Glenn Koenig, John Deyst, Jr., Forrest Buzan, Patricia Lieberman, Stephen Gilligan, Martin Thrope, Allen Riedy, John L. Worden, III, and William Sovie.*

## Purchasing

The town's purchasing and procurement practices for contracting were substantially modified with the passage of the Uniform Procurement Act, Chapter 30B, MGL, in May of 1990.

The purposes of the Act are as follows:

- To simplify, clarify, and modernize the laws governing procurement by municipalities, districts, counties, and local authorities;
- To make as consistent as possible the procurement laws regulating jurisdictions covered by Chapter 30B;
- To increase public confidence in procedures followed in public procurement;
- To ensure the fair and equitable treatment of all persons who offer to provide supplies and services to jurisdictions covered by Chapter 30B;
- To provide increased economy in procurement activities and to maximize to the fullest extent practicable the purchasing value of public funds;
- To foster effective broad-based competition within the free enterprise system; and
- To provide safeguards for the maintenance of a procurement system of quality and integrity.

The following are the Town of Arlington's purchasing guidelines for informational purposes:

All Invitation for Bids and Request for Proposals are advertised in the Arlington Advocate when the amount of the contract is estimated to be \$10,000.00 or more. Also, All Invitation for Bids and Request for Proposals are posted on the bulletin board at the Purchasing Department located in the Town Hall Annex.

All Invitation for Bids and Request for Proposals are advertised in the Central Register when the amount of the contract is estimated to be \$25,000 or more. This is a weekly publication published by the Secretary of State Office and is available by paid subscription. A copy is also available in

the Robbins Library.

On all purchases from \$501 to \$9,999 for services and supplies at least three quotations are required. On all purchases up to \$500 best business judgement is used.

The town encourages local businesses who may want the opportunity to offer supplies and services to the town to contact the various town departments and request that their company be contacted for quotations.

The town is obligated by law to purchase from the lowest responsible and responsive bidder.

The town, as always, is committed to the absolute integrity of the purchasing functions.

## Personnel Department

This year the Personnel Department has achieved one of its major goals, the computerization of its records. Computerization will allow the Department to analyze Personnel transactions including sick leave utilization, hiring and vacancy rates, and required salary adjustments. Continuing work on data entry will include entering employment history data, EEO-4 Federal reports and longevity tables. Reaching this goal marks a major step toward increasing the efficiency of the Personnel Department operations.

During 1992, the department worked with other Town Departments including Public Works, Properties & Natural Resources and Community Safety to fill certain vacancies. Public Works and Properties hired individuals to fill openings for motor equipment operators, laborers and custodians. Community Safety was able to fill vacancies for police officer and firefighter positions. The Personnel Department also processed a total of 155 applications for winter and summer seasonal employment.

The Town's newly formed Personnel Incentive Task Force began meeting this year. The task force consists of school and town officials, and members of the personnel board and finance committee.

The article formulating the task force charges it with assessing the current Town benefits and compensation plan and recommending changes that will benefit both the Town and its employees.

Over the course of the year, the task force agreed to study and introduce a merit compensation plan for all employees. The intent of the plan is to streamline communication between managers and employees and recognize employee performance. To assist with its design and implementation, the Task Force is using the consulting services of the Massachusetts Municipal Association, (MMA). With the guidance of the MMA, Task Force members and union officials met regularly in the fall to develop a plan. All parties are concerned with introducing an equitable system and the Task Force will present its findings and recommendations to this year's annual Town meeting.

As provided by the Town By-Laws, twenty one employees in thirteen job classifications requested reclassification of their positions in the Fall of 1992. The personnel director studied the requests and recommended three upgrades. Thirteen appeals are currently being studied by the Personnel Board. The Board hears and rules on appeals to decisions made by the personnel director. It is comprised of three personnel practitioners not employed by the Town. As part of the appeal process the Personnel Board consults with the director and meets individually with each appellant. All recommendations for reclassification are subject to the approval of the 1993 Town Meeting.

## Affirmative Action

This year, the Affirmative Action Advisory Committee (AAAC) and the Affirmative Action Officer (AAO) continue to hold regular monthly meetings. Their major focus has been to monitor the Robbins Library Construction Project to ensure

# CENTRAL MANAGEMENT SERVICES

mandated compliance with minority and women hiring. The committee has worked closely with the Library Director in consultation with the Town's Permanent Building Committee to ensure a good faith effort on behalf of the contractor's ability to meet hiring objectives. The committee will have similar involvement with the Spy Pond Park Improvement Project slated to begin in 1993.

The committee also worked in the area of hate crimes with the Police Department. Captain Paul Coughlin from the Police Department met with the committee to explain reporting procedures. He also described police department training requirements. The committee has agreed to continue working with the Police Department to encourage known hate crime victims to report incidents. This cooperation will assist the police department in identifying and investigating such crimes and to apprehend perpetrators.

One of the larger projects the committee completed this year was a training manual for managers on the 1990 Americans With Disabilities Act (ADA). The ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. ADA also outlaws discrimination against individuals with disabilities in state and local government services and public accommodations. The manual prepared by the AAAC explains the law and its applications. It will be used as part of a training program on ADA for town managers and supervisors.

The AAAC also continued its efforts to recruit new committee members. Special outreach was done by advertising in the Arlington Advocate and through the League of Women Voters. In April, Attorney Patricia Garrity was appointed to the committee making a new total of eight members.

Anyone interested in obtaining information about the committee may contact the Affirmative Action Office at Town Hall. Also, a brochure prepared by the AAAC outlining its role is now available through the Affirmative Action

Office.

## Fair Housing

During 1992 the members of the Arlington Fair Housing Advisory Committee (AFHAC) engaged in a broad array of activities to promote the appreciation of citizen diversity while implementing programs and activities to further Fair Housing opportunities in Arlington.

The Arlington Fair Housing Office is a resource for home seekers, landlords, and realtors with housing related concerns. In 1993, the committee plans to continue it's close relationship to other departments and groups that share this common goal.

The second annual logo design contest was held during the spring and involved the students and faculty of the High School's Art Department. The committee sponsored an event to design a logo using the theme of "Embracing Difference". Over sixty designs were submitted. Four judges, Nick Minton, chairperson of the Arlington Fair Housing Advisory Committee, Eva

Cook, Executive Director of The Arlington Center For The Arts, Nancy Crasco Artist and Teacher and Deborah Chang, Fair Housing Director made the final selection of the winner and two designs received honorable mention. The following Arlington High students were given awards at a selectmen's meeting; Ellen Takata, winner, and Miki Inchi and Ryan O'Connor for Honorable Mention. The winner's design was printed on 200 tee shirts and distributed at Town Day via a "Free Raffle". The design was very attractive and the Fair Housing Office received great reviews from visitors and winners of the Town Day tee shirts. April was National Fair Housing Month and the Arlington Fair Housing Advisory Committee hosted it's annual public forum. The Committee presented a topic relevant to civil rights and community life which could have an effect upon equal access to housing. In past years, some forum topics covered Fair Housing laws, affordable housing, education, and community diversity. In response to a growing number of hate groups in the United States as well as



Cambridge Savings Bank Officers and Town Officials at Whittemore Park. Pictured left to right: Cambridge Savings Bank: Dana Kenyon, Manager, Arlington Center Office; Lynn E. Chase, Executive Vice President; and James P. Ingram, President; Town of Arlington: Teresa H. DeBenedictis, Acting Director, Properties and Natural Resources; Donald R. Marquis, Town Manager; and Deborah Chang, Fair Housing Director, Beautification Coordinator.

## Legal Department

The major objective of this office is to advise all town boards and officials about their legal responsibilities and prerogatives. The Town Counsel also represents the town and its agencies and officers both in courts of various jurisdiction as well as state administrative agencies such as the Civil Service Commission, the Labor Relations Commission, and the Massachusetts Commission Against Discrimination.

In 1992 eighteen new tort claims were brought against the town for alleged defects in public ways and other alleged tortious acts or omissions to act by town employees. The total amount of court judgments rendered against the town continued to be very low as compared to communities of comparable size.

As a corporation, the town is constantly involved in contractual and other legal arrangements with public and private agencies in the purchase of properties and materials, the rendering of services, and awarding of grants. The Town Counsel prepares many applications, contracts, leases, deeds and other legal instruments concerning these matters. In 1992 this department approved, examined, or prepared 121 contracts, together with bonds, corporate votes, and insurance certificates relating to contracts.

The Town Counsel's responsibility as the bargaining agent in collective bargaining with six employee unions is most time consuming. These duties include supervision of negotiations, contract administration, and grievance resolution arbitrations.

## Workers' Compensation

The objective of this department is to foster a safe work environment and to get injured workers timely, quality care and back to productive employment. During 1992, the department worked to implement the Reform Acts of 1991, aimed at controlling the escalating costs associated with the Workers'

Compensation Law of 1985. The new law legislated both procedural and administrative reforms as well as cuts in benefits to injured workers. This department implemented all procedural changes engendered by the new bill in a timely fashion. The department now juggles three separate statutes in its efforts to provide workers' compensation benefits to Town employees.

The impact of the new bill upon the Town is still being assessed. While it appears some savings will be realized through cuts in weekly compensation rates, medical costs continue to rise. In an effort to contain escalating medical costs, this department has continued to practice sound medical management practices such as preadmission certification, case management and claims reviews.

The department also continues to promote safety as a first line of defense against claims-related costs by reducing injuries. As always, efforts to control costs must be consistent with the basic objectives of the workers' compensation system. The system must continue to protect workers from economic consequences of injury, create incentives for safe work environments, encourage a return-to-work attitude and limit employer liability so that costs are reasonably predictable.

## Telecommunications

Last year the telecommunications department embarked on two specific projects.

The first project was to reorganize and coordinate the telephone fire alarm cabling system. As a result of this reorganization, voice and data communications were established between the town's PBX, Fire Services at Community Safety Building, and the three fire stations. This resulted in a savings of approximately five hundred dollars per month.

The second project was to install an Intellipath Centrex System for off-premise locations. This will result in cost savings and allow the public the

recent legislation and procedures to report both crimes and incidents, the committee planned this year's forum around the issues of hate crimes. The speakers presented information regarding consequences of the crime to the victims and the penalties to the perpetrators. The presenters were District Attorney Tom Reilly of Middlesex County and Boston Police Lieutenant-Detective William Johnston. Both speakers had extensive experience in civil rights and discrimination issues. At the Forum the speakers enlightened local citizens on the ever growing problem of hate crimes and the impact on individuals and communities. Both speakers focused on specific's on how to curtail such activity.

In 1992 the committee recognized a local citizen who promotes fair housing and has a greater understanding of differences. At the 1992 public forum, Frank Donnelly, was honored with a plaque for his long commitment to persons with developmental disabilities and for the success of a supported group home in Arlington. Frank has received The President's Outstanding Citizen Award twice. The committee saw fit to grant similar recognition for his efforts in his hometown of Arlington.

Additionally, the Fair Housing Director and a sub-committee of the AFHAC met on a monthly basis with local bankers in accordance with the Community Reinvestment Act. In preparation for the dedication of the Minuteman Trailway, the Director worked with the numerous businesses on the town-wide beautification project. The following businesses participated in this project; Pioneer Financial, Medford Savings Bank, BayBank, Central Cooperative Bank, Boston Five Cents Savings Bank, Cambridge Savings Bank, Ivers & Stein Realtors, and Brattle Pharmacy.

Throughout 1992 the committee worked closely with the Administration of the School Department. This collaborative effort ensures the creation of a most comfortable environment for all the citizens of Arlington.

# CENTRAL MANAGEMENT SERVICES

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option of calling departments directly without going through the main switchboard.

In 1992 the department continued to review and analyze ways to improve telecommunications while reducing costs. As a result of numerous meetings with New England Telephone, in cooperation with the Town's Capital Planning Committee, the department is in the process of evaluating a proposal to utilize ISDN lines to better serve all town departments.

In the coming year, the department will also evaluate the feasibility of adding voice mail capabilities to the town system. The department also expects to take full advantage of available technology to improve performance and cut costs.

inclusion in the town's overall network within the next two years.

## Data Processing

Over the past five years, the town has installed a number of personal computers throughout town and school departments. In order to fully utilize this resource, a plan is underway to tie these systems together into networks. Networks have currently been installed in Community Safety, Data Processing, Comptrollers, Purchasing and Town Managers office. Data Processing will be installing the next network in the Town Treasurer's office. Next year we hope to include the School Administration Office and Legal Department.

A plan is underway to network all existing mini-computer hardware together with existing personal computer networks by implementing multiple protocol technology. In order to properly install these systems with town employees it will be necessary to provide advanced training. The ultimate goal is to install a wide area network connecting all systems throughout the Town.

A new Property Appraisal System was installed in the Assessor's Office using a personal computer located in the Data Processing Office. This system is in full operation and is a candidate for

## Town Comptroller

The Comptroller completed the ninth year of using the Uniform Municipal Accounting System (UMAS). This system was established by the Department of Revenue to bring Massachusetts accounting practices into agreement with generally accepted accounting principles as promulgated by the Government Accounting Standards Board (GASB).

The Comptroller's office has completed the conversion of Town and School payroll processing from the outdated Burroughs System to Munis. Currently the Comptroller's office is in the process of converting the Town's personnel data to the Munis System.



**Finance Committee.** Seated from left: Richard E. Smith, Executive Secretary; Richard Fanning, Vice Chairman; Allan Tosti, Chairman; Jerome Hallee, Vice Chairman; and Peter Howard, Secretary. Standing from left: Zavan Mazmanian, Kenneth Simmons, John Deyst, Marjorie Robinson, Mackay Fraser, John Perry, Mary Ronan, Abigail Dubois, Back Row from left: Daniel O'Neill, Robert Tosi, Paul Olsen, Harry McCabe, Deborah Ferraro, Charles Foskett.

## Finance Committee

During 1992, the Finance Committee was chaired by Allan Tosti assisted by vice-chairmen Richard C. Fanning, Robert J. O'Neill, and Jerome P. Hallee. Peter B. Howard served as secretary. The Committee lost an active and long time member with the death of Murdena Campbell. Her experience and participation continue to be missed.

The committee began its annual work by reviewing department budgets with each department head. Hearings were held on all Warrant Articles which required an appropriation.

The recession in Massachusetts, coupled with no drops in school enrollment and lack of assistance from the state, required very tight budgeting. The report to the Town Meeting assumed no increase in Local Aid. Working together, nearly all budgets were level-funded and a \$750,000 deficit was eliminated.

Finance Committee members continued to use the same approach to budgeting that has been used for the past few years. Committee members calculated all the revenue available to the town, then reduced the total amount by the "fixed costs". The fixed costs are part of both the school and town

### Recapitulation of the Fiscal Year 1992 Tax Rate \$14.52/\$1,000 of Assessed Value

#### DEBITS

Appropriations	\$63,737,726
Court Judgments	139,750
Cherry Sheet Offset	610,670
State and County Charges	2,708,738
Allowance for Abatements and Exemptions	<u>1,044,015</u>

Total Debits \$68,240,899

#### CREDITS

State Receipts	\$11,398,040
Local Receipts	14,706,533
Free Cash	1,198,845
Other Available Funds	<u>271,916</u>

Total Credits \$27,575,334

AMOUNT TO BE RAISED BY TAXATION \$40,665,565

TOWN PROPERTY VALUATION \$2,800,658,761

**SETTING THE TAX RATE:** Divide the Amount to be Raised by Town Property Valuation, multiply by \$1,000.  

$$(\$40,665,565 / \$2,800,658,761) \times (\$1,000) = \$14.52.$$

Source - Tax Rate Recapitulation Sheet

# FINANCIAL MANAGEMENT SERVICES

budgets and include state charges, elections, tipping fees, special education out-of-district costs, pensions, insurance, and capital improvements. The remaining dollars were then apportioned to the schools and town departments at a percentage equal to each department's proportion of the budget in the previous year. The resulting budget, after several iterations driven by varying predictions of the state's local aid, was provided in the Committee's report to the Town Meeting. The committee's report contained recommendations on all articles requiring an appropriation, including the budget. The report also contained a summary spread sheet of all expected revenues and expenditures. The arithmetic to carry out these calculations and create these reports has been computerized by Bob O'Neill. Bob again used these tools to create a detailed and accurate budget document.

The committee, through the efforts of Bob O'Neill, was able to establish a small office on the top floor of the Central School. This allows material and equipment previously stored in private homes to be brought together in a convenient central location. The office will be a good place to carry out research requiring access to financial records from past years, to prepare reports, and to hold subcommittee meetings.

## Capital Planning Committee

The Capital Planning Committee was established by the 1986 Arlington Town Meeting to assist the Town Manager in preparing a long-range capital improvement plan. The Committee consists of the Town Manager, Superintendent of Schools, Treasurer, Comptroller (or their designees), a representative of the Finance Committee and two registered voters of the town appointed by the Moderator.

A capital improvement program is a blueprint for planning a community's capital expenditures. Capital expenditures provide the physical

infrastructure upon which the town bases its delivery of services. This infrastructure includes roads and sidewalks, schools and town buildings, recreational facilities, heavy machinery and office, data processing and telecommunication equipment. It includes the facilities, the pathways and the machinery for government services.

The committee began work last August on the five year plan, FY1994-1998. Request forms were reviewed and department heads met with the committee through the month of September. The committee discussed each department's requests and general department needs at these meetings. In November, the committee presented its recommendations to the Town Manager.

The committee used six criteria for recommendations:

- Imminent threat to health and safety of citizens/property
- Maintenance and improvement of capital assets
- Requirement of state or federal law
- Improvement of the infrastructure
- Improvement of productivity, and
- Improvement of an overburdened situation

As a result of the efforts of the Capital Planning Committee and its close cooperation with the Town Manager, the Finance Committee, and the Treasurer, in recent years Town Meeting has approved continued improvements in the infrastructure of the town.

## Board of Assessors

At the annual election held in March of 1991 Kevin P. Feeley was re-elected for a three year term to the Board of Assessors. At the organizational meeting of the Board of Assessors Maurice H. O'Connell, MAA, was elected chairman and Kevin P. Feeley, Esquire, was elected vice-chairman.

In 1991-1992 the real estate market slowed from its frantic pace of the previous 3 years. Property values in the residential sector fell by 1.85% while total property values for the town

declined by 2.21%.

In 1991 the Board of Assessors initiated an ongoing property reinspection program. By inspecting 2,500 properties annually, the Assessors will maintain a continuous reinspection cycle allowing for all properties to be reinspected over a five year period. This reinspection program will allow the Assessors to maintain an accurate database, keep abreast of the changing real estate market, and to insure fairness, equity, and consistency in assessed values for all property owners.

In 1992 the downturn continued in new growth. New growth which had averaged \$100,000 of tax dollars over the last five years accounted for only \$27,273 in Fiscal Year 1993. Due to economic conditions and the current real estate market it appears that this trend will continue.

The Board of Assessors committed 14,612 real estate and personal property tax bills to the Tax Collector for collection for Fiscal Year 1993. These bills raised a total of \$40,665,566 in property taxes. The total assessed value of all taxable real estate and personal property for F.Y. 1993 was \$2,800,658,761 which resulted in a Tax Rate of \$14.52 per thousand dollars of assessed value. The Board also committed over 40,000 automobile excise tax bills for collection of an estimated income to the Town of \$2,000,000.

The Board thanks the Assessing Office staff for their continued support and for a job well done in 1992.

# FINANCIAL MANAGEMENT SERVICES

## BOARD OF ASSESSORS

### ASSESSMENT DATA

#### VALUATION AND TAX LEVY

Fiscal Year	Total Assessed Valuation	Tax Levy	Tax Rate*
1993	\$2,800,658,761	\$40,665,566	\$14.52
1992	2,863,869,461	39,635,953	13.84
1991	3,098,794,803	38,641,971	12.47
1990	3,121,701,503	35,119,141	11.25
1989	3,131,348,407	34,006,443	10.86
1988	1,835,817,522	32,420,537	17.66
1987	1,825,868,889	31,477,979	17.24

#### PERCENT OF TAX LEVY BY PROPERTY CLASSIFICATION

Class	Property Type	Fiscal Year 93	Fiscal Year 92	Fiscal Year 91
I	Residential	90.34	90.54	91.14
II	Open Space	.05	.05	.05
III	Commercial	7.39	7.25	6.78
IV	Industrial	.91	.89	.87
V	Personal Property	1.31	1.27	1.16

\*Tax Rate expressed in per thousand dollars of assessed value

### ASSESSMENTS BY PROPERTY CLASSIFICATIONS

Class Type	Parcel Count	Total Assessed Value	Average F.Y. 92 Assessed Value
Single Family	7,885	\$1,453,533,900	\$184,342
Condominiums	1,664	180,237,000	108,316
Two Family	2,970	651,067,600	219,215
Three Family	212	52,103,500	248,112
Multi Dwell.	15	3,962,100	264,140
4-8 Unit Apt.	86	29,636,200	344,607
Over 8 Unit Apts.	74	116,975,500	1,580,750
Rooming Houses	3	1,339,500	446,500
Mixed Use	97	44,264,100	456,330
Vacant Land	420	16,726,000	39,823
Open Space	30	1,363,000	45,433
Commercial	372	186,908,200	502,441
Industrial	28	25,383,300	906,546
Personal Property	<u>756</u>	<u>36,879,561</u>	47,935
TOTALS	14,612	\$2,800,658,761	

# FINANCIAL MANAGEMENT SERVICES

## BOARD OF ASSESSORS

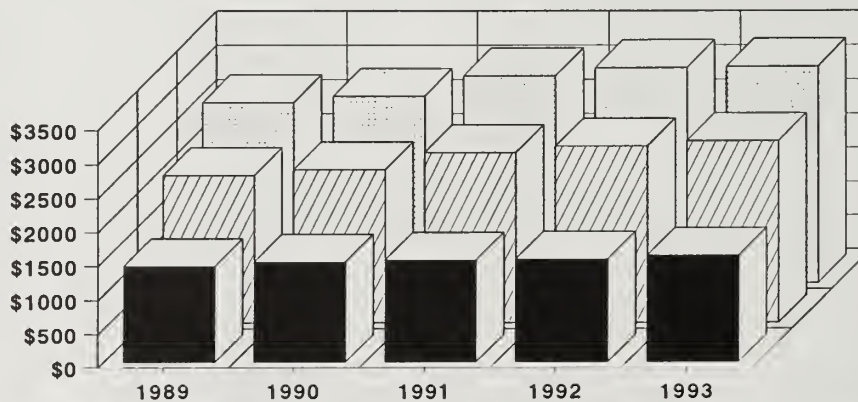
### AVERAGE TAXES

SINGLE FAMILY  
1982-1992



1982	\$1788	\$2619	\$2515	\$1925
1984	\$1899	\$2784	\$2685	\$2084
1986	\$1986	\$2804	\$2873	\$2242
1988	\$2139	\$3139	\$3228	\$2430
1990	\$2254	\$3514	\$3450	\$2773
1992	\$2601	\$4130	\$3602	\$3196

### REAL ESTATE TAXES FY 1989-1993 AVERAGES



2-FAMILY	\$2658	\$2751	\$3048	\$3165	\$3183
1-FAMILY	\$2173	\$2254	\$2504	\$2601	\$2677
CONDOS	\$1417	\$1479	\$1506	\$1521	\$1572

CONDOS 1-FAMILY 2-FAMILY

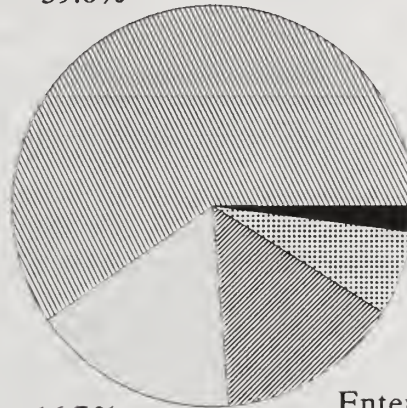
# FINANCIAL MANAGEMENT SERVICES

## TOWN REVENUES AND EXPENDITURES

### FISCAL YEAR 1993 WHERE IT COMES FROM

Property Tax

59.6%



Free Cash/Other

2.2%

Local Receipts

6.8%

State Aid

16.7%

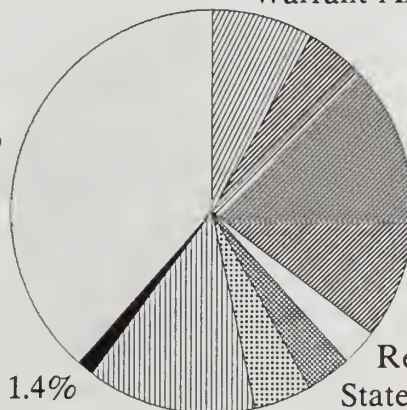
Enterprise Funds

14.8%

### WHERE IT GOES

Town Budgets

38.5%



Warrant Articles/Other

8.2%

School Budget\*

27.1%

Overlay Reserve

1.4%

Enterprise Funds

13.6%

Regional High School

2.9%

State, County, Regional

3.7%

Debt/Capital Outlay

4.6%

Source - Tax Rate Recapitulation Sheet, Town Clerk's Certified Copy of Town Meeting Actions

\* Various School Costs (i.e. Insurance, Data Processing, Worker's Compensation, Telephone) are Charged to Town Budgets

# FINANCIAL MANAGEMENT SERVICES

## BUDGET

	<u>FY 1992</u>	<u>FY 1993</u>		<u>FY 1992</u>	<u>FY 1993</u>
<b>GENERAL GOVERNMENT</b>			<b>EDUCATION/LIBRARY</b>		
Board of Selectmen	\$ 281,927	314,350	Schools	20,053,372	20,017,420
Town Manager	168,308	161,586	Library	<u>973,140</u>	<u>973,140</u>
Purchasing	54,721	51,646	<b>Sub Total-</b>		
Personnel	119,849	114,329	<b>Education/Library</b>	<b>21,026,512</b>	<b>20,990,560</b>
Data Processing	402,143	396,456			
Telecommunications	188,994	187,972	<b>HUMAN RESOURCES</b>		
Postage	129,924	129,538	Human Resources		
Legal	120,592	115,539	Administration	\$ 72,469	\$ 72,469
Town Clerk	135,356	139,173	Sealer/Consumer Affairs	9,632	9,632
Board of Registrars	65,788	73,565	Veterans Services	147,129	171,867
Workers' Compensatio	644,567	644,567	Board of Health	128,059	125,259
Reserve Fund	<u>200,000</u>	<u>200,000</u>	Council on Aging	<u>74,757</u>	<u>74,758</u>
<b>Sub Total-</b>			<b>Sub Total-</b>		
<b>General Government</b>	<b>2,512,169</b>	<b>2,477,075</b>	<b>Human Resources</b>	<b>432,046</b>	<b>453,985</b>
<b>FINANCIAL MANAGEMENT</b>			<b>PLANNING, DEVELOPMENT, ZONING</b>		
Finance Committee	9,849	9,849	Planning and Community		
Comptroller	200,369	195,379	Development	139,090	141,532
Treasurer/Collector	388,735	390,463	Redevelopment Board	158,245	158,245
Board of Assessors	<u>187,091</u>	<u>185,592</u>	Zoning Board of Appeals	<u>21,160</u>	<u>21,160</u>
<b>Sub Total-</b>			<b>Sub Total-</b>		
<b>Financial Management</b>	<b>787,044</b>	<b>781,283</b>	<b>Planning, Development, Zoning</b>	<b>318,495</b>	<b>320,937</b>
<b>PUBLIC WORKS</b>			<b>FIXED COSTS</b>		
Properties	242,298	243,798	Pensions	4,906,153	4,954,602
Natural Resources	691,038	691,038	Insurance	5,251,223	5,171,440
Cemeteries	295,893	295,893	Debt and Interest		
Engineering	50,685	50,685	(Excluding Capital		
Public Works Administration	270,434	269,681	Budget)	<u>146,793</u>	<u>84,000</u>
Roadway Maintenance	906,566	842,265	<b>Sub Total-</b>		
Sanitation	<u>2,727,522</u>	<u>2,708,571</u>	<b>Fixed Costs</b>	<b><u>10,304,169</u></b>	<b><u>10,210,042</u></b>
<b>Sub Total-</b>					
<b>Public Works</b>	<b>5,184,436</b>	<b>5,101,931</b>	<b>TOTAL OPERATIONAL BUDGETS</b>	<b><u>\$48,631,310</u></b>	<b><u>\$48,439,098</u></b>
<b>COMMUNITY SAFETY</b>			<b>Enterprise Fund Expenses</b>		
Parking	29,664	30,886	Water and Sewer	3,012,509	3,143,551
Community Safety			Assessment	4,946,032	6,048,190
Administration	196,626	197,821	Recreation	258,897	234,992
Police	3,178,029	3,214,389	Veterans' Memorial Rink	250,848	235,387
Fire	3,471,336	3,469,405	Youth Services	219,173	212,484
Support Services	720,784	720,784	Council on Aging Trans.	188,300	192,200
Street Lighting	<u>470,000</u>	<u>470,000</u>			
<b>Sub Total-</b>					
<b>Community Safety</b>	<b>8,066,439</b>	<b>8,103,285</b>			

# FINANCIAL MANAGEMENT SERVICES



■ 200 Clarendon Street  
Boston  
Massachusetts 02116-5072

■ Phone: 617 266 2000  
Fax: 617 266 5843

The Board of Selectmen  
Town of Arlington

We have audited the accompanying general purpose financial statements of the Town of Arlington, Massachusetts (the Town) as of and for the year ended June 30, 1992, as listed in the accompanying index. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note A, the Town prepares its general purpose financial statements using accounting principles which are permitted by or in conformity with the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. As described in Note B, these accounting principles differ in certain respects from generally accepted accounting principles.

The Town's Enterprise Funds do not account for the historical cost of plant assets and their related depreciation, nor do they provide for associated borrowings, contributed capital or any allocation of compensated absences from the long-term debt account group. As described in Note B, this accounting is required by generally accepted accounting principles.

In addition, generally accepted accounting principles require a biennial actuarial valuation with an annual update of pension data, as described in Note B. The Town's most current valuation does not meet this requirement.

In our opinion, except for the effects on the general purpose financial statements of the departures from generally accepted accounting principles referred to in the preceding three paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Arlington, Massachusetts, at June 30, 1992, and the results of its operations and the cash flows of its proprietary and similar trust fund types for the year then ended, in conformity with generally accepted accounting principles.

A handwritten signature in cursive script that reads 'Ernst &amp; Young'.

September 18, 1992

# FINANCIAL MANAGEMENT SERVICES

## Audited Financial Statements

### COMBINED BALANCE SHEET -- ALL FUND TYPES AND GENERAL LONG-TERM DEBT ACCOUNT GROUP June 30, 1992

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Type	General Long-Term Debt Account Group	Total (Memorandum Only)
ASSETS	General Fund	Special Revenue Fund	Capital Projects Fund	Enterprise Funds	Trust and Agency Funds		
Cash and cash equivalents--Note I	\$ 490,740	\$ 91,276	\$ 609,574	\$ 14,511	\$ 71,610		\$ 1,277,711
Investments--Note J	6,476,554	1,244,842	2,876,595	3,128,928	54,979,633		68,706,552
Receivables:							
Real estate taxes	20,242						20,242
Motor vehicle excise	825,185						825,185
User charges and assessments	144,500			520,000			664,500
Tax liens and litigation	1,002,010						1,002,010
Deferred taxes	254,814						254,814
Departmental	275,807						275,807
Due from Commonwealth of Massachusetts	349,485	258,313					607,798
TOTAL RECEIVABLES	2,872,043	258,313	-0-	520,000	-0-		3,650,356
Allowance for uncollectible amounts	(239,046)						(239,046)
	2,632,997	258,313	-0-	520,000	-0-		3,411,310
Prepaid expenditures	18,597						18,597
Tax foreclosures	13,550						13,550
Amount to be provided for payment of notes			4,290,000			\$ 320,000	4,610,000
Amount to be provided for payment of bonds						3,540,000	3,540,000
Amount to be provided for compensated absences						4,873,291	4,873,291
Amount to be provided for unfunded pension liability						33,719,987	33,719,987
TOTAL ASSETS	\$9,632,438	\$1,594,431	\$7,776,169	\$3,663,439	\$55,051,243	\$42,453,278	\$120,170,998
<b>LIABILITIES AND FUND EQUITY</b>							
<b>LIABILITIES</b>							
Warrants payable	\$ 525,603	\$ 134,245	\$ 245,831	\$ 84,234			\$ 990,013
Accrued payroll and withholdings	1,822,647	6,354		8,288	\$ 5,746		1,843,035
Provision for abatements and exemptions	730,022						730,022
Due to Commonwealth of Massachusetts					3,027		3,027
Other liabilities	218,476		196,881	146,849	363,568		925,774
Revenue deferred until collected	2,210,264	258,313					2,468,577
Real estate taxes paid in advance	262,307						262,307
Notes payable--Note F						\$ 320,000	320,000
Bonds payable--Note F			4,290,000			3,540,000	7,830,000
Accrued compensated absences						4,873,291	4,873,291
Unfunded pension liability						33,719,987	33,719,987
TOTAL LIABILITIES	5,769,319	399,012	4,732,712	239,371	372,341	42,453,278	53,966,033
<b>COMMITMENTS AND CONTINGENCIES--Note G</b>							
<b>FUND EQUITY</b>							
Retained earnings:							
Reserved for encumbrances				1,171,876			1,171,876
Unreserved				2,252,192			2,252,192
Fund balances:							
Reserved:							
Encumbrances	265,861	250,015	399,167				915,043
Expenditures	1,206,213	94,857	2,318,262				3,619,332
Cemetery funds							
Health claims trust fund--Note H					2,238,486		2,238,486
Employees pension fund--Note E					27,616,646		27,616,646
Pension reserve fund--Note E					18,119,143		18,119,143
Other	47,394		151,784		6,704,627		6,903,805
Unreserved	2,343,651	850,547	174,244				3,368,442
TOTAL FUND EQUITY	3,863,119	1,195,419	3,043,457	3,424,068	54,678,902		66,204,965
TOTAL LIABILITIES AND FUND EQUITY	\$9,632,438	\$1,594,431	\$7,776,169	\$3,663,439	\$55,051,243	\$42,453,278	\$120,170,998

See notes to general purpose financial statements.

# FINANCIAL MANAGEMENT SERVICES

## COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -- GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

Year Ended June 30, 1992

	Governmental Fund Types			Fiduciary Fund Type	Total (Memo- randum only)
	General Fund	Special Revenue Fund	Capital Projects Fund	Expendable Trust Funds	
Revenues:					
Real estate and personal property taxes	\$38,168,013				\$38,168,013
Motor vehicle excise	2,362,521				2,362,521
Penalties and interest	150,639				150,639
Nonenterprise charges for services and special assessments	1,096,269	\$1,586,535			2,682,804
Licenses and permits	225,472				225,472
Intergovernmental	11,984,118	2,288,682	\$ 100,000		14,372,800
Interest and investment income	591,469	17,136	66,173	\$ 2,646,315	3,321,093
Contributions				1,396,899	1,396,899
Miscellaneous	<u>330,996</u>	<u>18,063</u>			<u>349,059</u>
TOTAL REVENUES	54,909,497	3,910,416	166,173	4,043,214	63,029,300
Expenditures:					
General government	2,924,647		89,366		3,014,013
Public works and engineering	4,255,572	124,052	379,112		4,758,736
Planning and community development	320,568	1,342,125	81,063		1,743,756
Community safety	7,604,989	257,693	114,936		7,977,618
Education	21,785,199	1,958,455			23,743,654
Debt principal	2,090,000				2,090,000
Debt interest	439,236				439,236
Insurance and pensions	1,663,508			7,058,311	8,721,819
Properties and natural resources	1,189,916	1,519	81,317		1,272,752
Human resources	521,736	186,058			707,794
Library	983,058		1,538,591		2,521,649
State and county charges	2,633,992				2,633,992
Miscellaneous	<u>17,554</u>			<u>91,722</u>	<u>109,276</u>
TOTAL EXPENDITURES	46,429,975	3,869,902	2,284,385	7,150,033	59,734,295
EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	\$ 8,479,522	\$ 40,514	\$(2,118,212)	\$(3,106,819)	\$ 3,295,005
Other financing sources (uses):					
Proceeds of temporary loans			4,102,000		4,102,000
Repayment of temporary loans			(2,150,000)		(2,150,000)
Proceeds of bonds			1,463,000		1,463,000
Interfund transfers in (out)	(9,073,262)	101,093	(86,093)	7,966,337	(1,091,925)
Other	<u>202,850</u>				<u>202,850</u>
TOTAL OTHER FINANCING SOURCES (USES)	(8,870,412)	101,093	3,328,907	7,966,337	2,525,925
EXCESS (DEFICIT) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES	(390,890)	141,607	1,210,695	4,859,518	5,820,930
Fund balances at June 30, 1991	<u>4,254,009</u>	<u>1,053,812</u>	<u>1,832,762</u>	<u>16,602,188</u>	<u>23,742,771</u>
FUND BALANCES AT June 30, 1992	<u>\$ 3,863,119</u>	<u>\$1,195,419</u>	<u>\$3,043,457</u>	<u>\$21,461,706</u>	<u>\$29,563,701</u>

See notes to general purpose financial statements.

# FINANCIAL MANAGEMENT SERVICES

## STATEMENT OF REVENUES AND EXPENDITURES -- BUDGET AND ACTUAL -- GENERAL FUND BUDGETARY BASIS Year Ended June 30, 1992

	<u>Budget</u>	Actual (Budgetary Basis) <u>(Note D)</u>	Variance Favorable (Unfavorable)
Revenues:			
Real estate and personal property taxes	\$39,635,953	\$38,878,235	\$ (757,718)
Motor vehicle excise	2,200,000	2,248,469	48,469
Penalties and interest	155,000	150,639	(4,361)
Licenses and permits	170,000	225,472	55,472
Intergovernmental	12,103,497	11,984,118	(119,379)
Interest and investment income	765,158	591,469	(164,689)
Departmental and other	1,365,102	1,427,265	62,163
Operating transfers from enterprise funds	<u>8,730,641</u>	<u>7,763,345</u>	<u>(967,296)</u>
	65,116,351	63,269,012	(1,847,339)
Expenditures:			
General government	2,841,310	2,853,081	(11,771)
Public works and engineering	4,243,507	4,255,572	(12,065)
Planning and community development	318,495	320,568	(2,073)
Community safety	8,146,775	7,604,989	541,786
Education	21,985,532	21,830,765	154,767
Debt requirements	2,574,429	2,529,236	45,193
From enterprise funds	8,875,759	7,589,402	1,286,357
Insurance and pensions	10,157,376	12,599,884	(2,442,508)
Properties and natural resources	1,355,684	1,189,916	165,768
Human resources	432,046	521,736	(89,690)
Library	982,640	983,058	(418)
State and county charges	2,643,466	2,633,992	9,474
Other local and miscellaneous expenditures (revenues)	381,935	(165,484)	547,419
Other employee benefits	1,429,967	1,663,508	(233,541)
Allowance for abatements and exemptions	<u>902,285</u>	<u>902,285</u>	
	<u>67,271,206</u>	<u>67,312,508</u>	<u>(41,302)</u>
EXCESS OF EXPENDITURES OVER REVENUES	(2,154,855)	(4,043,496)	(1,888,641)
Other Financing Services:			
Transfers from:			
Free cash	1,738,400	1,738,400	-0-
Other available funds	<u>416,455</u>	<u>416,455</u>	<u>-0-</u>
	<u>2,154,855</u>	<u>2,154,855</u>	<u>-0-</u>
EXCESS OF EXPENDITURES & TRANSFERS OVER REVENUES & OTHER FINANCING SOURCES	\$ <u>-0-</u>	\$ <u>1,888,641</u>	\$ <u>(1,888,641)</u>

See notes to general purpose financial statements.

# FINANCIAL MANAGEMENT SERVICES

## COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS/FUND EQUITY -- PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS Year Ended June 30, 1992

	Proprietary Fund Types	Fiduciary Fund Types		Total (Memo- randum only)
	Enterprise Funds	Nonexpendable Trusts	Contributory Pensions	
Revenues:				
Charges for services	\$7,589,055			\$ 7,589,055
Intergovernmental	156,950		\$ 226,731	383,681
Earnings on investments		\$1,168,712	2,892,101	4,060,813
Contributions			1,263,070	1,263,070
Reimbursements from other systems			544,923	544,923
Miscellaneous	<u>17,344</u>		<u>23,884</u>	<u>41,228</u>
TOTAL REVENUES	7,763,349	1,168,712	4,950,709	13,882,770
Expenses:				
Benefit payments			5,618,965	5,618,965
Supplies and water charges	6,317,003			6,317,003
Personal services	1,142,761			1,142,761
Other expenses	<u>129,639</u>	<u>290,434</u>	<u>430,323</u>	<u>850,396</u>
TOTAL EXPENSES	<u>7,589,403</u>	<u>290,434</u>	<u>6,049,288</u>	<u>13,929,125</u>
INCOME (LOSS) BEFORE INTERFUND TRANSFERS	173,946	878,278	(1,098,579)	(46,355)
Interfund transfers in (out)	<u>(225,976)</u>		<u>1,317,901</u>	<u>1,091,925</u>
NET INCOME	(52,030)	878,278	219,322	2,896,762
Retained earnings/fund equity at June 1, 1991	<u>3,476,098</u>	<u>4,722,272</u>	<u>27,397,324</u>	<u>35,595,694</u>
RETAINED EARNINGS/FUND EQUITY at June 30, 1992	<u>\$3,424,068</u>	<u>\$5,600,550</u>	<u>\$27,616,646</u>	<u>\$36,641,264</u>

See notes to general purpose financial statements.

## COMBINED STATEMENT OF CASH FLOWS -- PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS Year Ended June 30, 1992

	Proprietary Fund Types	Fiduciary Fund Types		Total (Memo- randum only)
	Enterprise Funds	Nonexpendable Trusts	Contributory Pensions	
OPERATING ACTIVITIES				
Net income (loss)	\$ (52,030)	\$ 878,278	\$ 219,322	\$ 1,045,570
Adjustments to reconcile net income (loss) to net cash provided by operating activities:				
Changes in assets and liabilities:				
Decrease in user charges and assessments	335,451			335,451
Increase in warrants payable	84,234			84,234
Decrease in accrued payroll and withholdings	(9,345)			(9,345)
Increase in other liabilities	112,077			112,077
Total adjustments	<u>522,417</u>			<u>522,417</u>
Cash provided by operating activities	<u>470,387</u>	<u>878,278</u>	<u>219,322</u>	<u>1,567,987</u>
INVESTING ACTIVITIES				
Purchases of investment activities, net of sales	<u>(483,579)</u>	<u>(863,563)</u>	<u>(219,322)</u>	<u>(1,566,464)</u>
Cash used for investing securities	<u>(483,579)</u>	<u>(863,563)</u>	<u>(219,322)</u>	<u>(1,566,464)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(13,192)	14,715		1,523
Cash and cash equivalents at beginning of year	<u>27,703</u>	<u>28,265</u>	<u>-</u>	<u>55,968</u>
CASH & CASH EQUIVALENTS AT END OF YEAR	<u>\$ 14,511</u>	<u>\$ 42,980</u>	<u>\$ -</u>	<u>\$ 57,491</u>

See notes to general purpose financial statements.

# FINANCIAL MANAGEMENT SERVICES

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## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

### NOTE A--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying general purpose financial statements of the Town of Arlington, Massachusetts (the Town) have been prepared in conformity with the accounting practices prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Massachusetts Department of Revenue. The significant accounting practices required by UMAS and followed by the Town are presented below. Accounting requirements of UMAS vary in some respects from generally accepted accounting principles (GAAP). A summary of the significant differences is presented in Note B.

The Reporting Entity: The Town's major functions or activities include schools, police and fire protection, public works, public health, libraries, planning and zoning and general administrative services. The authoritative criteria for determining the programs, organizations and functions of government to be included in the combined financial statements of the reporting entity are as follows: oversight responsibility including selection of governing authority, designation of management and ability to significantly influence operations; accountability for fiscal matters including budget, surplus/ deficits, debt, fiscal management and revenue characteristics; scope of public service; and special financing relationships.

The criteria noted above were used in deciding whether to include or exclude specific functions, programs and entities organizations from the Town's entity definition. The Town's combined financial statements include all entities for which the Town has responsibility. The school system is considered a component unit of the Town's financial statements as the above criteria in the preceding paragraph are met. The Town is not a party to any joint venture agreements.

The Contributory Retirement Plan, which is a component unit of the Town's combined financial statements, maintains its records on a fiscal year ending December 31.

Fund Accounting: Financial transactions of the Town are recorded in the following funds and account groups:

General Fund: An accounting for all transactions not properly accounted for in other prescribed funds and accounts.

Special Revenue Fund: An accounting for revenues legally restricted for specific purposes.

Capital Projects Fund: An accounting for transactions related to receipts and disbursements of funds used for the acquisition, construction or improvement of major capital facilities.

Enterprise Funds: An accounting for operations that are financed and operated in a manner similar to private business enterprises. The intent of the Town is to finance and recover the costs of providing goods or services to the general public primarily through user charges. Enterprise funds include water and sewer services, youth services, Council on Aging transportation, the Town skating rink and the recreation department.

Trust and Agency Funds: An accounting for trust funds received by the Town and investment funds of the Town. In most cases, restrictions have been placed on the use of these funds by the grantors. Agency funds are used to account for assets held by the Town in an agent capacity for individuals, other governmental units and other funds.

# FINANCIAL MANAGEMENT SERVICES

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General Long-Term Debt Account Group: An accounting for unmatured notes payable and long-term general obligation bonds payable and for the Town's liability for compensated absences and the unfunded pension liability.

Revenue Recognition: Real estate tax, personal property tax, motor vehicle excise and amounts due from other governments are recorded as revenues on a modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable. Revenues that are measurable, but not available, are deferred until collected. All other governmental revenues are recorded as revenues when received in cash. Revenues of enterprise and nonexpendable trust funds are recognized on the accrual basis.

Expenditures, Encumbrances and Appropriation Balances: Expenditures are recorded when the related liability is incurred. Interest expenditures on long-term obligations, inventory expenditures and prepayment of insurance and similar items extending over more than one accounting period are recorded when incurred. Encumbrances are recorded to reserve for a portion of fund balance in the governmental fund types for commitments for which no firm liability exists. Expenditures for continued appropriations are reserved from fund balances and carried forward until completion or until closed to unreserved fund balance. Funds designated for continued appropriations are approved by and represent intentions of Town Management to expend current appropriations in future periods.

Investments: Investment balances are stated at the lower of (amortized) cost or fair market value.

Total (Memorandum Only) Columns on Combined Statements: Total columns on the combined financial statements are presented to aggregate financial data of the fund types and account group. Eliminating entries have not been made in arriving at these totals; accordingly, they do not represent consolidated information.

Reclassifications: Certain reclassifications have been made to the 1991 balances to conform to the 1992 presentation.

Interfund Transfers: Transfers of resources from a fund receiving revenue to the fund through which resources are to be expended are recorded as interfund transfers and are reported as other financial sources and uses in the various funds.

## NOTE B--GENERALLY ACCEPTED ACCOUNTING PRINCIPLES

The significant differences between the accounting practices applied in preparing the accompanying general purpose financial statements and generally accepted accounting principles are set forth below. It is not practicable to quantify the effects of differences on the accompanying general purpose financial statements.

Fund Accounting: GAAP requires the segregation and reporting of all financial transactions in eight types of funds and two account groups. Financial transactions for the following types of activities are accounted for by the Town on a basis which differs from GAAP:

The Town does not maintain records of the historical cost of its Enterprise Fund plant assets, depreciation of the cost of such assets and the portion of general obligation bond proceeds used for construction of Enterprise Fund plant assets. Accordingly, the balance sheet and the statements of revenues, expenses and changes in retained earnings and of cash flows of the Enterprise Fund do not reflect the historical cost of plant assets, the related depreciation of such cost, the associated borrowings and contributed capital, or any allocation of accrued compensated absences from the long-term debt account group, as required by generally accepted accounting principles. The amounts of such unrecorded costs and related assets and liabilities have not been determined.

GAAP also requires that a General Fixed Asset Account Group be maintained to provide historical cost information for all other property, buildings and equipment. Such information is not required, but is suggested, by UMAS.

# FINANCIAL MANAGEMENT SERVICES

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Pension Expense Recognition: GAAP requires a biennial actuarial valuation with an annual update of pension data. The most recent valuation was prepared as of January 1, 1989 with an update of pension data to January 1, 1991.

Compensated Absences: GAAP requires an employer to accrue a liability for employees' compensation for future absences. The current portion of the liability should be recorded in the General Fund and the Enterprise Fund, as appropriate, while the remainder of the liability should be recorded in the Long-Term Debt Group of Accounts. The Town's policy is to fund compensated absences in the year in which the liability for such absences is paid. Accordingly, the Town has recorded the entire amount of the future liability for compensated absences in the Long-Term Debt Group of Accounts for the year ended June 30, 1992.

Trust Fund Investments: GAAP requires that investments be recorded at cost or, in the case of donations, at the market value at the donation date. Trust Fund investments include marketable securities donated many years ago for which it is not practicable to determine their market value at the time of donation. The Town has recorded these securities at par value (see Note J).

## NOTE C--REAL ESTATE AND PERSONAL PROPERTY TAXES

Real estate and personal property taxes are based on values assessed as of each January 1 and are due on the subsequent November 1 of the current calendar year and May 1 of the subsequent calendar year. By law, all taxable property in the Commonwealth must be assessed at 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has the right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables, net of estimated uncollectibles, in the fiscal year of the levy.

A statewide tax limitation statute known as Proposition 2 1/2 limits the property tax levy to an amount equal to 2 1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2 1/2%, plus taxes levied on certain property newly added to the tax rolls.

## NOTE D--BUDGETARY ACCOUNTING

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2 1/2. The tax levy must equal the sum of (a) the aggregate of all annual appropriations for expenditures, plus (b) provision for the prior fiscal year's deficits, if any, less (c) the aggregate of all nonproperty tax revenues projected to be received by the Town, including available funds, in amounts certified or approved by the Commonwealth for tax rate purposes.

Proposed budgetary General Fund, Capital Projects Fund and Enterprise Fund expenditure appropriations for all departments and operations of the Town are prepared under the direction of the appropriate appointed authority, i.e., Town Manager, Selectmen, Treasurer, Assessor and Town Clerk and are submitted to the Town Finance Committee for recommendation to Town meeting. After recommendation is obtained, expenditure appropriations are voted on at an Annual Town Meeting. For any supplemental appropriation orders, a Special Town Meeting is held after recommendations from the Finance Committee.

Budgetary data is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented on a "budgetary basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP basis are that:

- (a) Real estate and personal property taxes are recorded as revenue when levied (budget), as opposed to when susceptible to accrual (GAAP);

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- (b) Encumbrances and continuing appropriations are recorded as expenditures (budget) as opposed to a reservation of fund balance (GAAP);
- (c) Certain activities and transactions are presented in separate funds (GAAP) rather than as components of the general fund (budget); and
- (d) Amounts raised for available funds from prior years' surpluses are recorded as other financing sources (budget) but have no effect on GAAP.

In addition, there are certain differences in classifications between revenues, expenditures and transfers.

The following reconciliation summarizes the differences between budgetary and GAAP basis (see Note B) accounting principles for the year ended June 30, 1992:

	<u>Revenue</u>	<u>Expenditures</u>	<u>Other Financing Sources (uses), net</u>	<u>Excess Revenues and Sources (Expenditures and uses)</u>
As reported on a budgetary basis	\$63,269,012	\$ 67,312,508	\$ 2,154,855	\$(1,888,641)
Adjustments:				
Revenues to modified accrual basis	(596,170)			(596,170)
Prior years' available funds			(2,154,855)	(2,154,855)
Expenditures, encumbrances, and accruals, net		209,038		(209,038)
Allowance for abatements and exemptions		(902,285)		902,285
Reclassifications:				
Revenues and expenditures relating to the enterprise funds	(7,763,345)	(7,589,402)		(173,943)
Health and other insurance and pension costs	<u>          </u>	<u>(12,599,884)</u>	<u>          </u>	<u>12,599,884</u>
As reported on a GAAP basis	<u>\$54,909,497</u>	<u>\$46,429,975</u>	<u>\$ -0-</u>	<u>\$8,479,522</u>

## NOTE E--RETIREMENT PLAN

**General:** Substantially all employees of the Town, except for teachers and certain other school employees, participate in the Town of Arlington Contributory Retirement System as established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. For the plan year ended December 31, 1991, covered payroll for all participants approximated \$16,687,000 and payroll for all Town employees approximated \$34,155,000. Under the plan, the participants contribute a certain percentage of their annual compensation. The Town's contribution for the year ended June 30, 1992, as determined on an actuarial basis as approved by the Commissioner of the Public Employee Retirement Administration, was approximately \$4,544,000.

The accounting records of the System are maintained on a calendar year basis in accordance with the standards and procedures established by the Commissioner of the Public Employee Retirement Administration.

**Benefits:** Retired employees receive a retirement allowance, the computation of which is based upon years of service, the individual's retirement age and average compensation. Assuming a normal retirement age at 65, a retiree would receive an allowance of approximately 2.5% of average compensation for the highest three years of service times his credited years of service. The allowance received by individuals who elect to retire prior to

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attaining age 65 would be reduced to reflect the longer payout period.

Normal Retirement: Normal retirement occurs at age 65; however, participants may retire after 20 years of service prior to age 55, or at any time after attaining age 55 and 10 years of service.

Disability Retirement: The Plan provides for an accidental disability retirement, where the disability is the result of an injury or illness received or aggravated in the performance of duty. The benefits to be received in such cases are calculated as the sum of three amounts: 72% of salary, an annuity provided from accumulated deductions and additional pensions for minor children.

The Plan also provides for ordinary disability retirement, where the disability is the result of an injury or illness received or aggravated not in the performance of duty. The benefits to be received in such cases are calculated in one of two ways: for veterans with 10 years of service, 50% of past year's salary; for nonveterans who have not attained age 55 and have at least 15 years of service, 50% of the average of the three highest years of salary.

Vesting: Plan benefits generally vest 100% beginning upon the completion of 10 years of service. Occupational disability and accidental death benefits vest at the date of disability or death, regardless of length of service. Employee contributions vest at the time they are deducted from payroll.

Membership Enrollment: At January 1, 1992, the retirees and beneficiaries currently receiving benefits and terminated employees entitled to benefits but not yet receiving them totaled 577 and the vested and nonvested employees totaled 666.

Description of Actuarial Cost Method and Assumptions: The actuarial present value of accumulated plan benefits is determined by an independent actuary and is that amount that results from applying actuarial assumptions to adjust the accumulated plan benefits to reflect the time value of money (through discounts for interest) and the probability of payment (by means of decrements such as for death, disability, withdrawal or retirement) between the valuation date and the expected date of payment. The significant actuarial assumptions used in the January 1, 1991 update of the January 1, 1989 valuation (the date of the latest actuarial valuation available) are as follows:

Actuarial Cost Method	-- Entry age
Interest Rate	-- 5% per year
Mortality	-- The 1965 group annuity table
Investment Return	-- 8% per annum
Salary Increases	-- 5 1/2% per annum
Cost of Living Increase	-- Assumed that the cost of living increases will continue to be funded by the State
Asset Valuation Method	-- Market value plus accrued contributions
Normal Retirement Age	-- Age 55 for groups 1 and 2, and age 50 for group 4 or obtained age on valuation date, if later

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Accumulated plan benefits and plan net assets as of January 1, 1991 (the most current information available) are presented below:

## Actuarial Present Value of Accumulated Plan Benefits

Retired and Inactive Members:	
Retired members and beneficiaries	\$31,621,733
Inactive members	<u>45,497</u>
	31,667,230
Active members:	
Accumulated member contributions*	\$13,485,497
Vested benefits financed by the Town	27,284,168
Nonvested benefits financed by the Town	<u>2,557,496</u>
	<u>43,327,160</u>
Pension Benefit Obligations	<u>\$74,994,390</u>

\* Includes allocated investment income.

## Net Unfunded Pension Liability

Pension Benefit Obligation	\$74,994,390
Net assets available for plan benefits (including amounts provided in the Pension Reserve Fund of \$17,323,701)	<u>41,274,403</u>
Net Unfunded Pension Benefit Obligation	<u>33,719,987</u>

The above net asset amounts are as of January 1, 1991 for comparability with the actuarial valuation of the pension benefit obligation. The corresponding amount in the accompanying financial statements is \$45,735,789, including amounts provided in the Pension Reserve Fund of \$18,119,143.

The Town established the Pension Reserve Fund, classified in its trust and agency funds, to provide additional funding for the Chapter 32 System. Contributions to this trust fund are separate from the financing requirements of the Chapter 32 Employees' Retirement System described above. Town appropriated contributions made to the Pension Reserve Fund was \$4,317,901 in 1992.

The amount shown above as "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date and for the probability of payment, by means of decrements such as for death, disability, withdrawal or retirement, between the valuation date and the expected date of payment. The measure is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among public employee retirement systems. Significant actuarial assumptions used to compute actuarially determined contribution requirements are the same as those used to compute the pension benefit obligation.

The above amounts do not include benefits related to retirees receiving benefits under the Noncontributory Retirement System which covers former employees who were never subject to the Contributory Retirement System. These employees are not included in the actuarial valuation referred to above and there is no available estimate of their related actuarial liability. Benefits paid to retirees under the Noncontributory Retirement System in 1991 were \$636,346 and \$631,871 in 1992.

# FINANCIAL MANAGEMENT SERVICES

During 1990, the Town implemented Section 22(6a)(b) of Chapter 32 of the Massachusetts General Laws. By doing so, the Town elected to become a funding system effective fiscal year 1991 and has established a funding schedule designed to fully fund the retirement system and to reduce the unfunded actuarial liability of the system to zero. Any system for which a funding schedule has been adjusted and approved may receive annual pension funding grants from the Commonwealth.

Trend information for the three years ended December 31, 1991, 1990 and 1989, respectively, is as follows:

	Year Ended December 31		
	1991	1990	1989
Net assets (at cost) as a percentage of pension benefit obligation	63%	55%	53%
Unfunded pension benefit obligation as a percentage of covered payroll	166%	215%	227%
Employer contributions as a percentage of annual covered payroll	27%	29%	29%

Ten-year historical trend information designed to provide information about the Plan's progress made in accumulating sufficient assets to pay benefits when due is being developed on a year-by-year basis. Significant trend information for the periods available is included in the accompanying supplementary information. (*Editor's Note: The supplementary information is not printed in the Arlington 1992 Town Report.*)

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers' Retirement Board. The Town has no obligation to contribute to this plan.

## NOTE F--LONG-TERM DEBT

Notes payable include a loan from the Commonwealth of Massachusetts, payable in four equal annual installments of \$80,000 plus interest at 5% per annum. The Town has applied for and has received notification that it will be the recipient of a grant of approximately \$350,000 for a new Town Common in Arlington Center. The Town Common Project was completed during fiscal year 1990, but due to a freeze in the disbursement of capital outlay funds by the Commonwealth of Massachusetts, the grant will not be forthcoming until fiscal 1993 or thereafter. Therefore, pursuant to an agreement dated May 4, 1989 between the Town of Arlington and the Commonwealth of Massachusetts, payments for the note are suspended for a three year period commencing May 4, 1989 to allow income from the Central School to be used for interim financing of the Town of Arlington's Town Common project. Payments were scheduled to recommence on May 4, 1992. The final balance is due on May 4, 1995.

At June 30, 1992, the Town has \$5,946,507 in authorized but unissued bonds.

# FINANCIAL MANAGEMENT SERVICES

Bonds payable at June 30, 1992 are comprised of the following bond issues (000's omitted):

Maturity Date of Obligation	Interest Rate	Issue	Debt Maturities					Total Debt Outstanding at June 30 1992
			1993	1994	1995	1996	1997	
INSIDE DEBT LIMIT:								
10/01/95	6.3%	General Obligation	\$ 300	\$ 300	\$ 300	\$ 285		\$ 1,185
12/15/93	6.484	General Obligation	600	565				<u>1,165</u>
Total inside debt limit								2,350
OUTSIDE DEBT LIMIT:								
11/1/92	6.647	Senior High School	1,190					<u>1,190</u>
Total outside limit								1,190
Total principal payments								3,540
Total interest payments								<u>439</u>
Total principal and interest								<u>\$3,979</u>

The Capital Projects Fund has \$4,290,000 in a short-term loan as of June 30, 1992. This loan is expected to be refinanced as a long-term obligation.

A summary of the Town's long-term debt obligations for the fiscal year ended June 30, 1992, is presented below:

	Amount		Amount
	Payable at June 30 1991	Additions	Payable at June 30 1992
Bonds Payable	\$5,630,000		\$3,540,000
Notes Payable	<u>320,000</u>		<u>320,000</u>
	<u>\$5,950,000</u>		<u>\$3,860,000</u>

## NOTE G--COMMITMENTS AND CONTINGENCIES

The Town receives financial assistance from federal, state and local governmental agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the Town at June 30, 1992.

Various legal actions and other claims are pending against the Town. In the opinion of Town management, such litigation as is currently pending or threatened will not have a material effect on the Town's financial position.

Pursuant to three consolidated cases involving various employee labor unions, the Town may be required to remit at least \$216,00 to the unions in reimbursement for health care costs. A larger settlement is possible. No amount has been provided for in the financial statements as funding for this settlement would come from future Town appropriations.

# FINANCIAL MANAGEMENT SERVICES

## NOTE H--HEALTH CLAIMS TRUST FUND

The purpose of the Health Claims Trust Fund, included with the Town's Trust and Agency Funds in the accompanying financial statements, is to pay medical claims of Town employees and their covered dependents to minimize the total cost of annual medical insurance to the municipality. The Town appropriated approximately \$5,251,000 in 1992 which was transferred to a Trust Fund. The Town pays health claims on a pay-as-you-go basis. Estimated liabilities for claims incurred but not reported or settled as of year end are not reflected in the accompanying financial statements, because the Town has not prepared an estimate of these amounts. Statement of Governmental Accounting Standards No. 10 will require recognition of an expenditure/expense and a liability for such claims when the Statement is adopted.

## NOTE I--CASH AND CASH EQUIVALENTS

At year end, the carrying amount of the Town's deposits for all funds was \$1,277,711 and the bank balance was \$1,812,581. The reconciling items between the two balances consist principally of outstanding checks which had not yet cleared the bank. These deposits are categorized below to give an indication of the level of risk assumed by the Town at year end. Category 1 includes bank balances that are insured by federal depository insurance. Category 2 includes investments that are collateralized with securities held by the financial institution's trust department in the Town's name. Category 3 includes all uninsured and uncollateralized bank balances.

	<u>Category 1</u>	<u>Category 2</u>	<u>Category 3</u>	<u>Total</u>
Demand deposit accounts	\$100,000	\$845,700	\$41,865	\$ 987,565
Money market accounts	<u>80,794</u>	<u>      </u>	<u>      </u>	<u>80,794</u>
	<u>\$209,701</u>	<u>      </u>	<u>\$5,765,297</u>	<u>5,974,998</u>
Cash held in Massachusetts Municipal Depository Trust				<u>744,222</u>
				<u>\$1,812,581</u>

The above individual fund resources are pooled to maximize investment earnings. The Town considers all highly liquid debt instruments with an initial maturity of three months or less to be cash equivalents.

## NOTE J--INVESTMENTS

Contributory Retirement System investments consisted of the following as of June 30, 1992:

	<u>Cost or Amortized</u>	
	<u>Cost</u>	<u>Market</u>
United States government bonds	\$12,699,540	\$13,536,438
Nongovernment Securities:		
Corporate bonds	14,051,822	14,592,481
Corporate stocks	<u>17,990,146</u>	<u>18,909,253</u>
	<u>32,041,968</u>	<u>33,501,734</u>
Short-term investments and other	<u>807,000</u>	<u>807,000</u>
	<u>\$45,548,508</u>	<u>\$47,845,172</u>

The above listed investments of the Contributory Retirement System are insured, registered and/or held in trust by State Street Bank in the Town's name.

# FINANCIAL MANAGEMENT SERVICES

Other investments controlled by the Town consisted of the following as of June 30, 1992:

	Cost or Amortized <u>Cost</u>	<u>Market</u>
United States government securities	\$18,046,434	\$18,211,149
Nongovernment securities:		
Corporate bonds	711,113	754,443
Corporate stocks	<u>3,352,870</u>	<u>3,365,833</u>
	4,063,983	4,123,276
Short-term investments	<u>736,993</u>	<u>736,990</u>
	<u>\$22,847,407</u>	<u>\$23,071,415</u>

The above listed investments controlled by the Town are insured, registered and/or held in trust by either State Street Bank or BayBank in the Town's name.

Additional investments of the Town include investments at cost (or amortized cost) in the amount of \$310,637 which approximates market are uninsured and uncollateralized and held by the Town's agent.

## NOTE K--ROBBINS LIBRARY PROJECT

The Town has authorized a \$6.7 million project to remodel and reconstruct the Robbins Library. In fiscal 1991, 1990 and 1989, the Town received private contributions of approximately \$637,000 in aggregate, which have been recorded in the Capital Projects Fund. The Town intends to finance the remainder of the project through a bond issuance of \$2.8 million and a matching state grant of \$3.3 million which is to be received in scheduled allotments through January 15, 1994.

## NOTE L--OTHER POSTEMPLOYMENT BENEFITS

In addition to the pension benefits described in Note E, the Town, in accordance with Town meeting approval, provides postretirement health care and life insurance benefits to all employees who retire from the Town on or after attaining age 55 with at least 10 years of service, or before age 55 with at least 20 years of service. Currently, approximately 540 retirees and retirees' beneficiaries meet those eligibility requirements. The Town reimburses approximately 75% of the amount of validated claims for medical and hospitalization costs incurred by pre-Medicare retirees and their dependents. The Town also reimburses 75% of the Medicare supplement for each retiree eligible for Medicare. The Town reimburses retirees for 50% of the monthly premium for a \$5,000 term life insurance policy. Expenditures for postretirement health care and life insurance benefits are recognized on a pay-as-you-go basis (see Note H). During the year, expenditures for postretirement life insurance benefits approximated \$18,000. The Town is currently unable to estimate the expenditures for postretirement health care benefits because the data is not separate from current employee data.

## NOTE M--GASB STATEMENT NO. 11; MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

In May 1990, the Governmental Accounting Standards Board issued Statement No. 11, "Measurement Focus and Basis of Accounting - Governmental Fund Operating Statements." The statement establishes an accrual basis of accounting with a financial resources measurement focus for governmental funds. The operating results expressed using the financial resources measurement focus show the extent to which financial resources obtained during a period are sufficient to cover claims incurred during that period against financial resources. The Town currently follows the modified accrual basis. Using modified accrual basis, revenues are recognized in the accounting period in which they become measurable and available and expenditures are recognized when the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due. The Town of Arlington will be required to comply with Statement 11 for periods beginning after June 15, 1994. The Town has not yet completed the complex analysis required to estimate the financial statement impact of Statement 11.

# HUMAN RESOURCES

## Human Resources Administration

The economic condition of the country is supposed to be on the upswing. However, the number of families applying for financial aid through the Arlington Assistance Committee and appearing at the Arlington Food Pantry each month continue to increase.

Because of the financial constraints imposed on the town, meeting the needs of the low income and unemployed has required the recruitment of many volunteers and a great deal of time and energy on fundraising. The citizens of Arlington have responded generously in both their volunteer time and contributions of food and money. We are now raising over \$10,000 annually and receiving up to \$20,000 from the Community Development Block Grant program to help with food, clothing, fuel and emergencies. April was a month of awards for the Department of Human Resources. The Food Pantry was honored by the Chamber of Commerce for the many volunteer hours. Those in attendance at the ceremony and accepting the award were Barbara Tomsuden, Jill Lewis, Trisha Urbanowski, Anna Goettle, Lynne McCluskey, Sandra Bou-Assi and Frank Donnelly. At the same ceremony Patsy Kraemer, Administrator at the Youth Consultation Center, was honored for her outstanding service to the community. The Director of Human Resources was selected by the Board of Selectmen to be the first recipient of the Joseph P. Greeley Governmental Service Award for his "dedicated and professional" services to the citizens of Arlington.

In February, the Director was appointed Coordinator for the American with Disabilities Act (ADA). An Arlington Committee on Disabilities was formed and began to meet regularly to address the needs of citizens with disabilities and to ensure that the Town is in conformity with the regulations of ADA. The Committee has set as a

priority installing an elevator to the second floor of the town hall.

The escalating costs for health care, the need for universal coverage and the call for community care networks resulted in the convening of a meeting in November of health care professionals and community leaders by Symmes Hospital CEO, David Speltz. It is the hope that this committee will be able to look at programs which need to be specific to the community, provide education on health reform to the citizens, and be able to respond to new delivery systems.

## Council on Aging Elderly Services Division

This year increases in the total services of the Elderly Services Division ranged from 15 to 70%. The various categories of service included health and social services, transportation, benefits counselling, nutrition, in-home services, employment and volunteer services. This demand, coupled with cut-backs, created the need for improvement in

management systems.

The Division is pleased to report the planning and implementation of significant steps toward overall improvement in the quality, quantity and variety of services available to Arlington elders. The staff worked to design systems for increased efficiency in service delivery and in the accuracy and relevance of record keeping. In particular, the design of a Case Management system will help ensure that gaps in services do not occur.

Coordination with other providers was improved, the relationship with Symmes Hospital was strengthened and the COA Board filed a Warrant Article in the Spring to increase the number of Board members from seven to nine.

In-home services and health services continued to be a priority for elders and, in many ways, were the most difficult to provide. As elders live longer the need for support services increases and elders, whether living alone or with others, require more services provided at home. The Council has identified a change in the type of elder served from those who are relatively well and

## Council on Aging Services

<u>Services</u>	<u># Served</u>
Health Lectures	432
Individual Health Counseling	760
Home Visits for Assessment	70
Special Screenings:	
Diabetes	23
Hearing*	3
Dental**	32
Glaucoma/Bright Eyes	57
Flu Shots	1,900
Prostate	40
Skin Cancer	30
Home Clients Caseload	30
In-Office Caseload	305
Home Visits by Student Nurses (# of visits)	1,036

\* Hearing Screening low because Symmes lost Speech Pathologist. Will resume in 1993.

\*\*Tufts Dental School outreach program ended. Will not resume in 1993.

independent to those who are frail and in need of many different kinds of services.

## Housing and In-Home Services

As elders live longer, become frail and need support services there comes a time for many when living in their own home is too difficult. The demand for services on the COA and other agencies is great and elders must wait in unsafe conditions for assistance due to lack of funding and staff.

The Council on Aging sub-committee on Housing has been studying the need in Arlington for a type of housing called "assisted living". In this model service delivery is streamlined by providing comprehensive service packages to elders who have chosen to live together in group homes or a larger facility. The Housing sub-committee plans to continue the study of statistical information, client needs, space needs, and the feasibility of such a service in Arlington.

## Health Services

The part-time nurse planned and provided the services listed in the accompanying chart during 1992. Analysis of these statistics shows that the COA health programs are serving two sub-groups of elders: 1.) older or frail elders in need of case management or extended services to treat problems, maintain or improve health status, and 2.) well- elders in need of special programs to prevent health problems.

Screening and educational programs attract a range of elders who rarely use case management services. Elders generally participate in only one category of service. The numbers listed in the chart are the numbers of different elders participating in each program or service.

Fitness and well-being are coupled into the concept called "Wellness" and in order to ensure that elders are getting the most out of the services offered at

the COA plans were made for a comprehensive Wellness Program to begin in 1993. Guest speakers, classroom training, and educational material will be available to help elders take control of their physical and mental well-being. New programs including health care, exercise, and nutrition will be designed with a holistic approach for total fitness which studies have shown improves the quality of life.

Some of the services in the chart were provided in cooperation with the Board of Health, University of Massachusetts College of Nursing, the Massachusetts College of Pharmacy and Allied Health School of Nursing, Massachusetts Eye and Ear Infirmary, and Symmes Hospital. Although these cooperative programs maximize the time of the nurse the current need is not met.

## Board of Health

The possible threat of rabies in Massachusetts became a reality in 1992. The raccoon rabies epidemic reached this state in September and is spreading quickly. The goals of local rabies prevention and control activities are to prevent human cases of rabies and prevent rabies in domestic animals.

The Eastern Middlesex Mosquito Control Project, of which Arlington is a member, continues to work at reducing the number of *C. Melanura*, which carries Eastern Encephalitis. This larval program relies on the non-toxic biological larvicide, "Bti".

Swimming pools, public and semi-public were monitored for water clarity, equipment, and sanitizing agents. Water samples were obtained from Reservoir Beach and bacteriological tests were performed.

There are now 108 food establishments in Arlington. Due to increased publicity, more establishments complied with the Sanitary Code. Increased consumer awareness in the area of lead poisoning resulted in more inspections. Six landlords were cited for illegal removal.

Asbestos monitoring continued during

1992 for the protection of the residents. Legal action was taken against several illegal asbestos removals.

In general, all inspections increased as result of poor economic conditions and consumer awareness.

The public health nurse continues to follow up cases of infectious diseases such as hepatitis, tuberculosis, meningitis, and reported enteric diseases. In addition, hepatitis B vaccine was administered to first response firefighters. This will protect them from extremely contagious diseases.

Other duties include immunizations of school age children. Education is the best prevention. Classes have been conducted on rabies, AIDS, and health. The Students Against Drunk Driving program continues to grow.

The long range objective of the Board of Health is to promote a healthy quality of life for the people of Arlington. Future health programs will focus on disease prevention and the maintenance of a healthy school system, free of tobacco, drugs, chemicals and hazards. There will be increasing health programs such as childhood immunization, adult education on exercise, eating proper foods, and family values. All of which will increase work productivity, decrease hospitalization and provide a better quality of life.

## Recreation Division

The Recreation Division experienced growth in 1992. Throughout the year there was an increase in participation in programs offered for children and adults. Some new programs brought a positive response from the community. Once again, emphasis was placed upon cooperative programming with the goal of enhancing offerings while avoiding duplication of effort.

The Recreation Division teamed up with many public and private agencies including the Robbins Library, Arlington Public Schools, Fidelity House, the Arlington Boys and Girls Club, and the Arlington Soccer Club. For the first time, a World Dance Workshop was

# HUMAN RESOURCES

offered in conjunction with the Arlington Center for the Arts. In 1992 over 12,000 people took part in public skating sessions at the Sports Center. The six month ice skating season was a busy one with hockey, skating lessons, and public skating. During the spring and summer months, the rink was converted to an indoor batting cage and was also home site for Club Rec, a summer program for youth in grade one to four. A five year capital improvement plan was developed to enhance the facility. Plans call for the replacement of the compressor and Zamboni and installation of a new dasher board system.

Interest in other sporting activities also experienced growth in 1992. Some 350 youngsters in grades one to eight took to the courts in the winter basketball program. Spurred by the exposure from the Summer Olympics, interest in gymnastics soared. New classes were added and the size of existing classes increased to accommodate over 160 gymnasts.

A somewhat dismal and cool summer had a negative effect upon attendance at Reservoir Beach. Sale of tags was down from 1991. But on the few hot and steamy days, the beach was the most popular place in town as attendance climbed to normal levels.

The Recreation Division took part in 1992 Town Day events. Children's games and rides were offered as part of the activities. A five mile road race along the Minuteman Trail attracted two hundred runners.

Volunteers again played a key role in the success of the Recreation Division. Hundreds of individuals gave countless hours of service throughout the year. Workreation, a program for teens designed to combine work and recreation, continues to flourish. This year 117 Workreation participants offered assistance in a variety of programs resulting in over 5,000 volunteer hours.

The Recreation Division is committed to providing leisure opportunities for all residents of Arlington. In the future,

continued reliance upon volunteers, along with the dedication of staff, and cooperative programming will enable the Division to offer reasonable priced programs and services.

## Veterans' Services

The Veterans Services Department provides aid and assistance to all veterans and their families. Veterans who are eligible to receive professional counseling, state and federal benefits, financial assistance, medical assistance, educational benefits utilize this office.

This office is also actively involved with assisting our newest veterans from the Persian Gulf War. The office apprises them of their benefits.

The Veterans Services Department is responsible for decorating almost forty-two hundred graves in Mount Pleasant and St. Paul's Cemeteries. This is done with the help of local veterans organizations.

This division manages and organizes Arlington's Memorial and Veterans' Day observances. Over forty-nine hundred veterans of all wars reside in Arlington.

## Sealer of Weights and Measures/Consumer Protection Services

The Sealer of Weights and Measures is a part time position in the Town of Arlington. The duties of this position include the annual inspection of all devices in the town which weigh or measure something. Such devices include taxi meters, gas and oil pumps, scales and apothecary weights. Produce is also periodically checked to ensure that it has been accurately weighed.

The Office of Consumer Protection, although cut from state funding, continues to offer its services two days per week. The Office provides trained complaint mediators under the supervision of an attorney, to assist citizens in settling disputes. They can help with disputes between landlords and tenants, automobile problems, home

repair difficulties, and a whole host of complaints which may end up in Small Claims Court.

## Arlington Youth Consultation Center

Arlington Youth Consultation Center had a stable productive year in 1992. The focus for the year was on therapeutic work with younger children. Several years ago the Board of Youth Services expanded the mandate of services to include treatment with younger children as well as adolescents. Counseling work with little children (aged 4-11) involves the use of play therapy as the treatment medium. Play therapy gives children the opportunity to "play out" indirectly issues in their lives causing them problems, as contrasted to the "talk medium" that older people use in counseling.

In 1992 the center enhanced the young children treatment approach by upgrading the play therapy room, by installing a wall, blackboard, puppet theater, crafts table, and a moveable doll house. The center also upgraded basic supplies and equipment, stocked the toy closet with appropriate games, craft supplies, puppets, dolls, and other toys. The response to the new room and new equipment has been very positive from the kids. One little girl said, "why'd your boss fix this up just for us?" They have been making very good use of the new room to play out their fantasies, fears, hopes, and anger. The room represents an important aspect of the treatment work done at the center since the kids who are participating are younger.

## Board of Youth Services

The Board of Youth Services includes the following people: Carlene Newell, Chairperson Larry Greco, Vice Chairperson Mary Deyst, Jean Donahue, Rev. Paul Jackson, Edmund Mahoney, Joan Robbio, Elaine Shea, David Walkinshaw, James Long, John Guanci, Patsy Kraemer, and Ex Officio David

McKenna.

The board continues to be involved with the Community of Caring task force which presented its fifth annual Parenting Evening in March. This task force has worked to establish a network of health care, human services, and school courses for parents of adolescents. This program continues to be very successful in our schools. Many board members were trained and volunteered in the classrooms to present this program which is designed to make children aware and able to deal with sexual abuse.

The board's additional focus in 1992 was to prepare a program to help the youth to become more aware of diversification in Arlington.

## Arlington Council on Alcohol and Drug Education

The Arlington Council on Alcohol and Drug Education reaffirmed for the fifteenth year its commitment to reduce the incidence of substance abuse within the town, particularly in the schools. The statewide recognition of Arlington as a "model" community within the field of prevention is based on the strong working relationship between the council, the town, schools and police.

For the ninth year, a four-day alcohol and drug education program was presented by Freedom from Chemical Dependency (FCD) to all freshmen at Arlington High School. Three instructors from FCD discussed, in a comfortable format, substance abuse issues and problems. The instructors helped students to recognize early signs of dependency and understand that it is a treatable disease. They will enable them to make intelligent decisions concerning use, and help them to understand the possibilities of a drug and alcohol-free life. The FCD instructors who conduct the sessions are all recovering alcoholics or former drug users. The total cost of the program is \$5,000. This amount also included a similar program presented by FCD to



all seventh graders in March. Symmes Hospital generously agreed to donate the entire sum. We are most appreciative of their donation and support of our work.

Recognizing the need for parents to receive prevention education, the council collaborated with FCD in publishing three issues of the Parent Forum Newsletter which were mailed to all parents of Arlington High School students. The topics addressed were Alcohol & the Family; Ways to Help Kids; How Marijuana Affects Young People; Alcohol Advertising Targets Youth; and How to Resist Peer Pressure. Each issue devoted a page to programs being implemented at the high school.

The newly developed Arlington Student Assistance Program (ASAP) continued for the second year at the high school. ASAP is a comprehensive, joint school-community effort which provides help for students who are experiencing problems that may be adversely affecting school attendance, academic achievement and school conduct. Teachers are being encouraged to communicate observable behavior that may indicate a student needs help by completing an ASAP Referral Form which is forwarded to the ASAP Intervention Team. The five member team has been professionally trained to assist students and parents by responding to the referral and making a recommendation on how the problem can best be addressed. Parents are also encouraged to make referrals if they

suspect their son or daughter is in need of help. Students may utilize the program to help a friend in need. All referrals are confidential.

Upon the close of its second year of operation at Arlington High School, the Arlington Student Assistance Program (ASAP) received thirteen referrals this year from several staff members, a parent, and several students.

A much appreciated \$1,000 donation from the Paul Grady Memorial Fund will defray the cost of continued training for the ASAP Advisory Committee and the Intervention Team.

The Alcohol Awareness Peer Leadership Program began its fourteenth year at the high school. During a fourteen week training period 1993 Arlington High School peer leaders had the opportunity to learn about alcohol and other drugs, and develop decision-making and leadership skills. Upon completion of training, peer leaders will co-lead four awareness sessions with all fifth and sixth graders at seven elementary schools.

In mid-May the Alcohol Awareness Peer Leadership Program completed its work for the year when 1993 peer leaders led four discussion groups with 550 fifth and sixth graders. The topics for the four days were: Facts on Alcohol and Other Drugs; Peer and Media Pressure/Trust Building; Decision-making Skills; and Self-Esteem/Resources. On the fourth and final day, the elementary students received certificates for completing the program.

The senior peer leaders received framed certificates on Senior Awards Night. They also received program certificates from Thomas Reilly, District Attorney of Middlesex County.

Arlington High School celebrated its ninth anniversary of Students Against Driving Drunk with a special assembly that featured young speakers from the Billerica House of Correction. The speakers incarcerations were the result of alcohol-related offenses.

Parents were being asked to sign a contract stating that students will not

# HUMAN RESOURCES

drive after drinking and will seek safe transportation if they are driving with someone who has been drinking. This contract is not intended to condone drinking among teenagers, rather it is a tool to discourage them from driving under the influence of alcohol or becoming the passenger of a drunk driver.

Students Against Drunk Driving observed the holiday season by attaching red ribbons to information cards which were distributed in school and at school sponsored events. Drivers were asked to tie the red ribbon to their cars as a sign that they join Students Against Drunk Driving and Mothers Against Drunk Driving in the hope of a safer holiday season.

Students enrolled in the Alcohol Awareness Peer Leadership Program and Students Against Drunk Driving sent copies of the brochure "10 Steps to Help Your Child Say No" to all parents of Kindergarten to grade six students in the Arlington Public Schools. The mini-poster identifies ten ways in which parents can help their children stay away from alcohol and other drugs.

For the tenth consecutive year a special hotline was available to students who attended Senior and Junior Proms. Students could get a safe ride home by calling the hotline. All calls were confidential.

The hotline was established through the Arlington Youth Consultation Center (AYCC). It was operated by parent volunteers who answered the phones and dispatched drivers. Four students were provided safe transportation this year.

In an effort to address the serious problem of teenage drinking during the prom season, special assemblies were held just prior to the senior and junior proms. Students were informed of the Prom Hotline, received hotline cards and were encouraged to carry them on prom night.

For each assembly, the Billerica House of Correction provided speakers who were incarcerated for alcohol abuse incidents. Andrew spoke with

much emotion of how he killed his best friend while driving drunk causing immeasurable pain to both families. Paul related how he caused trouble in school since junior high school and pointed out the stark realities of prison life. Diane, an inmate at the Framingham House of Correction, spoke of her downfall due to a \$1,000 a day cocaine habit which resulted in the loss of custody of her children. The student audience was spellbound by all three speakers.

Several years ago the Arlington School Committee voted to discontinue the use of beer steins and wine glasses as prom favors. As an alternative, the Students Against Drunk Driving Chapter of the high school presented a specially designed key chain to all who attended the prom. The front side of the chain displayed the logo of SADD along with Prom 1992; the reverse side displayed "Friends Don't Let Friends Drive Drunk."

Arlington Safe Homes Program is made up of parents who share a concern about the increasing use of alcohol and other drugs and the too frequent occurrence of unsupervised parties of our youth. Members of the Arlington Safe Homes program and parents of children in grades 7-12, sign an agreement to provide responsible supervision at parties in their homes and not allow alcohol and other drugs to be used.

The first letter and agreement forms were sent to all parents of Grade 7-12 in the spring of 1991. Approximately 200 parents signed the agreement. Of the incoming seventh graders that fall, thirty-three of their parents responded. Parents of newly enrolled seventh graders this year were mailed the information. Forty-six responded, an almost 40 % increase over 1991.

A joint proclamation signed by the Selectman and the School Committee designated November as Alcohol and Drug Awareness Month in Arlington. Sponsored by the Arlington Council on Alcohol and Drug Education, a series of alcohol and other drug education

programs were aimed at increasing the awareness level of Arlington's youth and adult population.

Every two years since 1982 a substance use survey has been distributed to Arlington High School students in grades 9-12 to help determine the extent of their use of alcohol, other drugs, and tobacco.

Results of the 1992 survey show that alcohol use remains high and continues to be the drug of choice. However, there has been a steady increase in the number of students who had never drunk an alcoholic beverage; 5.1% in 1982 compared to 13.4% this year. Also, there has been an increase in the number of students who had never been drunk, rising from 26% in 1982 to 42% this year. The majority of students began drinking in grades 7, 8, and 9 which supports our contention that alcohol and other drug education must begin at the elementary level.

In the area of drugs other than alcohol, there has been a 24% decrease since 1982 but the number has leveled off during the past two years. As with alcohol, students first used other drugs during the early adolescent years. Of the 31% of students who had used a drug other than alcohol, the use of cocaine has dropped from 13.8% in 1982 to 6.4% in 1992. However, the percentage of the use of marijuana of those students who use drugs other than alcohol has risen from 52.1% in 1982 to 80% in 1992.

For the fifth year, Arlington received a Drug Free Schools and communities federal grant, in the sum of \$27,613. The council allocated \$20,603 for the continuation of its work. The remaining \$7,010 provided consultation and education for the following private and parochial schools: Arlington Catholic High; Ecole Bilingue; Germaine Lawrence School; St. Agnes Grammar School; and the Dearborn Academy Schools for Children.

## Park and Recreation Commission

The Recreation Division experienced growth in 1992. Throughout the year there was an increase in participation in programs offered for children and adults. Some new programs brought a positive response from the community. Once again, emphasis was placed upon cooperative programming with the goal of enhancing offerings while avoiding duplication of effort.

The Recreation Division teamed up with many public and private agencies including the Robbins Library, Arlington Public Schools, Fidelity House, the Arlington Boys and Girls Club, and the Arlington Soccer Club. For the first time, a World Dance Workshop was offered in conjunction with the Arlington Center for the Arts. In 1992 over 12,000 people took part in public skating sessions at the Sports Center. The six month ice skating season was a busy one with hockey, skating lessons, and public skating. During the spring and summer months, the rink was converted to an indoor batting cage and was also home site for Club Rec, a summer program for youth in grade one to four. A five year capital improvement plan was developed to enhance the facility. Plans call for the replacement of the compressor and Zamboni and installation of a new dasher board system. Interest in other sporting activities also experienced growth in 1992. Some 350 youngsters in grades one to eight took to the courts in the winter basketball program. Spurred by the exposure from the Summer Olympics, interest in gymnastics soared. New classes were added and the size of existing classes increased to accommodate over 160 gymnasts.

A somewhat dismal and cool summer had a negative effect upon attendance at Reservoir Beach. Sale of tags was down from 1991. But on the few hot and steamy days, the beach was the most popular place in town as attendance climbed to normal levels. The Recreation Division took part in 1992

Town Day events. Children's games and rides were offered as part of the activities. A five mile road race along the Minuteman Trail attracted two hundred runners.

Volunteers again played a key role in the success of the Recreation Division. Hundreds of individuals gave countless hours of service throughout the year. Workreation, a program for teens designed to combine work and recreation, continues to flourish. This year 117 Workreation participants offered assistance in a variety of programs resulting in over 5,000 volunteer hours.

The Recreation Division is committed to providing leisure opportunities for all residents of Arlington. In the future, continued reliance upon volunteers, along with the dedication of staff, and cooperative programming will enable the Division to offer reasonable priced programs and services.

## Library Director and Board of Trustees

The major highlights of the Robbins Library centennial year were the construction of the long-awaited addition and the receipt of a magnanimous gift - the establishment of the \$500,000 Anne A. Russell Children's Educational and Cultural Enrichment Fund.

## Construction Project

In January the Permanent Town Building Committee awarded the general contract for the Robbins Library building project to Tocci Building Corporation following a competitive bid process. The cold weather on January 25th did not dampen the excitement and enthusiasm of the ground breaking ceremony participants. It took seven years of hard work by town and library officials and interested citizens to finally make the \$6.7 million expansion and renovation project a reality. This project is funded by a \$3.3 million state grant administered by the Massachusetts Board of Library Commissioners, \$3 million from municipal funds, and the balance from private fundraising.

The first phase of the project was the construction of a new 24,000 square foot addition, the demolition of the back portion of the old building, the erection of the exterior of the new addition, the laying of the limestone, and, enclosing of the building by the end of the year. Significant progress was made on the floors, ceilings, and layout of the interior. Decisions on the furnishings for the entire building were made and put out to bid.

Several library departments had moved in 1991, anticipating the construction. Library services operated from four buildings: Children's and Branch Services from the Fox Library, Technical Services from the Dallin Library, Adult Reference and Circulation Services from the Main Library, and Administration from the Whittemore-Robbins House. Library staff also moved significant portions of



*Robbins Library Groundbreaking Ceremony, January 25, 1992. Pictured (left to right): Margaret Spengler, Permanent Town Building Committee; Francis Sonnenberg, Permanent Town Building Committee; Maryellen Remmert-Loud, Library Director; Joyce Radochia, Chair, Board of Library Trustees; Stephen Gilligan, Board of Selectmen; Kathleen Kiely Dias, Board of Selectmen; Kevin Greeley, Board of Selectmen; Donald R. Marquis, Town Manager; David Wallace, Wallace, Floyd Associates, Architects; Patience Jackson, Building Consultant, Massachusetts Board of Library Commissioners.*

the collection including the biographies, magazines, young adult, local history, art prints, and art objects. Some of these were relocated in the existing building and others placed in storage for protection. A public auction was held to sell furniture which would not be used when the building project was completed.

Although staff experienced poor working conditions at the Main Library due to noise, dust, odors, and overcrowding, they maintained a positive and cheerful manner which was much appreciated and commented on by the public. The Permanent Town Building Committee, Board of Library Trustees and library administration worked closely with the architects from Wallace, Floyd Associates to monitor progress and make the many decisions such a large and complex project requires. The Library Director attended the weekly construction meetings with the architects, Clerk of the Works, and contractor to keep the Town updated on issues related to the project.

In November the Robbins Library building celebrated its 100th

Anniversary. A centennial brochure and exhibit were created to commemorate this anniversary. As the Trustees of the Library stated so eloquently at the dedication of the Library in 1892: "The Robbins Library is of a style of architecture which appeals to no passing fancy but which will command admiration of future ages as it does that of all good judges today." The Robbins Library grew from a collection of 12,183 volumes serving 5,629 citizens to a collection of over 200,000 volumes for a population of 45,000. At the same time, services expanded to accommodate the demand for children's programs, informational resources, and computerized technology.

## Services

Despite the difficulties caused by the construction project, the level of service to the public remained high. Staff offered 179 programs to children which were attended by 8,267 people. The summer reading program attracted over 1,000 children who read approximately 21,615 books. A very popular construction fair for grades kindergarten

to six was held in July in the Robbins Memorial Garden. This event provided children with the opportunity to learn about the building project from the architects, Clerk of the Works, contractor and library director. Other services to children included special science curriculum kits, graded booklists, and special packets for all kindergarten children to introduce them to the library and foster a love of reading. Main Library staff worked arduously to provide strong informational services to the public despite the overcrowded conditions and constant relocation of the collections. Bibliographic instruction was provided to school classes whenever requested. Inventory, updating and shifting of the collection remained constant activities of the staff. The audiovisual collection was repackaged to better serve the public and to reduce theft of materials. More than 8,000 books and audiovisual materials were added to the collection. A new service was offered to residents through the Minuteman Library Network; patrons with a modem and communications software may access the materials in the network's computerized catalog from home by telephone. The Edith Fox Branch Library experienced a significant increase in usage by children and adults due to the move of Children's Services from the Main Library to Fox during the construction project.

The Main Library and the Fox Library circulated over 395,000 items to the public in Fiscal Year 1992. This was lower than Fiscal Year 1991, but was the expected result of the construction project. However, Robbins Library circulation remained among the highest in the Minuteman Library Network being third among 24 members. Citizens received answers to over 62,000 questions and interlibrary loans increased 15% over the previous year and 100% over the last three years.

## Donations

The library began the year with great excitement at the announcement of the donation to Children's Services from

former resident Gordon W. Russell in honor of his mother Anne A. Russell. Mr. Russell established a half million dollar trust, the interest from which is to be used by the Board of Library Trustees for educational and cultural materials, programs and activities of benefit to children. Mr. Russell specified that this trust shall enable services and programs above and beyond what is normally appropriated by the Town from general tax revenues for children's library services. Funding for the Construction Fair and kindergarten packets was provided from this trust. The Trustees encourage the public propose ideas for programs which might be funded by this Trust.

As in previous years, the library received funds from Library Trust Funds and Friends of the Library. These funds are used to provide materials and services which cannot be afforded as part of the municipal budget. The Friends of the Library gave \$8,742 for reference materials, audiovisual items, and museum passes. The Robbins Library Board of Trustees voted trust funds for books, videocassettes, language tapes, art prints, developmental toys, children's programs, the Reading is Fundamental Program, Summer Reading Club, public relations, staff development, and the building project.

Arlington residents and organizations continued a tradition of generosity to the library with monetary donations, memorial gifts, books, and the restoration of the paintings in the Reference Room. The entire Board of Trustees and staff express appreciation to all donors and regret it is not possible to list each individual donation in this report.

## Volunteer Efforts

Library operations benefitted from the assistance of thirty volunteers who worked over 2,199 hours at the library. Volunteers have contributed to children's programming, shelf reading, packaging audiovisual materials, mending, book sales, discarding, delivery to the homebound as well as special

projects. The staff and Trustees of the library are indebted to Bedia Ahmad, Steve Barkin, Neil Berman, Suzanne Braun, Beverly Brinkerhoff, Anne Buttner, Diane Canino, Lily Chiao, Rochelle Chambless, Harold Church, Elizabeth Creech, Kathy Crowley, Betty Devine, John Flaherty, Beth Goldberg, Kay Gryniewicz, Mary Gryniewicz, Wanda Good, Dorothy Jones, Joanne Landon, Paula Laskey, Leslie Michelson, Leah Miserlis, Anitha Moorthy, Saradha Moorthy, Jack Reichson, Laura Reiner, Phyllis Stevens, Kate Sanborn, and Marcella Tierney.

## Looking Forward

During the early months of 1993 library services will move from the old building into the new addition while the existing building is then renovated during the second phase of the project. Space will still be tight as collections which will ultimately be housed in the two buildings must be squeezed into the addition during this phase. By the end of 1993 the construction project is expected to be completed and the Town will enjoy a facility which is twice the size of the old building with ample space for collections, user seating, community room, updated systems for ventilation, heat, plumbing and electricity, and handicapped accessibility. The Board of Library Trustees would like to expand library hours to include additional hours for children and to restore Sunday afternoon openings. The Board also wishes to increase the materials budget to purchase more books, high demand audiovisual materials, and provide adequate staffing to offer high quality informational services. The doubling of the size of the building will require a substantial increase in funds for utilities. Library and town officials face a formidable challenge to adequately fund the library during this time of financial constraints. The year ahead is nevertheless a time of excitement and hope as the long awaited expansion and renovation of the Robbins Library

# EDUCATION AND LIBRARIES

becomes a reality and the citizens of Arlington begin to enjoy their new facility.

## Arlington Public Schools

The Arlington Public Schools are among the leaders in proposing and utilizing programs which have brought state and federal grants as well as local support. As a comprehensive school system, a wide variety of curricula suited to a broad range of learning styles and experiences are still offered to meet the demands of the students who graduate into a competitive, highly technological world. As a community with a range of socio economic levels, educational levels, as well as ethnic backgrounds, cultural diversity has been stressed as a part of the curriculum and every day life and activities in the schools. The tradition of excellence, long recognized in Arlington, is evident by staff commitment, parental involvement, supportive management, and community involvement to insure that the students receive a sound education at all levels.

The annual election held on April 25, incumbents William A. Carey, Jr., Katharine D. Fennelly and Michael F. Healy were re-elected to another three-year term on the Arlington School Committee. At the organizational meeting of the School Committee, which takes place on Monday following the annual elections, William A. Carey, Jr. was elected chairperson, David W. McKenna was elected vice chairperson and Carolyn E. Simmons was elected to the position of secretary of the School Committee. Public participation at school committee meetings varies depending upon the agenda items and the number of other scheduled events in town which interested citizens attend. The public is welcome to attend and participate at the beginning of each meeting. The committee met on the second and fourth Tuesdays of the month during the months of September through June. Other meetings are called as needed throughout the year and during the summer months.

As the policy making body of the school department, the committee faces challenges each year in preparation of the fiscal year budget and the setting of fees. The 1991-1992 school year brought some important topics, programs, and activities forward for discussion, including the following:

- Evaluation of Arlington High School, done every ten years by the New England Association of Schools & Colleges.
- Approval of Article 39 to start a comprehensive study of the infrastructure and facilities to meet the needs of the of the school system for the next 20-30 years.
- Involvement and support of the Vision 2020 Committee.
- Organization of the Elementary Science Curriculum Committee and discussions of programs, goals and outdoor education.
- Development and implementation of a comprehensive health curriculum.
- Discussion and development of early release program for conferences and staff development.
- Discussion of school reform legislation.
- Evaluation of various curricula.
- Participation on various townwide task forces.
- Discussion of cable television coverage of school committee meetings.

The Arlington School Committee also meets in subcommittees. Less formal in nature, the subcommittee structure allows for in-depth review of programs, staffing services, and special issues. The work of the subcommittee is important in fulfilling the goals of the school committee which include responsive leadership, openness, and representation of constituencies. The subcommittee meetings are posted and open to the public with an agenda published in advance. Recommendations are made to the full school committee for a vote or further study.

The Class of 1992 at Arlington High

School was no exception to the tradition of excellence established by previous classes. The post secondary placement record, cited above, is an indication of the level of motivation and determination of the students to pursue educational or work opportunities following graduation. A large percentage of students still selected four year colleges and universities. Many students selected competitive schools outside of the New England area.

American Education Week, which is celebrated in November each year, was very successful. For an entire week, exhibits, presentations, activities, plays, demonstrations, programs and lessons are planned for parents and the citizens of Arlington who visited the schools.

**Arlington High School  
Student Placement  
Class of 1992**

Post Secondary Education Placements	No.	%
Colleges and Universities	179	64.8
Junior Colleges and Business Schools	39	14.1
Technical & Nursing Schools	12	4.3
Preparatory Schools	2	0.7
Post Graduate Schools	5	1.8
Sub-Total	237	85.7
Other Placements		
Military Service	2	0.7
Work	30	10.8
Unclassified	8	2.8
Sub-Total	40	14.3
Total Placement	277	100.0

This week provides a special opportunity to visit the schools and observe the achievements of the students. Many accomplishments such as the National Honor Society, science fair, Invent America, art music programs, special plays and musical events also take place throughout the year and merit recognition by parents and the public.

The Arlington School System is successful due to the cooperative teamwork between the administration, School Committee and dedicated staff. For the eighth consecutive year, the

Arlington School Committee has encouraged and hosted the Distinguished Service Award Ceremony for staff who have been with the school system for twenty-five years or more. The purpose of this program is to recognize and honor those administrators, faculty, and staff members who have dedicated their careers to the Arlington Public Schools and to the youth of our community. Twenty seven employees with a combined total of over 750 years of service were recognized this past year. Those honored with 35 years of service were; William M. Fahey, Nancy J. Guzzi, Gladys Q. Medzorian, Kathleen D. O'Connell, Julia A. Morrison. Those honored with 30 years of service were; Pauline M. Golec, Barbara P. Walsh, Kenneth J. Westfall. Those honored with 25 years of service were; Carol L. Barnard, Janet Y. Barr, Antoinette Boike, Marion A. Bond, James S. Brown, Ruth A. Burket, Catherine A. Cecere, Anne W. Codman, Richard D. Collomb, Leatrice D. Crivello, Salvatore J. Femia, Nicholas Ferentinos, Donald J. Fortunato, Catherine A. King, Larry B. McIlroy, Donald L. Nigro, Clare M. O'Connell, Madeline A. Powers, Thomas J. Sheehan.

Michael V. DeFina, a dedicated member of the Library Media Services for many years, was honored for his contribution to Arlington on the occasion of his decision to leave his position in order to spend more time with his wife.

In 1992 several members of the Arlington School System chose to retire. The following individuals dedicated many years of service to the students and community and their unique skills and abilities will be remembered; Janet Y. Barr, Joyce A. Bothwell, Dolores F. Conlon, Robert C. Dowell, Olga Fitzpatrick, Joan F. Forsyth, Jeanne A. Given, Edward F. Granfield, C. Elaine Hassler, Marie Henahan, Carlene H. McGrath, Ronald Nevola, Brenda Niedereckerm, Louise Shenkel, Marion L. Sickles, Frederick L. Tobin, James Tolland, and Phyllis Watson.

Despite difficult budget constraints, the Arlington School Committee enters each fiscal year with determination to offer high quality programs, services, and to provide the resources necessary to fund these services. The support of the community is appreciated and acknowledged. Without the school committee, staff, administration, support personnel, and community working together, the children of Arlington could not receive the high quality education, services, and programs that they deserve.

## **Minuteman Tech Prepares for 21st Century**

The world is very different than it was twenty years ago, so during 1992 Minuteman Tech began a project involving the entire staff, the students, and their parents in far-reaching changes that could eventually alter the entire structure of the school. Entitled "Project WIN," the project's goal is to provide all students with the academic, technical, and personal skills that will be required by the work places of the 21st Century. The project seeks to prepare students for a world where: a global economy has replaced our national economy as the context for competition among businesses; technology is a basic skill in the world of work; seventy percent of the jobs will not necessarily require a college degree, but more and more of the better jobs will require skill training beyond that provided in both traditional high school and college programs; and where recent research on how the brain works and how different individuals learn best is revolutionizing the teaching process.

The basic elements of Project WIN include: the use of researched principles of brain-compatible teaching and accelerated learning as a foundation for all instructional programs, with teachers being provided with special training in these principles and teaching methods; the use of a Total Quality Management approach to education that identifies

and addresses the many factors affecting student learning success and the use of staff task forces to improve the quality contribution from any factor area; and placing a major emphasis on promoting a real-life orientation to instruction through academic-vocational integration and the use of more complex, real-life outcomes and graduation standards to promote the higher order thinking skills required of 21st century workers. Volunteer staff members have been organized into three groups to work on the three elements described above, with a fourth group of staff members serving as a Board of Directors for Project WIN. The school intends to operate as a school in which every student will "WIN" the highest levels of career success with the school's help. The staff members have been placed in charge of providing constant improvement in service to students with a commitment to a "no fail" environment.

Another event of 1992 which could have a profound effect on the future of Minuteman Tech is the school committee's decision to open the school to "choice" students. In the fall of 1992, the choice numbers were limited to forty-six high school students. In future years, this number could be increased or decreased depending on a number of factors, including state funding of the program.

Minuteman Tech continued its tradition of excellence during the 1991-1992 school year with a number of faculty, students, and programs receiving national and state recognition. At the national level, Minuteman Tech swept the Vocational Clubs of America (VICA) national competition in baking. This is the second year in a row that a Minuteman post-graduate has won the national baking championship. An Electromechanical Technology student placed second in the national VICA Robotics Programming competition. During the past four years, competing against engineering students in junior colleges and four-year universities, Minuteman Tech Electromechanical Technology students have earned one

# EDUCATION AND LIBRARIES

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first place, two second places, one third place and one honorable mention at the Society for Mechanical Engineers robotics competition in Detroit, Michigan.

At the 1992 state VICA competition, Minuteman Tech students won fourteen gold medals including Eric Anderson, Frank Balurdi, and Stephen Moschella of Arlington in Auto body, Welding, and Carpentry respectively.

The Massachusetts Department of Education named Minuteman Tech's Electromechanical Manufacturing Technology Program and Biotechnology Manufacturing Program as the state's outstanding secondary and post-secondary vocational technical education programs and nominated them for the U.S. Secretary of Education's award for Outstanding vocational Technical Education Programs in the United States. The school has been informed that both programs are finalists for the national award.

In athletics Minuteman Tech students were selected for several Colonial Conference All Star teams. The following Arlington residents were members of various teams: Dan Corey, Kristen Daley, and Jon Mills.

During 1992 Minuteman Tech continued its outreach programs designed to help middle school students and teachers in district towns become better acquainted with technology. In addition, middle school students from Arlington, Belmont, Lancaster, Lexington, Needham, Sudbury, Stow, and Wayland came to Minuteman to spend a day in the school's technology labs building robots and learning about careers in technology.

Funded by a grant from the National Science Foundation, during the summer middle school and high school students and faculty from Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, and Wayland spent a week at Minuteman Tech participating in a technology manufacturing seminar. They received hands-on experience in robotics and electronics manufacturing technology and learned about career opportunities in technology.

# CULTURAL AND HISTORICAL ACTIVITIES



## Arlington Arts Council

The Arts Council continued to center its activities around the management of the Massachusetts Cultural Council's Arts Lottery Program in Arlington. This management established duties and tasks which involved the council in many hours of dedicated service to Arlington, its artists, the cultural community, and its citizens. The council's work focused on administering Arlington's arts lottery cycle which included performing outreach and advising to numerous applicants, discussing and judging applications from many disciplines according to state guidelines and local council criteria, and awarding State lottery funds to programs and projects which honor those guidelines and benefit Arlington.

Through a portion of the state's

megabucks lottery revenues reserved for this purpose, the Council was allotted \$8,928.00 in 1992, a figure which compared unfavorably to 1991's allotment of \$23,618.00.

Due to significant revisions and reductions on the state level, the arts lottery's financial picture assumed leaner proportions than had previous budgets. These reductions fostered a downward and disturbing trend in arts and cultural funding.

By 1992, the Massachusetts Cultural Council had endured four years of repeated budget setbacks resulting in significant losses of arts lottery and other cultural funding. These losses were reflected in local allotments for Arlington and other communities. This trend included the funding for the Performing Arts Students Series allotment, an amount specific to subsidizing student attendance at performing arts events. The benefits go directly to students in Arlington schools and enhance the quality of student life.

Though Arlington received a decreased level of arts lottery and PASS funding in 1992, it received congruently a substantial number of applications from local artists, performers, cultural and community groups, and schools. The general conditions of the council's

budget were determining factors in its deliberations and awards. Many applications received only partial funding. Regrettably, in keeping with its vastly reduced budget, the Arts Council was able to fund only a portion of the applications submitted during 1992.

In addition to its arts lottery work, the council again planned, funded, and produced the Annual Holiday Celebration at Town Hall on December 18. It was well-attended and successful. The celebration was the seventh consecutive production, open free to Arlington residents. The Celebration was produced in cooperation with the Town Manager's office, the Board of Selectmen, Arlington Public Schools, the Town Properties and Natural Resources Division, and the Civil Defense Auxiliary Fire Division. The volunteers, exhibitors, performers, and crew included members of the Arlington Art Association, the Arlington Garden Club, the Unitarian Universalist Church, the Arts Council, and numerous individuals and community groups.

In May, the Annual Art Exhibit was held in conjunction with the Arlington Center for the Arts at the Heart of the Arts Festival. Five cash prizes of \$100 were awarded to five artists of meritorious works by judges

### 1992 ARTS LOTTERY COUNCIL GRANTS

Arlington Arts Council			
Gideon Cohen Memorial Art Award	\$200	Ottoson Junior High School	
Holiday Celebration	\$700	Actor and Playwright in Residence	\$425
Arlington Center for the Arts		Donnell Patterson	
Visual Art Exhibit and Town Day	\$850	Afro-American Music and Lecture Series	\$650
Arlington High School Library		Judith Paradis	
Speaker Series	\$900	Sister City Art Exhibit	\$400
Cambridge Chorale		Pleasant Street Church	
Concert	\$375	Concert Series	\$500
Renee Cavallucci		Pamela Powell	
Wood Block Series	\$300	Lecture Series	\$700
Cyrus E. Dallin Committee		Robbins Memorial Library	
Two Awards for Sculpture Restorations	\$492	20th Century Art Program	\$200
Hardy School Enrichment Committee		Mark Weltner	
Artist in Residence	\$700	Music Performance Video	\$443
Linda Kopp		Wendy Wilson and Jo Pitkin	
Spy Pond Series Watercolors	\$1,000	Panel Discussions	\$300
Lumen Contemporary Ensemble			
Concerts of Living Composers	\$1,200		

# CULTURAL AND HISTORICAL ACTIVITIES

independent of the Council and the Arts Center. Prizes were funded by the Arts Council.

In 1992 the Gideon Cohen Memorial Art Award, an annual visual arts scholarship sponsored by the Council, was awarded by unanimous vote to Angela Chiang of Arlington High School.

The Council's advocacy work sustained its concerns for the scope and focus of arts education in Arlington public schools, and continued its crucial support of the Arlington Center for the Arts, the town's outstanding arts facility which fosters excellent programs, projects, and events readily accessible to the community. In further advocacy, the Council maintained a high profile on the Vision 2020 Arts and Recreation Task Group as members and advisors, developing and endorsing the group's recommendation of a Cultural Commission.

By the year's end, the Arts Council had lost four longstanding members who had served a total of 24 years, collectively, as strong and active arts advocates, mentors, and friends of the arts in Arlington. David Ardito, Nancy Crasco, Jane Howard, and Carol Mahoney stepped down as voting members, having served the limits of their six-year terms. David Ardito had served as Chair of the Council for six years, and Nancy Crasco had served as Secretary for six years. Jane Howard had served as PASS Coordinator for six years and as Holiday Celebration Coordinator for seven years. All continued as associate Council members, with Carol Mahoney assuming further duties. Phyllis Spence, a founder of the Arts Council and its extraordinary and dedicated Treasurer for many years, continued in that capacity.

New officers assumed the responsibilities of the vacated positions. Greta Harris was elected Chair, and Mark Weltner elected Vice-Chair. Jill Aszling was elected Cycle Secretary, Carol Mahoney was elected Corresponding Secretary, and Patricia O'Donoghue was elected Recording



*David Ardito, past Chair, and Nancy Crasco, past Secretary, presiding at Arts Council meeting.*

Secretary. Jan Ford, whose work with the Council is longstanding, was reelected as a voting member. New member appointments by the Board of Selectmen were: Jill Aszling, Christine Deshler, Greta Harris, Patricia O'Donoghue, Donnell Patterson, Pat Tassone, and Mark Weltner. New associate members elected by the Council included Helen Budd, Roberta Casey, and Alice Trexler.

During 1993, the Arlington Arts Council looks forward to conducting community input meetings as part of its increased responsibilities to the Massachusetts Cultural Council and to the residents of Arlington. Its members and associate members are enthusiastically planning for the next arts lottery cycle, when it is anticipated that local arts lottery funding may possibly be revived, if perhaps not to its past dimensions, at least to viable and appropriate levels. The Council's goals include expanding its membership with a keen eye toward maintaining cultural diversity and representation from Arlington.

## Arlington Historical Commission

In 1992 the Arlington Historical Commission continued to meet its responsibilities in planning, identifying, and protecting the historic assets of the Town of Arlington. Raymond Lum and Beth Cohen served as co-chairs of the

commission. This year the commission appointed one new member, Jane Becker. Additional commissioners are Gayle Kiely, Meriwether Rhodes, and Marlene Alderman. The commission has a wide range of talent including, a librarian, a real estate agent, an architect and a lawyer. Some commission members also serve as members of the Historic District Commissions and the Arlington Preservation Fund, Inc. There is currently one vacancy on the commission. The commission holds bi-annual joint meetings with the Arlington Historic District Commissions in order to coordinate mutual preservation efforts.

The commission's biggest project was the organization and staging of Arlington History Day on May 16, 1992. The event was the subject of an article in the Boston Globe. Governor Weld issued a proclamation that May 16th was Arlington History Day. The activities included exhibits and events designed to educate people about the rich history of Arlington. Some of the events included a re-enactment of a colonial muster day by the Arlington Minutemen, special tours of the Old Shwamb Mill, a slide show of local historic properties by the Historic District Commissions, a talk about the historic cemeteries of the town by Ralph Sexton, Jr., a talk about the history of the railroads in Arlington by John Worden, and guided bus service between all the historic sites and the Heart of the Arts Festival at the Gibbs School. The commission worked with other historic bodies and organizations in town to make Arlington History Day a success.

The commission administers the anti-demolition by-laws through formal public hearings on demolition permits and informal meetings with owners of historically significant properties. There were a number of demolition applications this year but only 48 Mystic Street, was in the historic inventory. The hearing was held in December. The property was unanimously voted as of historic significance and the

## CULTURAL AND HISTORICAL ACTIVITIES

demolition permit is now delayed for a period of one year, until December of 1993. It is hoped that the owner and the town will be able to find a way to save the building, which is a unique example of turn of the century cast stone construction.

The commission continues to maintain the commonwealth's inventory of historically, architecturally, archaeologically and culturally significant places. In 1992 it added 30 newly identified properties to the inventory. The effort to identify additional properties will continue into 1993.

The commission continues in its advisory role for the town. The commission participated in an evaluation of the Winfield Robbins Print Collection administered by the Robbins Library. A portrait of Nathan Robbins was donated to the town and the commission was given the opportunity to view Nathan Robbins business records. The commission helped Paula Spencer and Diane Mallin with their efforts to restore part of the lovely iron fence and gate that formerly surrounded the grounds of the Whittemore-Robbins House. Also, the commission is working on an ongoing project to inventory the town records in its care. After the records are identified, they will be stored in a more appropriate setting and made available for research.

The Whittemore-Robbins House Committee, formed last year under the auspices of the commission, opened the Whittemore-Robbins House to the public twelve times this past year including Town Day when more than 100 people visited the house. The committee is continuing its volunteer effort to enhance the assets of the Whittemore-Robbins House. The Planning Department is proceeding with a feasibility study of possibly using the Whittemore-Robbins House for events to generate funds for the town as well as to enhance the usefulness of the structure.

The set of three Arlington historical survey booklets continue to be popular. In addition to making them available

during Town Day, the commission distributes the booklets through local bookstores and businesses. The commission is planning to reprint one of the surveys in 1993. Additional plans for 1993 include working to recruit more members and associates and developing better community relations.

In 1992 The Arlington Historical Commission continued to act as the town's official historical agency, as well as acting as a guide and resource to private individuals in their own efforts to preserve Arlington's historical heritage.

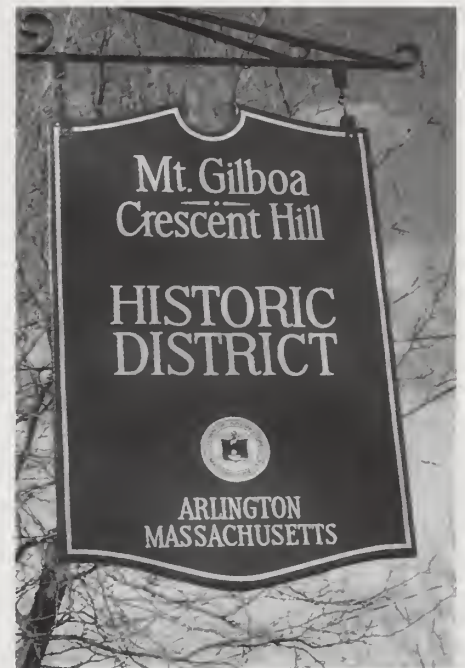
### Arlington Historic District Commissions

The year 1992 was a year marked by a large number of hearings on proposed changes to buildings in the town's five historic districts. Perhaps the most complicated and detailed was the proposed remodeling of the Wellington Manor Nursing Home, which consists of a late 19th century house and a large concrete block addition. The owner's proposal, which the Pleasant Street Commission enthusiastically endorsed, is to remodel the exterior of the addition so as to make it stylistically compatible with the original house and the neighborhood.

During the year, twelve applications were received for certificates of appropriateness and two for certificates of non-applicability. All of these were granted, with appropriate conditions, to insure the historical authenticity of the work being undertaken. As in prior years, the majority of these certificates covered properties in the Pleasant Street District.

The Mount Gilboa/Crescent Hill District, created in 1991, was graced by distinctive identifying signs, similar to those successfully used on Pleasant Street.

Difficulty was encountered with some property owners who went ahead with exterior alterations without applying for either a certificate from the appropriate commission, or a building permit. As a result, the commissions will recommend



to the 1993 Town Meeting that a non-criminal "ticket" system be authorized, similar to the bylaw passed in 1991, to aid enforcement of the zoning bylaw. The members of the commissions worked cooperatively with the Building Inspector and his staff in an attempt to be sure that all required permits were in place before work proceeded in any of the districts.

The Russell Commission was asked to become the holder of a preservation restriction on the historic Ephraim Cutter House (built on 1804) on Water Street. The owners, Peter and Kathryn Jorgensen, are selling the house, which they restored a few years ago, and want to be sure that it is preserved for posterity.

At the annual organizational meeting Samuel B. Knight, Olga Kahn, and John L. Worden III were re-elected chairman, vice chairman, and secretary, respectively. Elizabeth Schmidt continues as Executive Secretary. Other members of the commissions are: Andrea Alberg (Russell), Marshall K. Audin, Robert Botterio, Beth Cohen, Susan Gilbert, Steven Musselman (Pleasant Street), Richard Sampson (Central Street), and Lynn Sternbergh (Mount Gilboa/Crescent Hill).

# CULTURAL AND HISTORICAL ACTIVITIES

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## Cyrus E. Dallin Committee

The Cyrus E. Dallin Committee continued the restoration program that was begun in 1990. This year the sculptures "Mother and Child" and "My Boys" were restored and cleaned. These statues were the two major sculptures of Dallin that were in the Robbins Library. The works can now be seen in the Jefferson Cutter House in Arlington Center each day that the house is open.

At the end of 1991 there was a balance of \$771.11 in the restoration fund. During the year contributions of \$2,005.72 were received and interest of \$12 was credited to the fund. Several payments were made from the fund during the year. To Christies Appraisals of Cambridge, for a valuation of the collection, \$225. To Harvard University, for the restoration and cleaning of the two sculptures, \$691. To Dorian Color Lab, Inc., for photography work, \$64.50. To James McGough, for minor expenses incurred during the year, \$45. Total expenditures were \$1,025.50. On december 31, 1992 the account balance was \$1,599.33.

This past year the committee produced a 1993 calendar. A photograph of one of Dallin's sculptures, suitable for framing, is on each page. Donations received for the calendar amounted to \$650. Sweeney and O'Connell Real Estate and Insurance Co., contributed \$400 to cover the cost of printing the calendar. This project was very successful and the committee intends to produce a calendar for 1994 in time for Town Day in 1993.

During the year the committee received grants totaling \$492 from the Arlington Arts Council, which disburses funds from the Massachusetts Arts Lottery Fund. The grants were used to restore "My Boys" and "Mother and Child." In addition the committee expended funds to complete the restoration of "My Boys" and "Mother and Child."

During the fall the Dallin Committee formed a planning committee which was

appointed by the Board of Selectmen. The charge to the planning committee is to formulate a proposal for the possibility of establishing an Art Museum in the Vittoria Dallin Branch Library in Arlington Heights. The planning committee hopes to have a recommendation for the Board of Selectmen sometime in early 1993. The following people are on the committee: James Lordan, Perry Neubauer, Susana Forster, Marianne Teuber, and James McGough.

## Planning and Community Development Redevelopment Board

The Department of Planning and Community Development was created by the Town Manager in 1969. Two years later, the Arlington Redevelopment Board was created at the request of the Town Meeting by a special act of the State Legislature. The goal of the Town Manager and the Town Meeting was to create a Board that could work effectively to expand the tax base of the town while ensuring that the town remain an attractive, livable, residential community. The board and the department have focused their efforts on the improvement and expansion of the existing business districts along Massachusetts Avenue in the Mill Brook Valley and on the general improvement of the quality of life throughout the town.

The Redevelopment Board is responsible by statute as the town's planning board for zoning, comprehensive planning, and land use development. The board spends considerable time functioning as a special permit granting authority in the administration of the town's Environmental Design Review process which was enacted by the Town Meeting in 1975 to control major development. In addition, the board, as authorized by law, can undertake specific development projects as a Chapter 121B Urban Renewal operating agency. Four members of the board are appointed to staggered three year terms by the Town Manager subject to the approval of the Board of Selectmen. The fifth member is appointed by the Governor. Currently two members of the board are also elected members of the Town Meeting. All members must be residents of the Town of Arlington, and they serve without compensation.

The Department of Planning and Community Development which is staffed by three full-time professional planners and two supporting staff which

provides staff assistance to the board. The director serves as Secretary Ex-Officio. This is a unique arrangement in Massachusetts since Arlington has the first and now one of the few boards which serves both as a planning board and a redevelopment authority. Through this arrangement the town has achieved a considerable savings in administering and operating planning and development programs. The director is appointed by and directly responsible to the Town Manager for planning and community development matters on a daily basis. In addition, the director has the responsibility of managing the Federal Community Development Block Grant Program for the Town Manager and the Board of Selectmen. Also, the director serves as Executive Director of the Menotomy Weatherization Program which receives State and Federal funds to provide weatherization assistance to Arlington and the towns of Belmont, Lexington, Watertown, and the cities of Waltham and Cambridge.

During the year, the board has also been involved in several projects in its capacity as Planning Board and the special permit granting authority. The board was requested by the Annual Town Meeting to study the implications of public acquisition of the Reeds Brook site on Summer Street. This twenty acre parcel was used as a town sanitary landfill from 1959 to 1969. In the mid 1980's it was assembled by a private developer and rezoned by the Town Meeting to permit a 260 unit condominium development. Significant changes in the market place in the late 1980's resulted in the failure of the bank that financed the development and an inability of the developer to obtain financing to proceed. The mortgage is now held by the Federal Deposit Insurance Corporation. The board is analyzing the implications of town acquisition of the mortgage and note and perhaps title to the land. Work on this planning project will continue into 1993.

The board also issued special permits

to allow the conversion of a site in Arlington Heights from a Highland Farms food store to a larger two store development with retail tenants. The board issued special permits to allow Stop & Shop to expand at its present location and also to permit Foodmaster to do the same. Both permits necessitated several public hearings and detailed design review to ensure that these major additions were consistent with the character and environmental concerns of the town.

As needs have changed in Arlington, the board has also assumed major responsibilities for real estate management and development. The board has had the overall responsibility for the disposal and or development of surplus town properties. The board was responsible for directing private redevelopment of the Locke and Cutter Schools in concert with the wishes of the neighbors as well as the former Arlington Police Station on Central Street and the Massachusetts Bay Transportation Authority Power Station on Water Street. The board also acts as landlord for the Parmenter and Crosby Schools which were transferred to the Board by Town Meeting in 1983 for a ten year period. The Annual Town Meeting continued this arrangement for another fifteen year period contingent on School Committee concurrence. The board redeveloped and now acts as the manager of the Central School and 23 Maple Street which were converted into a self-funded 30,000 square foot human services office complex and multi-purpose senior center at no direct cost to the town. The Arlington Seniors' Association, an independent, private, non-profit organization, has been allowed to occupy the first floor of this building rent free for the last seven years. In addition, the Arlington Council on Aging, a town agency, occupies half of the ground floor rent free. This was made possible through the efforts of the Redevelopment Board which was able to rent the remaining 60% of the building at market rates. The board also acts as landlord for the

# COMMUNITY DEVELOPMENT

former Gibbs Junior High School and the Jefferson Cutter House recently relocated to the new Town Common. Currently the board supported by the department is the fifth largest property holder in town with a responsibility for approximately 200,000 square feet of floor space occupied by twenty tenants.

The Director of Planning and Community Development also represents the town on several regional agencies. The Director has been a long-term member of the Metropolitan Area Planning Council, the regional planning agency that represents 101 cities and towns in metropolitan Boston; he has been a member of its executive committee for fourteen years and served as Council President for two years. The Metropolitan Area Planning Council provides a regional perspective to such areas as land use, economic development, housing, transportation and environmental quality. In addition, the Director represents the town on the Joint Regional Transportation Committee which focuses on transportation planning issues in metropolitan Boston. He has represented Arlington for nineteen years and served as its chairman in 1983. Finally the Director also serves on the Governor's state-wide Bicycle Advisory Board.

The slow period of development continued in 1992 that has been present in Massachusetts for the last five years. The news media has abounded with stories of massive real estate failures. Although Arlington has seen a number of foreclosures and bank failures, we have not experienced the massive vacancy rates common in many of the surrounding communities. Arlington Center continues to have difficulty as a small independent business center. The town has increased the parking supply, improved traffic flow and provided numerous amenities; but, unfortunately, the Center has been unable to find its niche in the regional retail marketplace. Successful investments have been made by some tenants and their landlords, but this is the exception, not the norm. We

believe that a major effort at investment will have to be undertaken by the landlords and existing and/or future tenants before the Center improves.

The Minuteman Bikeway project which replaces the Lexington Branch Railroad that has bisected the Town of Arlington since 1846 is now almost complete. The concept for this project began at a Redevelopment Board meeting in August of 1974. Funds for its construction were authorized by a State Transportation Bond Issue. The Interstate Commerce Commission gave its final approval in August of 1991. The groundbreaking took place on November 26, 1991. The Arlington section was almost finished in the fall of 1992. On Saturday, October 3, 1992, Arlington and the Bikeway received national recognition as the nation's 500th Rail Trail conversion. Major festivities in conjunction with the Annual Town Day brought thousands of cyclists to Arlington to participate. Even though the project is not quite finished, a survey in October estimated 6,000 cyclists on the trail on Saturday. A small bicycle repair shop recently opened on the Bikeway and had 1800 customers stop in on one day. This project (being undertaken at no cost to the Town of Arlington) will physically link the majority of our parks and playgrounds in the central core of Arlington. It will also provide a direct linkage to our largest tract of public open space - the 185 acre Great Meadows Sanctuary in East Lexington.

The Department continues to coordinate the efforts of the Arlington Mapping Commission. We have been successful in negotiating a cost sharing arrangement with Boston Edison, and we expect that the first products of our efforts will be seen during 1993. This project has been a long-time effort of the Board and the Department. It will bring Arlington into the forefront of geographic information systems.

The Town has just finished the second year of a long-term goal setting process which has been labeled Vision 2020. The Department and the Board have

participated with many other town officials and citizens to understand what Arlington is and where it would like to be early in the next century. The Director now serves as Co-Chairman of the Standing Committee established by vote of Town Meeting in 1992. This effort has involved extensive participation by residents and a massive information gathering and distributing network. We hope that as the project progresses, Arlington will have a greater understanding of what it is and where it would like to be in the future. This effort has provided an opportunity for all participants to think beyond the day to day budget crises that have so pervaded town decision making during the last twelve years. The efforts of the Department of Planning and Community Development and the Redevelopment Board require us to listen and understand the concerns of all the town's residents. Citizen involvement and participation is crucial. The Board and the Department require and need input from other town officials - Board of Selectmen, Town Manager, School Committee, Finance Committee, Town Meeting members and other department heads, commissions and citizens. The Department and the Board take pride in their ability to explain complex issues relating to land use and development in the future of the town. We welcome citizen input and hope that as questions arise you will feel free to call the Department with your questions and concerns. If it appears that further discussions at a public session is necessary, arrangements can be made for those discussions at the regularly scheduled Redevelopment Board meetings. The Department and the Board welcome the opportunity to serve the residents of the Town of Arlington.

## Arlington Housing Authority

The Arlington Housing Authority is an independent board of five commissioners charged with providing safe, decent and sanitary housing for eligible persons of low income. Four of the commissioners are elected to five year terms staggered by the voters of Arlington. The fifth commissioner is appointed by the Governor. No town funds are received by the Housing Authority. All supporting funds are received from the Commonwealth of Massachusetts Executive Office of Communities and Development and the United States Department of Housing and Urban Development.

Presently the Authority owns and operates 524 units of Elderly Housing and 176 units of Family Housing in five different locations within the town. It owns a house that provides housing for thirteen mentally retarded men and provides housing assistance payments for the leasing of 430 apartments, of which fifty-eight are State-aided and 372 are Federal-aided. An additional twenty-five units are in the process of being added to the Federal program.

At the Annual Picnic for the tenants of Elderly Housing, awards were presented to those who were voted "Tenant of the Year" by their peers.



Commissioner John Cusack and John Doyle with "Tenant of the Year" Mary Carbone.

Awards were presented to Mary Robinson from Chestnut Manor, Mary Carbone from Cusack Terrace, Alfred Moreschi from Drake Village, and

Catherine Junas from Winslow Towers.

The State-aided leasing program went through some major changes as part of the Commonwealth's Fiscal Year 1993 budget. The Legislature discontinued the Chapter 707 Rental Assistance Program, effective October 31, 1992. In place of this program, the Legislature provided for a new voucher program, known as the "Massachusetts Rental Voucher Program", effective November 1, 1992. The vouchers are mobile and are valid for any housing unit that meets Housing Quality Standards. Vouchers are assigned to the tenant rather than any particular location.

Energy Conservation was a major goal of the authority during 1992. By taking advantage of Boston Edison Company Conservation programs, all of the lighting at Chestnut Manor and the Hauser Building has been replaced with high-efficiency lighting. An Energy Management System has been installed at Chestnut Manor. The authority is continuing to work on reducing the consumption of energy and water while maintaining the quality of life in all of its units.

## Zoning Board of Appeals Hears 28 Petitions

In 1992, the Zoning Board of Appeals heard and rendered decisions on

twenty-eight petitions as prescribed by The Zoning Act in Massachusetts General Laws, Chapter 40A, and further clarified by the Town's Zoning Bylaw.

Due to the complexity of some of the petitions heard by the board in 1992, many hearings were continued. Some hearings were continued as many as three times. In particular, the board heard nine petitions from gasoline service stations in the town which necessitated twenty-eight additional continuations. A total of thirty-seven hearings were held. In addition, the board heard five additional continued hearings for other petitioners. The petitions heard by the board included variances, special permits, interpretations of zoning bylaws, and appeals of zoning decisions rendered by the Inspector of Buildings.

The Zoning Board of Appeals has three members appointed by the Board of Selectmen. The selectmen also appoint two associate members to attend hearings when a member, or members, cannot sit for a particular hearing. All hearings are open to the public and are usually held on the second and fourth tuesdays of the month in the town hall hearing room with occasional exceptions. The hearings are advertised in The Arlington Advocate for two consecutive weeks and posted on the town clerk's bulletin

### PETITIONS HEARD BY ZONING BOARD OF APPEALS - 1992

	Granted	Denied	Withdrawn	In Process
Petitions for Variance	4	1	1	-
Applications for Special Permits	17	1	-	-
Petitions for Variance & Applications for Special Permits (combined)	3	-	-	-
ZBA Interpretations of Zoning Bylaw	-	-	-	-
Appeal of Building Inspector's Interpretation	<u>1</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTALS</b>	<b>25</b>	<b>2</b>	<b>1</b>	<b>-</b>

Total Petitions filed with Town Clerk - 28

Hearings continued by the Board while in session - 33

ZBA interpretations of the Zoning By-Law - 0

# COMMUNITY DEVELOPMENT

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board at least three weeks before the hearing date. The rules and regulations of the Zoning Board of Appeals are on file in the office of the Town Clerk and in the Zoning Board of Appeals' Office at 51 Grove Street.

## Metropolitan Area Planning Council

The Metropolitan Area Planning Council submitted a variety of Municipal Incentive Grant applications to the Executive Office of Communities and Development (EOCD) for the communities in the area served by the council. Arlington is one of the communities that will benefit from the Municipal Incentive Grant award to the Inner Core subregion to create an inventory of and marketing strategy for underutilized industrial and research and development properties within the subregion. A number of action recommendations vital to the region's economy are expected to result from this effort.

During the year, MetroPlan 2000 activities included the council's formal adoption of the housing, land resources, and transportation elements of the plan; development of a Capital Investment Program to examine priorities for public infrastructure investments in the region; and initiation of the Concentrated Development Center nomination process.

The MAPC also began an Overall Economic Development Program last year that is expected to result in substantial new investments in the metropolitan region from the economic Development Administration as well as other federal and state sources.

Arlington responded to MAPC's 1992 outreach encouraging communities to develop pavement management programs. Road inventories and pavement condition reports are some of the benefits of participation.

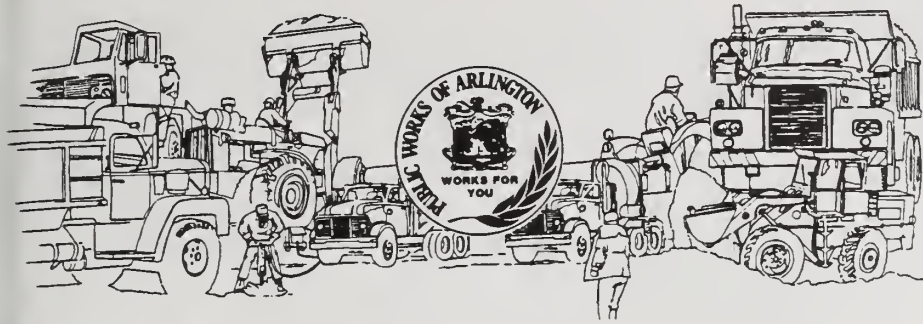
Last year's Data Center services to communities included development and distribution of Community Employment

Forecasts used in long range highway, transit, water, and sewer planning; sponsorship of the Boston Area Census User's Conference featuring workshops on census data applications, reviews of major demographics patterns, and information of how to use new 1990 census information; development and distribution of the community profiles, a two-page summary of the first release of the 1990 census information; and analysis of the Fiscal Year 1993 State budget to help inform communities of the differences between the governor's, senate, and house program appropriations.

MAPC's 1992 transportation planning efforts included development and distribution of the regional Transportation Improvement Program (TIP) for the Fiscal Years 1993 - 1995. The document was distributed to all member communities and to ensure local input into the process MAPC sponsored two informational briefings on the TIP in July and in December.

Because the Intermodal Surface Transportation Efficiency Act of 1991 requires a reclassification of roadways, in 1992 MAPC also provided member communities with maps of proposed functional classifications. All communities were offered an opportunity to comment.

MAPC's technical assistance on the new National Affordable Housing Act included preparation of local Comprehensive Housing Affordability Strategies (CHAS), the HOME program, and consortia formation. Representing communities in the region, MAPC also participated in EOCD's Housing Policy Commission; supported the Housing Bond bill; and sought a state CHAS consistent with MetroPlan 2000 and beneficial to MAPC communities.



## Public Works

### Water System Rehabilitation

The Water System Rehabilitation Program, recommended by the town consultant, Camp Dresser & McKee, started with an annual appropriation of one million dollars in Fiscal Year 1991. In June of 1992 a contract was awarded for the continuation of this program for water main replacement on Mystic St., from Mystic Valley Parkway to Beverly Rd., Brookdale Rd., Johnson Rd., Victoria Rd., Radcliff Rd., Richfield Rd., Rangeley Rd., Farrington St., Glenn Ave., Kimball Rd., and Davis Ave. This work will be completed in the spring of 1993.

A contract for the design of upgrading of water distribution mains on Massachusetts Ave., from Franklin St. to the Cambridge line was awarded in May. This project will be for the cleaning and relining of all the water distribution mains on Massachusetts Ave. in addition to other improvements. The design work is completed and the actual construction work will be done in 1993.

Over the past eleven years the Town has expended approximately three million five hundred thousand dollars in major water system rehabilitation projects. The town received from the State approximately eight hundred and thirty-six thousand dollars in grants for a net cost to the town of approximately two million six hundred and seventy-six thousand dollars.

During 1992 the department conducted its annual leak detection program, water main flushing, and water gates excising programs. The department assisted the Massachusetts Water Resources

Authority (MWRA) in their program to renew their six master water meters located in Arlington. The replacement of these master water meters will accomplish one of the department's long term goals of having the MWRA provide accurate water consumption data to the town.

In order to comply with the Massachusetts Department of Environmental Protection (DEP) Safe Drinking Water Regulations, the town has established a Cross Connection Program. The state Department of Environmental Protection regulations require all industrial, commercial, municipal, and institutional facilities using water provided by the town be surveyed. This survey will determine if there are unprotected cross connections between any hazardous or potentially hazardous use of water within a facility's plumbing system and to assure that any such cross connections are suitably protected. Unprotected cross connections can pose a threat to public health by allowing harmful contaminants to backflow into the drinking water system within the facility or into the public water distribution system itself. Under this program all industrial, commercial, municipal, and institutional facilities will be inspected. The program will be completed in 1993.

All of these projects will results in long term benefits to the water distribution system in terms of higher flow capacities, improved system reliability, improved water quality, and will extend the life of the system.

### Sewer System Rehabilitation

Since Fiscal Year 1991 the town has annually appropriated three hundred

thousand dollars for improvements and rehabilitation for it's sanitary sewer system.

This year a contract was awarded for the rehabilitation of the sanitary sewer system to eliminate excessive amounts of infiltration/inflow from the town's sanitary sewer collection system. This project includes the replacement of one thousand, six hundred feet of sanitary

### 1992 INFRASTRUCTURE IMPROVEMENTS

Street Resurfacing	350 L.F.*
Armor Coating	9.7 miles
Water Main	
Replacements	8,816 L.F.
Hydrant Replacements	7
New Hydrant Gates 6"	15
New Water Gates 8"	48
New Water Gates 10"	1
New Water Gates 12"	4
New Hydrants	5
Sewer Main	
Replacement	1,600 L.F.
Sewer Main	
Cleaning	52,800 L.F.
Catch Basin	
Cleaning	3,330

\*L.F. denotes linear feet.

sewer mains, the cleaning, testing, and sealing of sixteen thousand eight hundred feet of sanitary sewer mains and the sealing and repairing of seventy-nine manholes, and other related improvements to the system.

A Sewer Preventative Maintenance Program was also completed this summer. This project included the cleaning and television inspection of thirty-six thousand feet of sewer mains, and the inspection of two hundred and twenty sewer manholes.

Over the past eleven years the town has undertaken a comprehensive program to upgrade its wastewater collection system. During this period the town has expended approximately four million dollars in sewer system related projects. The town received two million three hundred thousands dollars in Federal and State grants for a net cost to the Town of approximately one million seven hundred and forty thousand dollars.

## 1992 RECYCLING TONNAGE

<u>Material</u>	<u>Tonnage</u>	<u>Method</u>
Newspaper	2,653	Curbside Collection
Leaves	1,328	Curbside Collection
White Metals	258	Curbside Collection
Glass	183	Drop-off Center
Cans	38	Drop-off Center
<b>TOTAL</b>	<b>4,460</b>	

However, since 1989 there has been no funds available from the federal or state governments to fund sewer projects. Our annual appropriation will have to be increased in the future because of the lack of funding from these sources, the proliferation of environmental laws, and the age of our sanitary sewer collection system. This situation may change at some point in time "down the road", but until that is a reality the department must rely solely on our own resources to rehabilitate our sewer system.

The work completed this year was to remove cost effective infiltration and inflow sources on public property. It is estimated this work not only eliminated 290,000 gpd of infiltration and 317,000 gpd of inflow but corrected numerous structural defects consisting of cracked, misaligned, and sometimes collapsed sewer pipes.

During the year the department continued to maintain the storm sewer system. Three thousands three hundred and thirty catch basins were cleaned. It is vitally important to maintain this system. Without proper maintenance the efficiency of the system decreases tremendously.

## Water Conservation

In conjunction with the Massachusetts Water Resource Authority (MWRA), the town installed thirty dollars worth of water savings fixtures in every household at no charge to the homeowner. The fixtures provided and installed were

water saving showerheads, which save two to four gallon of water per minute, faucet aerators, which save one and half gallons of water per minute, and toilet tank water savers, which save up to one and half gallons per flush. By participation in this MWRA system-wide effort it is estimated that over six millions gallons of water per day will be saved with minimal effort. Water conservation is a wonderful legacy to pass on to future generations. This program was known as Operation Watersense and nine thousand five hundred and twenty-three single family and multi-family homes participated in the program.

## Arlington Public Works Week

The department observed National Public Works Week in May with a traditional luncheon for employees and the presentation of the Arlington Public Works Department Environmental Awards. This year's recipients were the Recycling Drop-Off Committee, Joseph Ciccolo, Working Foreman in the department, and the DeNapoli Brothers Contractors.

## Retirements

After many years of faithful and dedicated service in the department the following employees retired; James Boudreau, Supervisor of Motor Equipment Repairs, 36 years, Joseph

Ciccolo, Working Foreman Mason, 34 years, Thomas Buck, Heavy Equipment Operator, 29 years, Thomas Kelly, Water Systems Maintenance Craftsman, 29 years. The department will miss these dedicated employees and wishes them a long and healthy retirement.

## Looking Ahead

The next few years will severely challenge our resources. There will be dramatic increases in the cost of operations due to the impact of many factors beyond our control.

These factors include the continuing increases in Massachusetts Water Resources Authority (MWRA) water and sewer assessments. In eleven years the assessments have increased from one million dollars in 1983 to an estimated six million dollars in 1993. Many citizens are feeling the financial burden of paying their water and sewer bills. Unless there is some form of substantial rate relief from the federal and state governments water and sewer infrastructure improvement programs may be placed in jeopardy.

The proliferation of environmental laws, rules, and regulations, like the Clean Air Act, the Clean Water Act, and the state solid waste bans will drive up dramatically the cost of doing business for local governments.

The recent arbitration settlement with Massachusetts Refusetech Inc., the operator of our waste-to-energy plant in North Andover, and the escalating tipping fees for rubbish disposal, will be a financial dilemma. The disposal of solid waste is the most serious budget problem confronting the department.

There is still a pending management void in the department. As management personnel approach retirement younger employees lack the experience needed to fill vacancies. It is important for the town to address this problem to insure the continuity of vital public works services for the future.

Despite the difficult times ahead, the department would like to reassure the citizens of the town that it will do its very best, within the constraints of

limited resources, to maintain its record of outstanding performance and service to the community.

## Engineering

The Engineering Department continues in its capacity as a service-oriented department supplying support services to various town departments, commissions and to the general public. The department continues to work closely with the Public Works Department to upgrade and improve the town's infrastructure by supplying preliminary surveys, design, construction plans, field layout and field inspection. Special attention was paid to the water and sewer systems.

In 1992, the rehabilitation of the Town's water system continued with the replacement of almost two miles of main. The work in the Dallin School area, which was part of the 1991 program was completed with the replacement of mains on George Street and Renfrew Street. As part of the 1992 program, six inch water mains in the Summer Street/Mystic Street area of town were replaced with eight inch ductile ironcement lined pipe on Mystic Street, Rangeley Road, Farrington Street, Glen Avenue, Kimball Road, Davis Avenue, Victoria Road and Richfield Road. This program will be completed in the Spring of 1993, with the replacement of approximately 1,000 feet of main on Brookdale Road, Johnson Road and Radcliff. Construction plans have been drawn and bid documents are being prepared for the replacement of water mains in the Mount Gilboa area of Town, namely, on Berkeley Street, Orient Avenue, Washington Avenue, Montague Street, Westmoreland Avenue, Madison Avenue, Crescent Hill Avenue and Forest Street. The actual construction will begin in the Spring of 1993. Base plans were also drawn for a major water main cleaning and lining project on Massachusetts Avenue.

As part of the contract for the new Dow Avenue sewer lift station installed in 1989, a computer operated

supervisory control and data acquisition system was installed at the town yard. In 1992 this computer was moved to the Engineering Department. The system has the capability of continuously monitoring all functions of the station as well as receiving alarms such as pump failures, loss of power, and intrusion. The system has also been expanded to include the monitoring of the stations on Standish Road, Reed Street and Mystic Street. In the near future the system will monitor all of the town's lift stations. In 1992, the Engineering Department processed five hundred and twelve street permits and collected \$61,530 in fees.

The department is in the process of revising the official Town Map to incorporate the changes in precinct lines caused by the latest census. The purpose is to apportion the population equally among the twenty one precincts and to redraw the precinct lines to meet existing census block lines in accordance with the laws of the Commonwealth.

Besides the usual department work described below, the Engineering Department continued to serve in its advisory capacity by providing technical assistance to citizens, boards, commissions, and other Town departments.

## Properties Division

The Properties Division is involved in the operation and maintenance of all public buildings in Arlington. The division is directly charged with maintaining all schools, town offices, and athletic buildings. The division is also involved with the operation and maintenance of buildings under the control of the Planning, Library, Public Safety, and Human Resources departments.

The long-range goals of the division are to upgrade the major building systems and energy control systems. The buildings are in good condition as a result of the implementation of the capital plan. It is necessary to continually upgrade the physical assets of the town in order to preserve as well as enhance their value to the town.

Following is a list of major building maintenance projects completed under the auspices of the division during 1992. The major projects were:

- Major renovation of AHS clock tower including repainting
- Renovation of AHS varsity and junior varsity locker rooms
- Installed rubber flooring in AHS weight room

### Work Performed by the Engineering Department in 1992

Building application and site plans processed, house numbers assigned, and grades checked .....	16
Inspection of work performed by licensed contractors .....	120
Inspection of trench resurfacing performed by utilities .....	318
Estimates, supervision, and inspection of street construction and resurfacing .....	1
Taking plans for storm drain, sewer, water, school, street, and park property .....	7
Construction lines and grades given for walk and edgestone installations .....	100
Preliminary surveys, estimated costs, 1992 park improvements, walk and edgestone extensions and various Warrant Articles .....	42
Miscellaneous surveys for street line requests, tree locations, playground court layouts, etc. ....	48
Sewer, water, and storm drain extensions including construction plans ...	32
Final Assessment and plans for street betterment, sewer, water, walk, and edgestone .....	2
Block Plan and Sewer Plan additions and corrections .....	148

# INFRASTRUCTURE

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- Painted exterior of AHS "B" building
- Painted exterior of Ottoson Junior High School
- Removal of boiler and asbestos at Parmenter School
- Removed boiler from Robbins Library and installed in Parmenter School
- Replaced HVAC unit at Ottoson Junior High
- Ongoing Lexan Replacement Program in elementary schools
- Replaced several exterior doors at AHS
- Installed HVAC control in AHS "B" building
- Installed security system in AHS music storage area
- Removed asbestos ceiling tiles from Parmenter School

In 1992 over 3,400 work orders were processed covering all areas from carpentry, painting, electrical, plumbing, security, and general repairs. The division continues to strive to maintain the 31 buildings, consisting of 1,161,760 square feet, under its jurisdiction.

There was considerable change for the division in 1992. In July, Frank P. Wright retired as Director of the Department of Properties and Natural Resources. Mr. Wright was employed with the town for over 40 years and served as director of the department for 22 years. The town experienced a great loss with the retirement of Mr. Wright. Teresa DeBenedictis was appointed Acting Director of the department upon the retirement of Mr. Wright and continues to serve in that capacity.

Again this year, the budget of the maintenance division was reduced. In spite of this fact, the division performed well but was required to curtail some projects which it had planned to complete. The custodial division also experienced budget cuts this year which required a reduction in personnel. This reduction has caused an increase in the overtime account as the division continues to strive to keep all municipal buildings clean.

In addition to cleaning buildings, the custodial force is expected to cover lunches, provide coverage for special events, and operate the sophisticated control systems necessary to operate buildings. In order to operate our buildings much of a custodian's time is required on non-housekeeping functions.

As a whole, 1992 was a difficult year for the division, but the men and women who work in the division are to be credited for continuing to strive for excellence in spite of adversity.

## Natural Resources Division

The Natural Resources Division is charged with the care and operation of all public playgrounds, playfields, open spaces, and gardens. The division is also responsible for the maintenance of street and park trees in Arlington.

By far the major share of the work involves playfields and supporting both public and private athletic programs. Arlington has extensive athletic programs that include school and recreation division activities, as well as private associations that sponsor softball, baseball, football, soccer, basketball, field hockey, and other sports. All of these groups use the playfields from early spring until after the Thanksgiving holiday.

The division is limited in resources, but provides cultural care to all facilities on a priority basis. Fields are fertilized, aerated, seeded, and irrigated according to use factors, need, and available resources. It is difficult to use a playfield from April through November and provide a good turf. A rotating schedule that allows heavily used areas a growing season without scheduled activity is needed. To achieve this a long-range scheduling program is needed. If the division is to provide quality playfields, the use factor and cultural programs must be coordinated. The employees of the division will continue to do their best in balancing the varied needs of all groups in town and provide the best possible service in such an arena.

During 1992 the division was very busy. Over 175 trees were removed with 144 of them being over 10" in diameter. Of these removals the division was only able to replace 52 trees. The division has applied for a grant from the State for tree plantings and, if successful, the division hopes to have a major planting program in 1993. Some residents have been waiting for replacement trees for over 3 years.

The division made several improvements to the town's recreation

areas in 1992. New play equipment was installed at Crosby and Parallel Playgrounds, and a new multipurpose field was established adjacent to the Skating Rink on Summer Street. The Minuteman Bikeway/Walkway was opened in 1992 and is already a tremendous asset to the town. This division will be responsible for the upkeep of the trail starting in July of 1993.

In December the Town was hit by a storm of tremendous force. Over 880 trees were damaged and 14 required total removal. The estimated value of the loss of these trees is over \$100,000. The division will be cleaning up the debris from the storm well into 1993.

## Cemetery Division

The Cemetery Division operates both Mount Pleasant Cemetery on Medford Street and the historical Old Burying Ground on Pleasant Street. During 1992 there were 374 interments at Mt. Pleasant resulting in the sale of ninety-two new burial lots. Of the total interments, 43 were cremation interments, or 12% of the total.

The Cemetery Commissioners have established a fee structure that provides for operating the cemeteries at cost. Revenues are provided from the sale of graves, fees for services, and interest from trust funds. In 1992 revenues were as follows: Sale of Graves, \$50,150; Service Fees, \$182,897; Interest from Trust Funds, \$93,435 (approximately); for a total of \$326,482.

Operation of the fifty-five acres of cemetery not only includes interment service but calls for lawn, shrub, and tree care as well as maintenance of roadways, buildings, a bridge, and embankments to Mill Brook. The employees of the Cemetery Division have performed well in all necessary duties.

Long-range concerns of the Commissioners include expansion needs, revenues, and trust fund performance.

The cemetery is planned to operate at cost; to continue to do so requires that all three factors be considered.

## Conservation Commission

The Arlington Conservation Commission celebrated its twenty-sixth anniversary this year. Created by Town Meeting in 1966, the commission's goals have been to protect Arlington's water resources from pollution, prevent storm and flood damage, preserve and promote protection of water supply and groundwater supply, protect fisheries and wildlife habitat, educate the public, and enhance the acquisition of open space.

The Department of Environmental Protection (DEP) and the Massachusetts Association of Conservation Commissions (MACC) provide assistance to the Arlington Conservation Commission whose work it is to administer the Wetlands Protection Act and the local non-zoning bylaw for wetlands protection. Protection of resources is more stringent under the local bylaw, which was passed by Town Meeting in 1986, than under state laws. Notice of Intent applications submitted under the Wetlands Act and local bylaw require much time for review, analysis, site visits, hearings, and Orders of Conditions. Some expenses incurred by the commission and by other town departments in order to administer Notice of Intent applications can be recouped through a fee process. Fees are deposited in a separate account voted into existence by Town Meeting in 1990. Because \$2,500 in fees were transferred from this account to the commission budget in 1992, the commission required less budget funding from the General Fund. This is a small but important contribution in this time of fiscal constraints.

The Commission, consisting of seven volunteers and one part-time paid administrator, meets twice a month, usually on the first and third Thursday of the month. In 1992, twenty-one regular open meetings were held, seven

# ENVIRONMENTAL QUALITY

of which were hearings. The most notable hearing was Spy Pond Park, which includes selective clearing and revegetation to encourage wildlife habitat along the shore of Spy Pond. A gravel parking lot will be transformed into a lovely pond-view park for everyone to enjoy. In addition to regular meetings, members attended meetings with both the Belmont and Cambridge Conservation Commissions, with the Metropolitan District Commission regarding the Alewife Parkway Master Plan, with the Lexington Conservation Commission on hearings affecting Arlington resources, as well as other town departments and boards. Two members served on committees associated with Vision 2020, the Environmental Task Force and the Communications Task Force.

This year another section of the linear park along Mill Brook was completed from Wellington Park to the Rembrandt bridge. The commission thanks the Department of Public Works for removing asphalt on town land along the Prentiss Road section of Mill Brook. Also, thanks to a donation by Combustion Electromagnetics, shrubs that provide food for wildlife were planted along this new path. The linear park now stops at the bridge, as owners/abutters to the brook further west of Rembrandt are reluctant to give an easement for continuation of the park to Brattle Street.

Education is a continuing process as well as necessary in order to keep up with changes in regulations. At the MACC Annual Meeting at Holy Cross, commissioners attended workshops and seminars which have helped in the performance of their duties. Two members are now involved in an Environmental Certification Program at the New England Wild Flower Society. Included are wetlands management seminars and field trips. Many members also attended a Lakes Management seminar at Habitat in Belmont.

With involvements in fewer hearings in 1992, the commissioners decided to



*Annual Spy Pond Clean-up.*

concentrate on the environmental education of the public. In this pursuit, wetlands education flyers were written, printed, and delivered to abutters of waterbodies, to contractors doing work in Arlington, and to town departments. Also receiving flyers were residents of Drake Village, Spy Pond Condominiums and Colonial Village, as well as homeowners along Spy Pond, Mill Brook, Mystic Lake, and Alewife Brook. The enthusiasm of the public to commission booths at a town Environmental Fair and at Town Day was encouraging and brought many requests for flyers and maps of the Great Meadows, Meadowbrook Park, and the "Window-on-the-Mystic."

The Commission commends the enthusiastic volunteers who contributed time and muscle during a Spy Pond clean-up organized by Adrienne Landry, and a clean-up of Mill Brook. Thanks go to the members of the Mount Gilboa Neighborhood Alliance who helped blaze a trail along Munroe Brook. When Lexington completes their section of the trail, the path will connect Arlington Reservoir with Lillian Road in Lexington and ultimately the Great Meadows.

Litigation between the Conservation Commission and the 22 Mill Street Condominiums has been on-going in Superior Court. An Enforcement Order

had been issued in 1991 against the condominium association for work performed near Mill Brook without a permit. The Commission hopes the issue will be resolved in 1993.

Looking ahead to 1993, the commission plans to construct a connection between the new Minuteman Bikeway and the linear park along Mill Brook north of Millbrook Square Apartments. Since some sections of Mill Brook may never become part of the linear park, connections between the brook and the bikeway are an exciting alternative. Some of the landscaping has been completed on a small commission-owned vestpocket park on the bikeway. It will be a shaded rest area for walkers and bicyclists. In a town the size and density of Arlington, each acre of open space is crucial to maintaining the high quality of life for residents. The Commission, therefore, supports acquisition of the Reeds Brook site on Summer Street. It is hoped that all town departments can arrive at mutually-acceptable uses for the site. The Commission has voted to accept two gifts of land, one on Stone Road donated by Janet Popp and Albert Viggiano, and the other along the bikeway, donated by the Adamian Trust. Both donations were gratefully accepted and added approximately 9,000 square feet to the commission's 21.3 acres of open space.

The Commission wishes to thank its former chairman, Bruce Wheltle, and town departments whose personnel have given of their time and expertise to support on-going efforts to protect Arlington's wetlands and open space. The commission especially commends Andrew Vorce from the Planning Department for his years of help to the commission, often more that was required by his position.

The Commission looks forward to working closely with the citizens of Arlington through the 1990's and beyond.



The Arlington Recycling Committee is a nine-member volunteer committee that seeks to expand recycling opportunities in Arlington through the implementation of new town programs. The committee has a responsibility to promote recycling as the state solid waste bans on landfills and incinerators take effect.

In recent years, the committee has been successful in helping the town initiate newspaper and leaf and yard waste collection programs. These programs have placed Arlington in compliance with the state bans for those materials. During 1992, however, it became apparent that further expansion of the curbside program to include materials banned in the future would be difficult. The impediments include a long-term "put, pay, and penalize" provision in our solid waste disposal contract, struggling markets for recyclable, and the cost of an expanded curbside collection program.

During 1992, the committee was deeply involved with evaluating various short and long-term curbside collection options. In particular, Arlington was invited to join a newly-created recycling consortium of towns west of Boston.



Laura Zuke (left) and Jennie Young at the 1992 Spring Environmental Fair  
Photo by Susan Personette.

This consortium was in the process of developing it's own materials recovery facility to process recyclable from member towns. This system has the advantage of ensuring reliable markets for the recyclable at an agreed upon cost over a long time period. At first glance, this opportunity appeared to resolve many of the town's needs for future recycling opportunities. However, through detailed analysis of the program and discussions with other towns and agencies, it became apparent that it would not be advantageous to Arlington to join the consortium. The major disadvantage of the offer was the need for the town to sign a long-term agreement with the consortium. The committee felt that this would not adequately serve the town's needs. Therefore, the proposal was rejected.

In the fall of 1991 the committee introduced a seasonal leaf collection program throughout the town. In February of 1992, the committee published a survey in the Arlington Advocate Newspaper in response to residents' reaction to the new program in an effort to provide communication opportunities between the committee and town residents. The Recycling Committee received 162 responses of which 81% had added comments. Through this public outreach, the town learned of ways to improve the program

in the future. Residents continued to urge the town to expand the curbside collection program. Many people also remained quite supportive of the existing programs.

State mandates banning all yard waste from incinerators and landfills will be implemented in January 1993. As a result, the committee worked closely with the Public Works Department to design and carry out a pilot drop off waste program in the spring of 1992. Over 700 residents of town who were split in two districts participated. The primary purpose of the program was to determine the compostability of yard waste. By working closely with Arlington's composting contractor, the town determined that yard waste would have to be processed further before composting could take place. Unlike leaves, yard waste needs to be ground up to allow more efficient composting. The committee put on an aggressive public awareness program which made the program successful.

An "environmental fair" was held in May of 1992 on the grounds of the Jefferson Cutter House. The fair was sponsored by the Citizens Recycling Committee (CRC) and the theme was "Close the Loop". It was an educational event designed to enhance awareness of the many ways people can close the recycling loop. There were displays

# ENVIRONMENTAL QUALITY

depicting source reduction, backyard composting, alternative transportation, political action, re-use, and an information table with catalogs and many newly created charts and tables. The committee also held a bake sale and provided booths for local merchants to display their "green" products and services. The Arlington Recycling Committee created and handed out a chart of all the recycling opportunities offered by the town. The committee also handed out magnets displaying the town's recycling logo. The fair was very well attended and considered a great success. It served as tangible evidence of the concern for the environment shared by many town residents. The fair also inspired many people to become more active in promoting environmental awareness in their own lives.

The Recycling Committee also staffed a booth at Town Day in September. This served as another opportunity for residents to communicate with the committee and through the committee to town management. The booth provided a forum for individuals to air their concerns and for the Committee to answer questions.

During this year, the ongoing recycling programs sponsored by the town continued to grow and mature. The newspaper curbside collection generated more tonnage than the previous year and the seasonal curbside leaf collection proceeded more smoothly. The town continued to offer a drop-off for glass and metals at the Grove Street Public Works yard. Despite uncertainty in the recycling markets, the town was able to find new locations to take the recyclable and thus maintain its existing programs.

The Arlington Recycling Committee remains clearly focused on expanding recycling opportunities in Arlington. Despite the above-mentioned constraints, the Recycling Committee will continue to seek out alternative ways of promoting more environmentally sound methods of disposing of Arlington's solid waste.

The Arlington Recycling Committee

would like to acknowledge the cooperation and assistance of the Town Manager and the Director of Public Works. Their doors and minds continue to remain open to the possibilities that arise. The committee appreciates their generosity of time and patience. The residents of Arlington are also acknowledged for their unwavering support of the recycling programs currently offered and of the committee's efforts to develop an expanded curbside program for Arlington.

## Arlington Household Hazardous Waste Committee

The most important activity for the Arlington Household Hazardous Waste Committee (AHHWC) in 1992 was the negotiation and participation in a joint household hazardous waste collection with the Town of Belmont. This was the first time Arlington was able to arrange a hazardous waste collection with an adjoining community. The joint collection was much more efficient in getting toxic waste removed per dollar than collections conducted by individual towns. The use of a reservations system, managed by the Belmont Health Department, assigned participants time slots in which to drop off their toxins at the collection site in the Belmont Town Yard. This procedure minimized waiting time and prevented the build up of long lines that had been experienced in previous collections. Volunteers from the AHHWC manned the collection site, directed traffic, poured off oil, sorted batteries, and crushed boxes to keep the dumpster available throughout the collection. Two hundred Arlington residents participated in the collection, depositing over 1000 gallons of toxic materials including DDT, sulfuric acid, and petrochemicals, for safe disposition. The joint collection saved Arlington at least \$3,000.

The committee also participated in May's Environmental Fair as part of its effort to educate the community on ways

to avoid use of toxic substances. The committee designed and manned a booth to recommend and demonstrate alternatives to common, toxic household products. This same booth was set up at Town Day.

The committee plans to include another joint household hazardous waste collection with Belmont and focus an education effort on reducing household batteries as one element of the household toxic waste stream. Finally the committee plans to concentrate on better coordination with the Arlington Recycling Committee to work out ways to recycle at least some household toxic wastes.

## Police Division

### Criminal Investigation

In an effort to increase effectiveness, the Criminal Investigation Bureau (CIB) reviewed the case screening program which is the procedure for making a decision on whether or not to continue an investigation based on the existence of sufficient solvability factors obtained in the initial investigations. Consequently, the effect of this program has increased the number of arrests, prosecutions, and convictions.

Police Inspectors have attended school and training sessions in basic and advanced fingerprinting. A policy was adopted to search for fingerprints at all residential and commercial breaking and entering. The policy of fingerprinting at the scene was well illustrated when after an arrest for breaking and entering a dwelling in the daytime, the culprit said, "I told them not to come to Arlington, they print everything."

Another policy that has resulted in the recovery of stolen property and several arrests was the effort to check Pawn Shop activities in the Greater Boston area.

A unique investigation conducted in conjunction with the State Police resulted in an initial report submitted by the Patrol Division in reference to forged Massachusetts Operator License. A follow-up investigation revealed that a camera, license print out cards, and a laminating machine had been stolen from the Registry of Motor Vehicles in Springfield. The investigation was terminated with the arrest of two suspects and the recovery of the stolen equipment.

Once again the Criminal Investigation Bureau appeals to the community to assist in the prevention of "house breaks".

### Drug Enforcement

During 1992, the Arlington Police Drug Control Unit continued its efforts against illegal drug use and sales in Arlington. Town-wide, thirty three

persons were arrested for a variety of narcotics offenses. That number included suspected members of a Jamaican Posse gang arrested while delivering cocaine to Arlington customers.

During the year the drug unit also engaged in the most in-depth drug case ever undertaken in Arlington. For eight months the unit, in cooperation with the Middlesex County District Attorney's Office, pursued an investigation which included a number of electronic surveillances of a local drug distribution ring. The ring, centered in Arlington, was shown to be active in a number of communities spanning three counties in Massachusetts and achieving estimated sales of up to one million dollars per year. The investigation culminated in the execution of twenty one search warrants, the arrests of eleven persons, and the seizures of drugs, cash, and assorted property. This case was notable in that the cash seizure represented the largest cash seizure in a Middlesex County drug case since 1987. As a result of the investigation, a major cocaine and marijuana distribution ring which used Arlington as its base of operations, was effectively dismantled and financially crippled.

### Retirements

Capt. Lawrence Flynn retired after forty-one years with the Police Division. Capt. Flynn served in various police functions including, Officer In Charge of Operations and, at the time of retirement, Officer in Charge of Administrations and Records. Sgt. Ronald Dapkas retired after twenty-seven years of service. During his career he served as Juvenile Officer and Patrol Supervisor.

### Awards and Citations

The Kiwanis Club of Arlington Award for Police Officer of the Year was given to Inspector James M. Curran. Inspector Curran was recognized for his outstanding work in displaying initiative by improving his knowledge and skills in

new fingerprinting techniques. These efforts led directly to identification and apprehension of several individuals suspected of burglaries in the town. Others receiving commendations were Sgt. James J. White for his performance at the scene of an automobile accident; Officer Shaun O'Halloran for his arrest of a man wanted by Winchester Police for burglary; and Officer James Fitzpatrick for his direct involvement on two occasions in arresting burglary suspects. Lieut. William Carroll, Officer David McKenna, Inspector James Curran and Inspector Frank Larder were recognized for their persistent investigations leading to charges against a suspect who had left the scene of a collision after serious injury of a young girl.

### Juvenile Division

The Juvenile Section continues to provide quality service to the community. Close ties with the Schools, Department of Social Services, and local shelters continue to provide caring and focused services to children and young adults. The emphasis in juvenile work continues to gravitate toward working with dysfunctional families and their children. This trend is reflected nationally in juvenile work.

A pilot program of keeping status-offending children out of jail cells pending court action, continues to work well. This program was initiated by Arlington. Juvenile Officer James Allen continues to speak on it's merit throughout the state.

### Crime

There was a significant decrease of crime in town as reported by statistics provided by the Federal Bureau of Investigation Uniform Crime Reporting Program. There were no murders or manslaughters and crime overall decreased by seventeen percent. The thirty percent reduction in burglaries was most impressive.

# COMMUNITY SAFETY

## CRIMES IN ARLINGTON

	<u>1990</u>	<u>1991</u>	<u>1992</u>
Murder/ Manslaughter	0	0	0
Rape	3	3	3
Robbery	17	12	7
Aggravated Assault	59	137	123
Burglary	175	249	175
Larceny	497	456	405
Vehicle Theft	107	119	99
<b>TOTAL</b>	<b>858</b>	<b>977</b>	<b>812</b>

## MOTOR VEHICLE ACCIDENTS

	<u>1990</u>	<u>1991</u>	<u>1992</u>
Fatal	3	0	0
With Injury	171	162	186
Without Injury	520	441	432
<b>TOTAL</b>	<b>691</b>	<b>603</b>	<b>618</b>

## Safety

In 1992, the Safety Section of the Police division reached out to all members of the Arlington community to increase the awareness of safety issues and procedures.

Through the efforts of Safety Officer, David McKenna, students ranging from pre-school through high school heard presentations and received information and related materials on safety. In addition, members of neighborhood groups and senior citizens heard the Safety Officer speak on various topics. The topics covered were in the areas of drug and alcohol awareness, pedestrian, bicycle, seat belt, and senior citizen safety issues.

The Safety Officer participated in several community activities during 1992 which included; the Patriot's Day Parade, Town Day, Students Against Driving Drunk (SADD) special assembly sponsored by the Council on Alcohol and Drug Education, and the Child Assault Prevention Program (CAPP).

In October, The American Automobile Association(AAA) awarded a one year achievement citation to the Police Division for pedestrian safety in

1991. The Town will also be eligible for the award in 1992. The award is part of AAA's nationwide program to give recognition to local communities that are working for greater pedestrian safety.

Businesses and organizations have continued to support the Safety Program by providing funding for materials to help increase safety awareness. The Safety Officer would like to thank the Bank of Boston, the Kiwanis Club of Arlington, Arlington Legion Post 39, Arlington Betterment Patrolman's Association, and the Arlington Municipal Federal Credit Union for their continued support.

In service training was conducted for all Arlington Traffic Supervisors as they continued their excellent record of protecting Arlington's school children as they travel to and from school.

The highlight of 1992 for the Safety Section came when the Middlesex District Attorney, Tom Reilly, presented Safety Officer David McKenna with a Certificate of Appreciation for bring an exceptional Youth Officer who has demonstrated outstanding commitment to the youth of Arlington in the area of drug and alcohol prevention.

## Communication/E911

Progress on the implementation of E 9-1-1 has been steady. The Police Services Division working with New England Telephone has made all the corrections to the Master Street Guide for Arlington. The Telephone Company has made these corrections to their database. The next step in the process is the development of the E 9-1-1 municipal plan. This plan involves providing the Telephone Company with information about the equipment we currently use for dispatching, the amount of telephone calls received, and the handling of the dispatching function in Arlington. The municipal plan requires a training program for dispatching personnel and a public education plan for the Town of Arlington.

The municipal plan will be completed in early 1993 and reviewed by local authorities and sent to the Statewide Emergency Telecommunications Board.

## Fire Services Division

The Fire Services responded to 3,257 incidents in 1992. This number fluctuated by 59 from the previous year. Of the 3,257 incidents, 1,383 were related to medical/rescue, the remainder of the incidents are shown in the accompanying chart.

The Fire Services Division goals include; all Fire Stations on line with the computer system at the Community Safety Building, complete the Firefighter I and Firefighter II programs, to promote fire safety through education, inspection, and enforcement, to keep equipment updated, and to meet federal and state standards. The Fire Services was fortunate to replace an engine company with a new Pierce pumper.

### FIRE SERVICES INCIDENTS

Smoke Conditions & Structure Fires	240
Refuse and Brush	219
Vehicle Fires	40
Hazardous Conditions	231
Service Calls	307
System Malfunction	376
Good Intent Calls	105
False Calls	169
Overpressure/Rupture	8
Mutual Aid Given	42
Miscellaneous	195

## Fire Prevention

In January of 1992 Captain Clyde Coscia transferred from the field of fire suppression to the administration position of Captain of Fire Prevention Division. Captain Coscia has made this adjustment nicely and is prepared to bring this division into the 1990's with the implementation of the new fire department computers. Fire prevention records and permits have already been accessed on the computer system.

In 1992 eleven hundred permits were issued from this office. This was an increase of fifty percent over 1991. The fees collected were \$20,807 an increase of 150%. This increase was partly due to the increase in smoke detector inspection and the removal of many underground tanks.

The field of Fire Prevention covers many areas of inspection. Captain Coscia relies heavily on Deputy Fire Chiefs and Fire Fighting Personnel to assist this department.

The Fire Prevention field covers many areas of the fire codes of which the general public are unaware. Commercial area's all require a permit or license, such as; restaurants, gasolin stations, nursing homes, hospita theaters, gun shops, and dynamite or gun powder storage. This division is responsible for the review of plans for construction buildings such as the library, apartment houses, residential homes, and the division of stores for business purposes. Many hours are spent with architects, engineers, and contractors to insure public safety. This is done to insure that all safety alarms and systems are installed properly before granting final approval.

The field of Fire Prevention is involved with new types of construction and materials and the flammability of products. Specialized training is required to inspect premises effectively. The National Fire Protection Agency is calling for the certification of all fire inspectors without grandfathering present inspectors.

Arlington Fire Prevention is also responsible for medical response. In 1992 there were 1,383 medical responses. A revised billing system resulted in the recovery of an additional \$2,000 dollars.

This year Fire Safety was greatly assisted when Captain Coscia convinced eight businesses in town to donate for the purchase of fire safety material and "tot finder" stickers which were distributed to the public on Town Day and at schools in Arlington. This type of program is always greatly accepted in



*Multiple Alarm Fire on Medford Street.*

town. In 1993 Captain Coscia will be working closely with the Arlington Advocate to make the public aware of fire safety for their homes and businesses, law changes which effect the public, and the required enforcement of these laws.

This year Captain Coscia has become a member of the Massachusetts Fire Prevention Association and a member of the Massachusetts Fire Arson Inspectors Association.

The Fire Service Division urges everyone to think prevention and to practice fire safety.

## Training

In 1992 the Training Division in coordination with the North Suburban Medical Consortium provided a course on Emergency Medical Technician Defibrillation. This nine hour training course was conducted at Highland Fire Station for our Emergency Medical Technician (EMT's) personnel.

The acquisition of the automated defibrillator was made possible through the generous donation of \$6,000 by William Armstrong of Armstrong Ambulance. The Town of Arlington paid for the outside training.

Deputy Chief Cayton received the required training for Hazardous

Material for the Metro-Fire Hazardous Material Team plus 40 hours of additional training with the Cambridge Fire Hazardous Material Team. The Training Division in coordination with the Mass Fire Academy provided a courses on Hazardous Materials Decontamination and Hazardous Materials Recognition & Identification.

The Training Officer trained fire personnel on the Hazardous Materials First responder Operation which is a (Train the Trainer) program from the Massachusetts Fire Academy.

Fire Personnel were also sent to the Logan Fire Department to experience fighting a live fuel spill fire both conventionally and with foam.

The Fire Services accepted the donation of a house before it was demolished for training purposes. The Training Division used a smoke machine to simulate actual conditions for rescue, ventilation, hose placement, and incident command.

The Training Division coordinated with Symmes Hospital a mock disaster which required the assistance of the Winchester and Belmont Fire Departments, and Advance Life Support. This drill held at the Hospital required the hospital staff to horizontally move fifteen patients that were victims of two simultaneous fires.

The Training Division also assisted the Winchester Fire Department with a mock disaster that required an Engine Company to respond.

The Training Division coordinated training for five laid off Fire Personnel from other Fire Departments. After a brief training session with the Training Officer they were assigned to different groups.

Other Fire Services training included radio communication, new stiffneck collars, ambu bags, cold water rescue, pump evolutions, hose testing, new engine company, EMT-D quarter assessment, hydrant testing, ladder drill, self contained breathing apparatus (SCBA), inventory, and our annual CPR training.

The Training Division was fortunate to have in-service training with several

# COMMUNITY SAFETY

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guest lecturers such as; Donald Chambers of Akron Brass, Dr. Ronald Castellucci who spoke on C-Spine injuries, Paramedics for ambu bag and stiffneck collar training and instructors from the Mass Fire Academy.

## Retirements and Recognitions

The Arlington Kiwanis recognized Firefighter Charles Carnell as firefighter of the year for his dedicated service. The following five individuals retired from the department in 1992; Deputy Chief Phillip Canniff, Lieutenant John Flynn, Firefighters Edward McCaffery, Edward Rivard, and Robert Rosselli.

Captain Perry Cayton was promoted to the rank of Deputy Chief and Civil Defense Director, Lieutenant Steven Porciello was promoted to the rank of Captain. Firefighters Gary Mello, Robert Largenton, and Bryan French were promoted to the rank of Lieutenant.

The Department welcomed six new firefighters to its ranks. The Department also had seven firefighters resign. The Department was saddened by the loss of two retired individuals this past year, former Firefighter John McGurl and former Master Mechanic Donald Barter.

## Inspections Division

The Inspections Division of the Department of Community Safety has the responsibility for the enforcement of the Massachusetts State Building Codes and the Town of Arlington Zoning Bylaws. The department's responsibilities entail the inspection of all buildings, construction and renovations.

The Inspections Division issued 662 Building Permits, 438 Plumbing Permits, 466 Gas permits and 534 Wire Permits in 1992. For each permit issued, one or more inspections are required by the appropriate inspector. The building permits issued total \$9,844,603 in

construction costs. The fees collected for the issuing of said permits totaled \$139,528.00. In 1992 the department issued thirty-five more building permits than 1991.

The staff consists of the Inspector of Buildings, Inspector of Plumbing/Gas/Local Building Inspector, Inspector of Wires/Local Building Inspector, and one Principal Clerk. In addition to the usual department work, the Inspections Division continues to serve in its advisory capacity to assist citizens, boards, commissions, and other town departments.

## Auxiliary Support Services

In 1992 the Arlington Support Services donated a total of 925 hours, 300 hours was spent on reconditioning equipment, and 12 hours was spent assisting Civil Defense Personnel for a total of 1,237.

Lighting unit #1 (10 KW Kohler 1950) was used a total of 111 hours in 1992. Total Generator hours previously used was 1,430. Lighting Unit #2 (7.5 KW B&S 16hp 1990) was used for 20 hours in 1992. Command Post/Air Supply (1983 Ford Rescue) was used for a total of 30 hours in 1992.

The Arlington Auxiliary Fire Department performed numerous duties in 1992. Details included such things as parades, incident command exercises, seminars, water main breaks, public addresses, lighting and power. These details are in addition to performing regular duty times.

## TOWN MEETING MEMBERS - As of December 31, 1992

Precinct 1	Term Expires	Precinct 5	Term Expires
Chinal, Helen E., 17 Fremont Court	1995	DuBois, Abigail, 83 Park Street	1995
Lake, Robert F., 12 Norcross Circle	1995	Knoth, Bruce H., 39 Park Street	1995
McCluskey, Lynne, 2 Memorial Way	1995	Robertson, Harold C., III, 17 Dartmouth Street	1995
Leroyer, Ann, 77 Sunnyside Avenue	1994	Watson, M. Wendy, 23 Amherst Street	1995
O'Brien, Roberta J., 73 Decatur Street	1994	Davidson, Florence E., 82 Beacon Street	1994
Ronayne, Anne, 33 Fremont Court	1994	Preston, Donna, 18 Ernest Road	1994
Sheehan, John T., 33 North Union Street	1994	St. Martin, Wilfred J., Jr., 155 Palmer Street	1994
O'Toole, Bridget A., 12 Patrick Street	1993	Strelis, John A., 24 Exeter Street	1994
Phelps, Erin, 69 Sunnyside Avenue	1993	Koenig, Glenn C., 26 Park Street	1993
Valeri, Diane M., 7 Wheaton Road	1993	MacKenzie, Kenneth W., 33 Bowdoin Street	1993
Valeri, Robert V., 7 Wheaton Road	1993	Rocha, Natalie, 23 Exeter Street	1993
Walsh, Barbara P., 28A Gardner Street	1993	Rogers, William F., 19 Exeter Street	1993
Precinct 2		Precinct 6	
Ardagna, William, 24 Pondview Road	1995	Eckhouse, D. Noah, 16 Lake Street	1995
Cella, Steven, 99 Spy Pond Parkway	1995	Greeley, Kevin F., 34 Hamilton Road	1995
Stankiewicz, Jacob J., Jr., 139 Lake Street	1995	Mederos, Richard W., 50 Wyman Terrace	1995
Carabello, Joseph P., Jr., 156 Lake Street	1994	Walsh, Robert B., 34 Hamilton Road	1995
Carey, William A., Jr., 155 Lake Street	1994	Burke, Julia A., 96 Orvis Circle	1994
Donahue, John P., 63 Eliot Road	1994	Murray, Richard B., 38 Marion Road	1994
Fiore, Elsie C., 58 Mott Street	1994	Cavicchi, Mark R., 21 Newcomb Street	1993
Cella, Augustine R., 99 Spy Pond Parkway	1993	Fernandez, Patricia C., 11 Orvis Road	1993
Fraser, MacKay, 23 Sheraton Park	1993	Robinson, Marjorie L., 9 Belknap Street	1993
Hurd, John W., 28 Colonial Drive	1993	Tashjian, Adrienne V., 374 Massachusetts Avenue	1993
Keeffe, Joseph G., Jr., 32 Eliot Road	1993	Wetherbee, Neil F., 11 Orvis Road	1993
Mimran, Wendy A., 105 Fairmont Street	1993	Precinct 7	
Precinct 3		DeSantis, Michael, 19 Adams Street	1995
Boschi, Osmano, 51 Winter Street	1995	Geary, Maryellen, 5 Wyman Street	1995
Hayward, William F., 68 Cleveland Street	1995	Hughes, Kenneth W., 20 Webster Street	1995
Barrett, William Holt, 16 Cleveland Street	1994	Poirier, John T., 27 Harlow Street	1995
Ferguson, William, 21 Cleveland Street	1994	Ferraro, James K., 34 Grafton Street	1994
Flaherty, John F., 19 Amsden Street	1994	Ferraro, Matthew J., 24 Grafton Street	1994
Langley, Paul F., 20 Trowbridge Street	1994	Polidori, John P., 46 Harlow Street	1994
Atlas, Joan L., 10 Cleveland Street	1993	Tobin, Daniel J., 70 Harlow Street	1994
Healy, Margaret Anne, 147 Washington Street	1993	Gatto, Mary R., 32 Everett Street	1993
Tosti, Allan, 38 Teel Street	1993	Geary, Timothy, 5 Wyman Street	1993
Wallach, Jonathan, 85 Oxford Street	1993	Kennedy, William J., 18 Webster Street	1993
Precinct 4		Tobin, Margaret E., 70 Harlow Street	1993
Balfe, John J., III, 17 Melrose Street	1994	Precinct 8	
Holman, Susan Kenney, 7 Melrose Street	1994	Bohn, Judith T., 38 Academy Street	1995
Laite, George, 25 Lafayette Street	1994	Gagnon, Gerard J., 16 Irving Street	1995
Maltz, Susan Burns, 114 Thorndike Street	1994	Rowe, Clarissa, 54 Brantwood Road	1995
Candow, Elizabeth R., 3 Lafayette Street	1993	Tulimieri, Joseph F., 27 Hillsdale Road	1995
Marshall, Joseph M., 74 Varnum Street	1993	Berkowitz, William R., 12 Pelham Terrace	1994
Scoppettuolo, Robert P., 27 Magnolia Street	1993	Foskett, Charles T., 101 Brantwood Road	1994
Allen, Gary C., 93 Varnum Street	1995	Jones, Bernice K., 21 Kensington Road	1994
Dumyahn, Thomas Stephen, 13 Melrose Street	1995	Worden, John L., III, 27 Jason Street	1994
Gervais, Robert A., 19 Boulevard Road	1995	Gearin, John J., 44 Kensington Road	1993
Holman, Lee P., 7 Melrose Street	1995	Nelson, Andrew A., 32 Devereaux Street	1993
		Olson, Kenneth J., 125 Pleasant Street	1993
		Warren, Phyllis, 190 Pleasant Street	1993

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## Precinct 9

	Term Expires
Fiore, Peter J., 40 Maynard Street	1995
Hallee, Jerome P., 47 Maynard Street	1995
Hurd, Joan E., 10 Newton Road	1995
Kelly, Thomas J., 4 Jean Road	1995
Herlihy, Robert E., 51 Maynard Street	1994
Hyland, William C., Jr., 54 Webcowet Road	1994
Murphy, Edward W., Jr., 31 Sherborn Street	1994
Towle, Norman C., 22 Franklin Street	1994
Buzzell, Bernardine C., 15 Russell Street	1993
Hallee, Pauline Y., 47 Maynard Street	1993
Hurd, Franklin W., Jr., 10 Newton Road	1993
Towle, William F., 22 Franklin Street	1993

## Precinct 10

Higgins, Nancy G., 86 High Haith Road	1995
Howard, Jane L., 12 Woodland Street	1995
Miller, Thomas H., 7 Bellevue Road	1995
Ressler, Dena, 54 Iroquois Road	1995
Howard, Peter B., 12 Woodland Street	1994
LaPlante, Richard L., 209 Jason Street	1994
Moisakis, Stephanie, 271 Highland Avenue	1994
Shea, William E., 9 Lincoln Street	1994
Bonzagni, Frank V., 89 Churchill Avenue	1993
Collins, Janet A., 179 Jason Street	1993
Makredes, Gary G., 41 Churchill Avenue	1993
Spengler, Margaret H., 189 Jason Street	1993

## Precinct 11

Hayes, Charles W., 31 Johnson Road	1995
Purcell, Daniel A., 90 Stowecroft Road	1995
Torres, Carmen E., 14 Beverly Road	1995
Walsh, Fraser, 69 Oak Hill Drive	1995
Barry, Evelyn C., 40 Davis Avenue	1994
Feeley, Mark J., 25 Baker Road	1994
Kelly, Dorothy T., 67 Cutter Hill Road	1994
Kocur, George, 24 Ridge Street	1994
Faulkner, F. Barrett, II, 38 Kimball Road	1993
Janett, Gwenwyn M., 65 Richfield Road	1993
Maytum, Claire E., 25 Ridge Street	1993
O'Brien, Richard C., 94 Stowecroft Road	1993

## Precinct 12

Chaput, Roland E., 74 Grand View Road	1995
Sexton, Ralph W., 308 Park Avenue	1995
Thomas, Patricia J., 176 Mount Vernon Street	1995
Thrope, Martin, 348 Gray Street	1995
Carmody, Jennifer Kerins, 143 Scituate Street	1994
McInnes, Robert G., 7 Gray Circle	1994
Megson, Mary, 24 Coolidge Road	1994
Musselman, Steven E., 18 Grand View Road	1994
Howard, Douglas J., 4 Kenilworth Road	1993
Loria, Patricia M., 71 Glenburn Road	1993
Pappas, Charles J., Jr., 20 Grand View Road	1993
Whelple, R. Bruce, 94 Coolidge Road	1993

## Precinct 13

	Term Expires
Falwell, Thomas W., 25 Falmouth Road	1995
Gilligan, Nancy M., 77 Falmouth Road	1995
Kapilian, Kathleen Dias, 341 Washington Street	1995
O'Leary, Betty J., 394 Ridge Street	1995
Baron, Sheri A., 70 Columbia Road	1994
Deyst, Mary A., 26 Upland Road West	1994
Gavin, Margaret, 36 Upland Road	1994
Gilligan, Stephen J., 77 Falmouth Road	1994
Denning, Donald R., Jr., 64 Morningside Drive	1993
Deyst, John J., Jr., 26 Upland Road West	1993
McCarthy, Philip J., 156 Crosby Street	1993
Taglieri, Catherine A., 22 Bradley Road	1993

## Precinct 14

Galley, Stuart W., 285 Gray Street	1995
Macauley, Robert C., 55 Mount Vernon Street	1995
Wolf, Paul S., 47 Menotomy Road	1995
Blodgett, Janet W., 18 Oakland Avenue	1994
Cremens, Doris M., 64 Mount Vernon Street	1994
Dunlap, John, 293 Gray Street	1994
Geanakakis, Gayle, 66 Menotomy Road	1994
Geanakakis, David C., 66 Menotomy Road	1993
Habib, Teresa Walsh, 27 Farmer Road	1993
Reid, Martin E., 69 Highland Avenue	1993
Rober, Clifford E., 33 Walnut Street	1993

## Precinct 15

Chamallas, Charles, 41 Candia Street	1995
Normile, Roberta, 125 Overlook Road	1995
Starr, Edward, 7 Twin Circle Drive	1995
Winkler, Howard B., 10 Sleepy Hollow Lane	1995
Fanning, Richard C., 57 Yerxa Road	1994
Kaplan, Alan N., 24 Greeley Circle	1994
Mahoney, Edmund R., 24 Fabyan Street	1994
Nigro, Ronald A., 115 Ronald Road	1994
Barinelli, Joseph T., 124 Winchester Road	1993
Donovan, William J., Jr., 115 Hemlock Street	1993
Flaherty, Peter G., II, 149 Woodside Lane	1993
McKenney, James H., 59 Epping Street	1993

## Precinct 16

Bennett, Coburn, 141 Hillside Avenue	1995
Curren, David B., 251 Wachusett Avenue	1995
Garrity, Robert K., 275 Park Avenue	1995
Phelps, Judith Ann, 77 Oakland Avenue	1995
Colwell, Kathleen G., 60 Claremont Avenue	1994
Remsberg, Steven A., 24 Linden Street	1994
Rehrig, Brian H., 283 Appleton Street	1994
Sandrelli, Donald A., 177 Park Avenue	1994
Dwyer, Stephen D., 127 Wachusett Avenue	1993
Greeley, Brian R., 3 Ely Road	1993
O'Neill, Daniel M., 287 Appleton Street	1993
Phelps, Richard S., 77 Oakland Avenue	1993

Precinct 17	Term Expires	Precinct 21	Term Expires
Liang, Mabel, 77 Forest Street	1995	Abbott, Freeland K., 104 Madison Avenue	1995
Reilly, Michael, 7 Locke Street	1995	Mahoney, John, 35 Newland Road	1995
Smith, Richard E., 38 Washington Street	1995	Vorce, Andrew V., 1 Gilboa Road	1995
Mazmanian, Zavan, 1077 Massachusetts Avenue	1994	Weber, Janice A., 29 Crescent Hill Avenue	1995
Sennott, Frederick J., Jr., 10 Brattle Street	1994	Carrigan, Owen R., 85 Sunset Road	1994
Banks, Joan L., 65 Brattle Street	1993	Kirkpatrick, Patty I., 31 Crescent Hill Avenue	1994
Daly, Joseph S., 11 Old Colony Lane	1993	McCabe, Harry P., 92 Madison Avenue	1994
Leigh, Robert E., 77 Forest Street	1993	Scott, Martha I., 90 Alpine Street	1994
Marchie, Andrea M., 8 Old Colony Lane	1993	Berzins, Ilmars, 16 West Court Terrace	1993
Precinct 18		Ginivisian, George P., 42 Summit Street	1993
Barber, Harry, 12 Shelley Road	1995	Sternbergh, Lynn, 19 Westmoreland Avenue	1993
Connor, Brian J., 73 Waverly Street	1995	Todisco, Leanne, 64 Westminster Avenue	1993
Ford, William J., 6 Mayflower Road	1995		
Kelley, Frederick W., 376 Appleton Street	1995		
Galluccio, Joseph, 72 Browning Road	1994		
Kenney, William J., Jr., 143 Waverly Street	1994		
Ronan, Mary I., 1 Brewster Road	1994		
Vann, John H., 210 Florence Avenue	1994		
Cyr, Maryellen B., 235 Sylvia Street	1993		
Garrity, Mary F., 27 Avola Street	1993		
Lederer, Bruce D., 57 Piedmont Street	1993		
Reedy, Allen W., 153 Renfrew Street	1993		
Precinct 19			
French, Jean E., 55 Overlook Road	1995		
Kurth, Bruce E., 615 Summer Street	1995		
Leonardos, Gregory, 43 Ronald Road	1995		
Greco, Lawrence C., 20 Dodge Street	1994		
Grossman, Irwin S., 15 Philemon Street	1994		
Black, Lawrence D., 38 Hancock Street	1993		
Deal, Patricia M., 9 Ronald Road	1993		
Dolan, Michael J., 121 Thesda Street	1993		
Taber, William H., 35 Overlook Road	1993		
Wright, Patricia A., 125 Newland Road	1993		
Precinct 20			
Baker, Linda B., 14 Peck Avenue	1995		
Copithorne, William F., 38 Woodbury Street	1995		
Cronin, William E., Jr., 10 Daniels Street	1995		
Slonaker, Paul E., 17 Tanager Street	1995		
Chachich, Alan, 25 Richardson Avenue	1994		
Coffey, Robert J., 35 Dundee Road	1994		
Buzan, Forrest T., 87 Beverly Road	1993		
Corman, Lois, 57 Hibbert Street	1993		
Heath, Gregory B., 80 Williams Street	1993		
Tarantino, Patricia M., 26 Peck Avenue	1993		
Tosi, Robert L., Jr., 14 Inverness Road	1993		

# LEGISLATIVE

## TOWN MEETING REPORTS

### ANNUAL TOWN MEETING - April 27 - June 17, 1992

Note: The following reports of actions taken on Articles contained in the Warrant for the Annual Town Meeting are condensed from the official records and indicate actions which bind the town. For information relating to precise wording of each article, including method of raising money appropriated, the reader is referred to the official records in the Office of the Town Clerk.

Session	Date	Total Members	Members Present	Percentage Present
1st	4/27/92	243	202	83%
2nd	4/29/92	243	187	77%
3rd	5/04/92	244	191	78%
4th	5/06/92	246	190	77%
5th	5/11/92	246	192	78%
6th	5/13/92	245	160	65%
7th	6/01/92	246	175	71%
8th	6/08/92	246	178	72%
9th	6/10/92	245	177	72%
10th	6/15/92	245	177	72%
*11th	6/17/92	245	139	57%

\* Dissolved

Average -- 72.9%

#### ARTICLE 1.

ANNUAL TOWN ELECTION. APRIL 14, 1992. (Reported elsewhere in Town Report under "Voting Results").

#### ARTICLE 2.

REPORT OF COMMITTEES. Received: April 27 and June 17, 1992.

#### ARTICLE 3.

APPOINTMENT OF MEASURERS OF WOOD AND BARK. VOTED (Unanimously): April 27, 1992 and June 17, 1992.

#### ARTICLE 4.

OFFICE USE IN HOSPITAL ZONE. VOTED (Standing Vote, 162 in the affirmative, 16 in the negative): April 27, 1992.

#### ARTICLE 5.

WETLAND AND FLOODPLAIN OVERLAY MAP. VOTED (Standing Vote, 180 in the affirmative, 0 in the negative): April 27, 1992.

#### ARTICLE 6.

REFERENCES TO RO DISTRICT. VOTED (Standing Vote, 168 in the affirmative, 0 in the negative): April 27, 1992.

#### ARTICLE 7.

ADDITION OF OLDHAM ROAD PARCEL TO RO DISTRICT. VOTED (Standing Vote, 181 in the affirmative, 0 in the negative): April 27, 1992.

#### ARTICLE 8.

ADDITION OF PARCELS TO RO DISTRICT. VOTED (Standing Vote, 125 in the affirmative, 2 in the negative): April 27, 1992.

#### ARTICLE 9.

ADDITION OF PARCELS TO RO DISTRICT. VOTED (Standing Vote, 139 in the affirmative, 1 in the negative): April 27, 1992.

#### ARTICLE 10.

REZONE 1406 MASSACHUSETTS AVENUE. VOTED No Action (Unanimously): April 27, 1992.

#### ARTICLE 11.

REZONE 821 MASSACHUSETTS AVENUE. VOTED No Action (Unanimously): April 27, 1992.

#### ARTICLE 12.

BYLAW CHANGE, TOWN MEETING. VOTED: April 27, 1992.

#### ARTICLE 13.

BYLAW CHANGE, TOWN MEETING. VOTED (Unanimously): April 29, 1992.

#### ARTICLE 14.

BYLAW CHANGE, TOWN MEETING. VOTED (Standing Vote, 89 in the affirmative, 77 in the negative): April 29, 1992.

#### ARTICLE 15.

BYLAW CHANGE, SERVICE ON COMMITTEES. VOTED: April 29, 1992.

#### ARTICLE 16.

TOWN MANAGER ACT CHANGE, SERVICE ON COMMITTEES. VOTED: April 29, 1992.

#### ARTICLE 17.

BYLAW CHANGE, REPORTS BY COMPTROLLER. VOTED No Action: April 29, 1992.

**ARTICLE 18.**  
**INCREASE IN COUNCIL ON AGING MEMBERSHIP**  
**FROM 7 TO 9. VOTED (Unanimously): April 27, 1992.**

**ARTICLE 19.**  
**BYLAW CHANGE, REPAIRS TO PRIVATE WAYS.**  
**VOTED: May 4, 1992.**

**ARTICLE 20.**  
**BYLAW CHANGE, BOARDED UP WINDOWS. VOTED:**  
**April 29, 1992.**

**ARTICLE 21.**  
**AMENDMENT OF BYLAWS, HISTORIC DISTRICT.**  
**VOTED (Standing Vote, 124 in the affirmative, 0 in the**  
**negative): April 29, 1992.**

**ARTICLE 22.**  
**AMENDMENT OF BYLAWS, HISTORIC DISTRICTS.**  
**VOTED (Standing Vote, 162 in the affirmative, 0 in the**  
**negative): May 4, 1992.**

**ARTICLE 23.**  
**AMENDMENT OF BYLAWS, WETLANDS. VOTED No**  
**Action (Unanimously): May 4, 1992.**

**ARTICLE 24.**  
**REVISION OF TOWN FEES. VOTED (Standing Vote, 129**  
**in the affirmative, 19 in the negative): May 4, 1992.**

**ARTICLE 25.**  
**REQUEST TO SELL LAND, MASSACHUSETTS AVENUE.**  
**VOTED No Action: May 4, 1992.**

**ARTICLE 26.**  
**AUTHORITY TO CONTRACT FOOD SERVICE BY**  
**SCHOOLS TO OTHER MUNICIPALITIES. VOTED No**  
**Action (Unanimously): May 4, 1992.**

**ARTICLE 27.**  
**REVOLVING FUND, AFTER SCHOOL ACTIVITIES.**  
**VOTED: May 4, 1992.**

**ARTICLE 28.**  
**TOWN MANAGER ACT CHANGE, BUDGET DEADLINE.**  
**VOTED No Action (Unanimously): May 11, 1992.**

**ARTICLE 29.**  
**TOWN MANAGER ACT, CHANGE SCHOOL BUDGET**  
**DEADLINE. VOTED No Action (Unanimously): May 11,**  
**1992.**

**ARTICLE 30.**  
**TOWN MANAGER ACT, BUDGET DEADLINES.**  
**VOTED: May 11, 1992.**

**ARTICLE 31.**  
**TOWN MANAGER ACT CHANGE, INCREASE SIZE OF**  
**FINANCE COMMITTEE. VOTED No Action**  
**(Unanimously): June 1, 1992.**

**ARTICLE 32.**  
**NON-CRIMINAL DISPOSITION OF BYLAWS. VOTED**  
**(Unanimously): May 4, 1992.**

**ARTICLE 33.**  
**FINANCIAL TASK FORCE. VOTED No Action: May 6,**  
**1992.**

**ARTICLE 34.**  
**CHANGE OF EXTERIOR LINES, WOLLASTON**  
**AVENUE. VOTED (Standing Vote, 136 in the**  
**affirmative, 13 in the negative): June 8, 1992.**

**ARTICLE 35.**  
**AMENDMENT OF VOTES ON JURISDICTION OF**  
**PARMENTER AND CROSBY SCHOOLS. VOTED**  
**(Standing Vote, 139 in the affirmative, 0 in the negative):**  
**May 6, 1992.**

**ARTICLE 36.**  
**ACCEPTANCE OF LEGISLATION, EARLY RETIREMENT**  
**FOR SCHOOL EMPLOYEES. VOTED No Action: June**  
**1, 1992.**

**ARTICLE 37.**  
**ACCEPTANCE OF LEGISLATION, EARLY RETIREMENT**  
**FOR TOWN EMPLOYEES. VOTED No Action: June 1,**  
**1992.**

**ARTICLE 38.**  
**ACQUISITION OF LAND. VOTED (Standing Vote, 159 in**  
**the affirmative, 0 in the negative): May 11, 1992.**

**ARTICLE 39.**  
**SCHOOL BUILDING NEEDS STUDY. VOTED: May 13,**  
**1992.**

**ARTICLE 40.**  
**REPORT OF VISION 2020 COMMITTEE. Report**  
**Received: June 8, 1992.**

# LEGISLATIVE

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## ARTICLE 41.

ESTABLISH 2020 STANDING COMMITTEE. VOTED  
(Unanimously): June 8, 1992.

ARTICLE 42. EDUCATION IN SEWER CHARGES,  
ELDERLY AND WIDOWS. VOTED No Action  
(Unanimously): May 13, 1992.

## ARTICLE 43.

REDUCTION IN WATER CHARGES, ELDERLY AND  
WIDOWS. VOTED No Action: May 13, 1992.

## ARTICLE 44.

AUTOMATIC SPRINKLERS. VOTED: May 13, 1992.

## ARTICLE 45.

REVOLVING FUND, MAINTENANCE OF PUBLIC WAYS.  
VOTED: May 13, 1992.

## ARTICLE 46.

REVOLVING FUND, PRIVATE WAYS. VOTED: May 13,  
1992.

## ARTICLE 47.

ACCEPT LEGISLATION, MINIMUM AGE OF POLICE  
AND FIRE. VOTED No Action: May 13, 1992.

## ARTICLE 48.

ESTABLISH COMMITTEE TO CONTACT WORK WITH  
OTHER COMMUNITIES. DEFEATED (Voice Vote):  
May 13, 1992.

## ARTICLE 49.

BORROWING IN ANTICIPATION OF REVENUE.  
VOTED: May 13, 1992.

## ARTICLE 50.

AUTHORITY TO FILE FOR GRANTS. VOTED  
(Unanimously): May 13, 1992.

## ARTICLE 51.

ENDORSEMENT OF CDBG APPLICATION. VOTED:  
June 17, 1992.

## ARTICLE 52.

COLLECTIVE BARGAINING, LOCAL 680. VOTED No  
Action (Unanimously): June 17, 1992.

## ARTICLE 53.

COLLECTIVE BARGAINING, PATROLMEN'S  
COLLECTIVE. VOTED No Action (Unanimously): June  
17, 1992.

## ARTICLE 54.

COLLECTIVE BARGAINING, RANKING POLICE  
OFFICERS. VOTED No Action (Unanimously): June 17,  
1992.

## ARTICLE 55.

COLLECTIVE BARGAINING, LOCAL 1297  
FIREFIGHTERS. VOTED No Action (Unanimously): June  
17, 1992.

## ARTICLE 56.

COLLECTIVE BARGAINING, LOCAL 113, NAGE  
VOTED No Action (Unanimously): June 17, 1992.

## ARTICLE 57.

COLLECTIVE BARGAINING, LIBRARY  
PROFESSIONALS. VOTED No Action (Unanimously)  
June 17, 1992.

## ARTICLE 58.

M SCHEDULE AND NON-UNION EMPLOYEES  
VOTED No Action (Unanimously): June 17, 1992.

## ARTICLE 59.

SALARY ADJUSTMENT, ELECTED OFFICIALS.  
VOTED No Action (Unanimously): June 17, 1992.

## ARTICLE 60.

PENSION ADJUSTMENTS, RETIREES. VOTED  
(Unanimously): May 13, 1992.

## ARTICLE 61.

BUDGET. See separate Budget Section in this Annual  
Report.

## ARTICLE 62.

CAPITAL EQUIPMENT, ETC. VOTED: June 10, 1992.

## ARTICLE 63.

CAPITAL PROJECTS AND DEBT APPROPRIATION.  
VOTED No Action: May 13, 1992.

## ARTICLE 64.

RESCISSION OF AUTHORITY TO BORROW. VOTED  
(Unanimously): June 10, 1992.

**ARTICLE 65.**  
**APPROPRIATIONS FOR BOARDS, COMMITTEES, ETC.**  
VOTED: June 1, 1992.

**ARTICLE 66.**  
**APPROPRIATION, CAPITAL PLANNING COMMITTEE.**  
VOTED No Action: May 13, 1992.

**ARTICLE 67.**  
**APPROPRIATION, TOWN CELEBRATIONS, ETC.**  
VOTED: June 1, 1992.

**ARTICLE 68.**  
**APPROPRIATION, OUT-OF-STATE TRAVEL.** VOTED  
(Standing Vote, 127 in the affirmative, 17 in the negative):  
June 1, 1992.

**ARTICLE 69.**  
**APPROPRIATION, LEGAL FUND EXPENSES.** VOTED  
No Action: May 13, 1992.

**ARTICLE 70.**  
**APPROPRIATION, UNEMPLOYMENT COMPENSATION.**  
VOTED: June 1, 1992.

**ARTICLE 71.**  
**APPROPRIATION, MINUTEMAN SCHOOL.** VOTED:  
June 8, 1992.

**ARTICLE 72.**  
**DEFERRAL OF COMPENSATION, MINUTEMAN  
SCHOOL.** VOTED No Action: June 1, 1992.

**ARTICLE 73.**  
**APPROPRIATION, SCHOOL BUDGET SHORTFALL.**  
VOTED No Action (Unanimously): June 1, 1992.

**ARTICLE 74.**  
**DEFER TEACHERS COMPENSATION, SCHOOL  
BUDGET.** VOTED No Action: June 1, 1992.

**ARTICLE 75.**  
**APPROPRIATION, RECLASSIFICATION OF TOWN  
EMPLOYEES.** VOTED: June 8, 1992.

**ARTICLE 76.** **APPROPRIATION, RECLASSIFICATION  
OF TOWN EMPLOYEES.** VOTED: June 8, 1992.

**ARTICLE 77.**  
**DISPOSAL OF TOWN PROPERTY.** VOTED: June 1,  
1992.

**ARTICLE 78.**  
**APPROPRIATION, EMPLOYEE INCENTIVE PLAN.**  
VOTED: June 17, 1992.

**ARTICLE 79.**  
**APPROPRIATION, STABILIZATION OF HEALTH CARE  
COSTS.** VOTED No Action (Unanimously): June 1, 1992.

**ARTICLE 80.**  
**APPROPRIATION, CABLE CONSULTANTS.** VOTED  
(Unanimously): June 1, 1992.

**ARTICLE 81.**  
**APPROPRIATION, AUXILIARY FIRE DEPARTMENT.**  
VOTED No Action (Unanimously): June 1, 1992.

**ARTICLE 82.**  
**APPROPRIATION, EMERGENCY SERVICE EXPLORER  
POST.** VOTED No Action: June 1, 1992.

**ARTICLE 83.**  
**TRANSFER OF FUNDS, CONSERVATION  
COMMISSION.** VOTED (Unanimously): June 1, 1992.

**ARTICLE 84.**  
**TRANSFER OF FUNDS, CONSERVATION  
COMMISSION.** VOTED No Action (Unanimously): June  
1, 1992.

**ARTICLE 85.**  
**ACQUISITION OF LAND, REED'S BROOK SITE.**  
VOTED (Unanimously): June 10, 1992.

**ARTICLE 86.**  
**ACQUISITION OF LAND, MAGNOLIA STREET AND  
HERBERT ROAD.** VOTED (Standing Vote, 143 in the  
affirmative, 0 in the negative): June 1, 1992.

**ARTICLE 87.**  
**NESWC REFUNDING.** VOTED (Standing Vote, 143 in the  
affirmative, 0 in the negative): June 1, 1992.

**ARTICLE 88.**  
**RECYCLABLE MATERIALS CONTRACT.** VOTED: June  
1, 1992.

**ARTICLE 89.**  
**APPROPRIATION, HAZARDOUS WASTE DISPOSAL.**  
VOTED (Unanimously): June 1, 1992.

# LEGISLATIVE

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## ARTICLE 90.

APPROPRIATION, INDEMNIFICATION OF MEDICAL COSTS. VOTED (Unanimously): June 1, 1992.

## ARTICLE 91.

APPROPRIATION, REVALUATION OF PROPERTY. VOTED (Unanimously): June 1, 1992.

## ARTICLE 92.

TRANSFER OF FUNDS, CEMETERY. VOTED (Unanimously): June 1, 1992.

## ARTICLE 93.

TRANSFER OF FUNDS, PURCHASE OF BURIAL RIGHTS. VOTED (Unanimously): June 1, 1992.

## ARTICLE 94.

APPROPRIATION, OVERLAY RESERVE. VOTED (Unanimously): June 1, 1992.

## ARTICLE 95.

USE OF FREE CASH. VOTED (Unanimously): June 17, 1992.

## ARTICLE 96.

APPROPRIATION, STABILIZATION FUND. VOTED (Unanimously): June 1, 1992.

RESOLUTION RE: JOANNE T. FREDERICK. VOTED (Unanimously): April 27, 1992.

RESOLUTION RE: INVESTIGATION BY JUSTICE DEPARTMENT INTO RODNEY KING MATTER. VOTED (Standing Vote, 87 in the affirmative, 62 in the negative): May 6, 1992.

RESOLUTION RE: APPRECIATION OF ACTION BY MASSACHUSETTS STATE POLICE ON MAY 1, 1992. VOTED: May 11, 1992.

# TOWN CENSUS AND ELECTIONS

## Town Clerk

The following annual report of the Town Clerk for the year ending December 31, 1992 is herewith submitted in accordance with Section 3 of Article 3 of the Town By-Laws.

During 1992, the Presidential Primary, the Annual Election of Town Offices and the Annual Town Meeting, the State Primary and the State (Presidential) Election were held.

This year the Town again used the votomatic punch card system in the various precincts for the primaries and elections. After the close of the polls, the punch cards were transported to the Town Clerk's Office for tabulation by machine. Although requiring considerably more preparation and expense by this office prior to the election, the use of the new system has continued to be both time saving on election nights and overall much more economical as a result of savings in extra expenses for election officers, custodians, and police officers, etc. The voting results of the elections and primaries appear elsewhere in this annual report.

Town meeting members, whose terms were to expire at the Annual Town Election were notified of that fact and of the provision of law which allowed them to become candidates for re-election by giving written notice thereof to the Town Clerk.

Nomination papers were issued to candidates for Town Offices including Town Meeting Members and after being certified by the Registrars of Voters were filed with the Town Clerk, following which a meeting was held by the Registrars of Voters as required by law to draw names for position on the official ballot for the Annual Town Election, which was then prepared.

Candidates for town offices, except Town Meeting Member, were notified of the requirements of the law regarding the filing of campaign receipts and expenditures with the Town Clerk's Office at certain required times. Incumbents and candidates for election

during the previous year, who had campaign finance activity, a balance and/or liability were also notified of the requirement of filing annual reports.

Upon application, absentee ballots were issued for the primaries and elections. Applications for absentee ballots were sent to all persons who had filed physicians' certificates of permanent physical disability, as required by law. Many residents took advantage of the provision of law which allowed them to vote in person in the Town Clerk's Office prior to the primaries and/or elections, if they were to be out of town or otherwise unavailable to vote in person at the polls on the day of a primary or election. The Annual Town Meeting began on April 27, 1992 and continued for eleven sessions dissolving on June 17, 1992. A total of ninety-five warrant articles and three resolutions were acted upon.

Meetings were held to fill vacancies in the town meeting membership (caused by resignation, removal from town or death) until the next Annual Town Election.

Certificates of all appropriations voted at the Town Meeting and the provisions for meeting them were sent to the Board of Assessors and Comptroller, as required by law. Certified copies of all votes authorizing indebtedness were sent to the Director of Accounts. The Secretary of the Commonwealth was notified of the acceptance by the Town Meeting of any provisions of the General Laws. In addition certified copies of all votes passed at the Town Meeting were sent to the departments affected.

All the amendments to the Town By-Laws and Zoning By-Laws as voted at the Annual Town Meeting were submitted to the Attorney General, were approved within the statutory period provided and advertised as required by law, following which they became effective.

A summary of the Annual Town Meeting appears elsewhere in this Annual Report. A complete record of the actions taken is contained in the

Records of Elections and Town Meetings in the Town Clerk's Office.

Births, deaths, and marriages were recorded and copies forwarded to the Secretary of the Commonwealth monthly. Certified copies of these vital statistics and all other documents recorded in the Town Clerk's Office were made available upon request. A summary of this information also appears elsewhere in this Annual Report.

A total of 1,037 dogs were licensed and 681 sporting (conservation) licenses issued. In addition certain licenses granted by the Board of Selectmen were issued. Raffle and bazaar permit and gasoline permit renewals were issued, financing statements, utility pole locations, cemetery deeds, and business certificates were recorded. Zoning Board of Appeal decisions, decisions on requests for Special Permits from the Redevelopment Board and Amendments to the Traffic Rules and Orders were also placed on file in this office. The Department of Revenue was notified of all licenses and permits issued and

## FEES COLLECTED

Marriage Intentions	\$ 3,366
Filing Fees	2,320
Miscellaneous Certificates	27,946
Pole Locations/Misc. Zoning	600
Renewal of Gasoline Permits	595
Miscellaneous, Books	2,653
Duplicate Dog Tags	11
Miscellaneous Licenses	1,580
Dog Licenses*	8,143
Conservation Licenses**	11,591

TOTAL \$58,806

\*Fees to County Treasurer, \$5,560

\*\*Fees to State Division of Fisheries and Wildlife, \$11,266

(Figures are rounded)

## VITAL STATISTICS

Town Population	44,630
(1990 Federal Census)	
Births	493
Deaths	569
Marriages	312

# TOWN CENSUS AND ELECTIONS

business certificates filed. Street Permit, Drainer, Blasting, and other Surety Bonds covering contractors were also placed on file in this office.

Oaths of office were administered to all elected or appointed town officials. Each was given copies of excerpts from the Open Meeting Law and the Conflict of Interest Law. Notices of meetings of all boards, committees, or commissions were publicly posted upon receipt, as required by the Open Meeting Law. Town officials and departments were notified of all Legislative Acts affecting them.

At the 1992 Annual Town Meeting it was voted that all bylaws of the Town of Arlington may in the first instance be enforced by the non-criminal disposition procedure provided by Section 21D of Chapter 40 of the General Laws. Fines were collected for citations issued under said section for violations of the town bylaws. Citations for persons who did not pay the penalties within twenty-one days were referred to the Clerk of the District Court of Middlesex County for further action. The total amount collected during the year and deposited with the Town Treasurer was \$58,806.69, an increase of \$3,058.69 over the previous year.

## Registrars of Voters

As mandated by law, a combined Annual Town and School Census was conducted during the months of January and February, 1992. The census was conducted entirely by mail. Computer preprinted forms were sent to each household requesting that the information be confirmed or corrected. The census forms contained the names of all persons residing in Arlington. All census and voter information was entered and continually updated in the Town's computer base by the staff of the Registrars Office.

A list of persons zero years of age to twenty-one was transmitted to the School Committee. Also, a juror list, programmed in format with sequential numbers, was forwarded to the Jury

Commissioner.

The Annual True List of Persons, seventeen years of age and over, was published as required by law. In accordance with the True List information that had been presented, 2,755 notices were sent by first-class mail to persons whose names were to be removed from the voting list because they had not been reported as residing in Arlington on January 1, 1992. Those who proved residence were reinstated. The total number of registered voters upon completion of the revision of the voting list was 26,623, including 15,501 enrolled Democrats, 3,383 enrolled Republicans, eighteen members of Independent Voters Party, and 7,712 unenrolled voters. There were also two voters designated Libertarians, five voters designated Socialists, and two voters designated Green Party USA. Cards were mailed notifying voters of the establishment, change, or cancellation of political party enrollments received by this office.

Throughout the year, daily sessions for registration of voters were held during regular business hours in the office of the Town Clerk. Special evening and Saturday sessions were held during the three week periods prior to the last day to register voters for the Presidential Primary, Annual Town Election, State Primary, and State (Presidential) Election. An additional session was held on Town Day in October. A total of 4,538 persons were registered throughout the year. On the final day for registration for the State (Presidential) Election 762 persons were registered to vote.

The Board certified 7,298 voter signatures appearing on nomination papers filed by or in behalf candidates seeking offices at the primaries and elections, petitions for referenda to be placed on the 1992 State (Presidential) ballot, petitions for articles to be inserted in the warrant for the 1992 Annual Town Meeting, and 2,314 applications for absentee ballots.

During the year, the information contained on approximately 25,000

listing slips of residents of the Town on January 1 was transferred to their individual master cards. These cards provide a complete official record of residence for all persons seventeen years of age or older from the time they first become residents of the Town. From such information, certificates of residence are issued daily to establish eligibility for attendance at state and regional schools, colleges and universities, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service, and for many other purposes.

During the Presidential Primary, Annual Town Election, State Primary and State (Presidential) Election, the Registrars of Voters were in session throughout the entire time the polls were open to assist voters who had questions relating to registration, name and/or address changes, precincts, polling places, and other problems arising during that time. After the polls closed, they assisted in the tabulation of the punch card ballots returned by Wardens and Clerks, until the final results were announced.

Registered Voters' Certificates were issued throughout the year from the Board's records for identification purposes and for proof of citizenship.

On April 6, 1992, Drita T. Eaton submitted her resignation as a Registrar of Voters. Drita served the Town in this capacity for more than sixteen years, and was especially attentive and conscientious about her duties. Drita often visited the homes and nursing homes of elderly or disabled persons to personally register them to vote. Frederick J. Sennott, Jr., was appointed by the Board of Selectmen to fill the vacancy resulting from Drita's resignation.

Our sincere appreciation is extended to June Walsh and Paula Lee, Assistant Registrars of Voters, for their loyal and conscientious performance during an especially difficult year.

# TOWN CENSUS AND ELECTIONS

## VOTING RESULTS

### Presidential Primary, March 10, 1992

Total of Ballots Cast - 14,301 (53.29% of total registered voters - 26,838)

Democratic - 11,670

Republican - 2,620

## DEMOCRATIC PARTY

### PRESIDENTIAL PREFERENCE

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Ralph Nader	17	32	28	18	28	21	29	23	30	24	27	22	22	23	25	20	20	32	22	24	20	507
Lyndon H. LaRouche	0	1	0	2	1	0	0	0	0	0	1	0	0	3	1	2	1	2	2	0	0	16
erry Brown	43	95	60	84	91	61	80	91	78	108	87	92	50	101	85	103	62	100	86	82	73	1,712
Tom Harkin	3	0	4	1	2	3	0	2	1	2	2	3	4	3	8	3	0	5	4	3	4	57
arry Agran	1	0	1	2	3	5	3	2	5	4	0	6	0	1	1	0	3	5	5	0	6	53
aul Tsongas	233	380	349	299	369	324	359	417	366	398	463	480	332	390	384	405	277	403	414	335	369	7,746
Eugene McCarthy	2	3	5	0	1	1	1	7	6	3	0	5	3	1	4	2	0	1	1	2	2	50
Bill Clinton	40	40	48	53	40	51	42	33	50	32	46	35	26	39	48	37	28	37	46	45	47	863
Robert Kerrey	9	0	3	3	4	6	6	1	5	3	3	3	1	6	8	4	6	4	2	4	1	82
o Preference	8	13	10	5	8	9	8	3	9	8	9	12	8	12	10	8	5	14	12	8	7	186
ll Others	1	2	2	2	1	1	3	1	0	2	0	0	7	8	0	2	3	0	3	0	0	38
Blanks	14	17	4	11	14	10	17	4	32	27	19	37	8	10	16	22	10	27	9	22	27	357

### STATE COMMITTEE MAN - Fourth Middlesex District

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Dennis M. Kelleher	159	301	202	174	244	226	232	344	265	344	329	367	229	235	293	416	183	395	309	215	250	5,712
ark F. Bohannon	27	30	22	38	48	24	26	25	42	30	53	47	30	42	44	24	26	26	54	35	50	743
David Palocelos	48	70	53	84	75	58	95	81	103	105	95	109	101	142	88	58	45	71	102	87	69	1,739
Michael J. Prior	73	72	138	73	79	57	82	20	60	31	73	39	38	39	57	24	41	47	47	69	44	1,203
ll Others	0	0	0	0	0	0	3	1	0	0	0	0	0	0	0	0	5	0	0	0	0	9
Blanks	64	110	99	111	116	127	110	113	112	101	107	133	63	139	108	86	115	91	94	119	143	2,261

### STATE COMMITTEE WOMAN - Fourth Middlesex District

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Patricia M. Deal	264	389	345	295	374	340	357	347	368	382	440	435	318	364	380	393	242	413	407	335	350	7,538
ll Others	0	0	0	0	0	0	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	3
Blanks	107	194	169	185	188	152	194	237	214	228	217	260	143	233	210	215	173	217	199	190	206	4,129

### TOWN COMMITTEE - 35 Elected

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Group	154	222	224	158	214	186	195	195	227	215	240	249	175	191	207	227	134	237	250	187	185	4,272
Linda K. Olsen	174	261	261	192	247	221	232	246	276	258	288	294	220	228	269	264	172	270	322	221	243	5,159
89 Wright Street	176	260	262	199	240	225	237	235	286	259	278	287	210	241	273	273	197	283	302	223	227	5,173
65 Brattle Street	172	247	247	184	236	206	217	219	269	244	268	278	204	226	255	266	184	268	286	223	211	4,910
Thomas R. Banks	199	345	285	243	283	262	258	240	306	278	334	348	254	261	308	311	191	324	333	250	259	5,872
Patricia M. Deal	183	281	271	196	256	224	233	251	276	267	299	307	213	233	264	269	174	292	317	228	232	5,266
9 Ronald Road	199	298	287	219	291	261	263	333	306	309	350	361	265	266	308	327	192	319	338	247	261	6,000
Kathleen Kiely Dias	167	248	238	184	233	203	209	229	245	255	284	296	201	241	239	252	147	256	269	202	207	4,805
26 Addison Street	165	243	239	172	223	202	206	224	237	237	267	261	189	209	232	245	142	249	271	196	201	4,610
John Dunlap																						
293 Gray Street																						
C.E. Dominguez																						
9 Hazel Terrace																						

**Presidential Primary, March 10, 1992 (Continued)**  
**DEMOCRATIC PARTY (Continued)**  
**TOWN COMMITTEE (Continued)**

REPUBLICAN PARTY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Patrick J. Buchanan	14	27	30	36	31	33	24	32	35	44	41	35	34	34	36	38	29	42	36	30	26	687
David Duke	2	0	1	4	2	3	2	3	1	5	7	1	4	2	3	0	4	3	4	2	3	56
George Bush	33	68	59	43	72	63	48	85	76	93	94	111	113	84	82	91	63	97	70	87	61	1,593
No Preference	5	4	3	4	6	5	7	12	1	8	15	5	8	6	8	4	6	4	8	10	4	133
All Others	2	0	3	0	0	0	0	2	3	1	0	0	0	0	0	0	0	0	0	0	0	11
Blanks	8	9	8	6	2	7	3	10	4	10	7	7	5	8	5	8	7	11	4	3	8	144

# TOWN CENSUS AND ELECTIONS

## Residential Primary, March 10, 1992 (Continued) REPUBLICAN PARTY (Continued)

### STATE COMMITTEE MAN - Fourth Middlesex District

inct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
mas R.Mason																						
xington	31	67	45	49	57	49	50	71	62	87	84	81	90	62	76	89	59	75	64	66	51	1,365
ert Marcellino																						
oburn	20	23	32	23	34	34	14	38	26	33	45	39	30	32	32	34	22	51	32	38	27	659
Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ks	13	18	27	21	22	28	20	35	32	41	35	39	44	40	26	18	28	31	26	28	24	596

### STATE COMMITTEE WOMAN - Fourth Middlesex District

inct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
n A. Hatch																						
oburn	40	68	71	69	83	73	53	95	80	99	114	101	100	82	90	102	69	95	80	84	63	1,711
Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ks	24	40	33	24	30	38	31	49	40	62	50	58	64	52	44	39	40	62	42	48	39	909

### TOWN COMMITTEE - 35 Elected

inct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
up I	16	17	21	8	23	17	20	33	36	22	24	37	33	28	31	37	20	34	17	18	15	507
ert B. Hayden																						
Old Middlesex Path	23	25	32	18	30	26	25	44	44	36	43	55	64	35	44	48	26	45	30	23	19	735
ert K. Garrity																						
i Park Avenue	22	29	31	13	36	23	21	44	51	36	52	58	53	39	46	60	26	57	32	35	26	790
n F. Moroney																						
Webster Street	22	22	25	15	26	21	22	41	40	28	33	39	39	30	36	41	26	37	21	19	19	602
ur T. Speros																						
roquois Road	24	30	31	17	33	36	24	42	44	40	46	58	52	38	43	47	23	55	34	31	24	772
n V. Candura																						
Old Middlesex Path	19	20	24	14	25	21	22	40	38	25	31	40	49	30	36	39	21	41	25	22	16	598
ie M. Tassinari																						
Bellevue Road	20	24	30	22	30	27	26	44	43	44	35	49	48	35	42	46	23	51	28	33	21	721
nda A. Roberts																						
ason Street	19	28	24	14	27	22	23	44	42	37	39	52	43	32	39	46	24	45	26	21	18	665
erick J. Sennott, Jr.																						
Brattle Street	22	26	26	15	30	24	24	41	42	35	35	46	44	35	40	42	26	44	33	28	22	680
ert A. Smith																						
Cherokee Road	22	19	24	12	25	20	22	43	39	36	40	46	54	31	38	43	23	39	22	21	17	636
ph Galluccio																						
Browning Road	20	25	29	14	27	25	22	38	40	34	28	44	40	36	37	48	21	63	26	28	19	664
id C. Geanakakis																						
Menotomy Road	20	23	25	18	30	26	23	43	40	31	35	47	43	43	37	46	26	41	26	28	18	669
a T. Eaton																						
O Cedar Avenue	21	20	24	13	29	23	22	44	41	36	35	55	42	37	37	41	23	42	25	25	16	651
y E. Bond																						
Glenburn Road	22	22	22	12	25	21	21	43	40	28	32	50	37	32	38	39	22	40	23	23	19	611
eline C. Bratt																						
Mill Street	23	26	25	12	28	23	21	42	43	29	38	45	39	32	39	40	22	41	29	23	20	640
aret S. Nicholl																						
Stony Brook Road	24	24	25	12	28	25	22	48	44	32	37	46	44	36	39	42	26	45	26	27	19	671
old H. Seward																						
Frost Street	20	20	23	14	30	20	22	43	42	28	40	44	62	29	37	41	24	36	21	23	16	635
y Dawn Rooney																						
Hodge Road	23	29	28	17	31	23	22	40	44	30	40	48	59	38	45	45	24	46	25	26	19	702
ert V. Rooney																						
Hodge Road	22	21	25	14	28	22	23	40	43	26	39	43	52	34	39	42	21	42	25	22	17	640
abeth M. Schenkel																						
Pleasant Street	19	24	25	18	26	22	23	41	41	31	32	42	39	34	40	43	26	52	26	26	18	648
mas W. Murphy																						
7 Summer Street	22	22	24	10	32	20	22	40	45	24	39	42	41	33	39	38	24	44	27	24	19	631
A. Smith																						
Cherokee Road	20	23	25	10	26	20	20	40	40	33	32	46	47	33	40	40	24	43	21	27	17	627
E. Comeau, Jr.																						
Winter Street	19	24	28	23	29	24	23	35	42	26	31	41	37	31	35	42	21	40	25	27	19	622
t W. Seward																						
Frost Street	20	20	26	13	31	19	22	44	43	28	37	42	55	30	37	42	27	41	22	27	18	644
ed E. McKenna																						
Gray Street	22	22	24	15	28	23	22	48	41	32	38	48	39	38	37	42	23	46	28	26	18	660
lan P. Smith																						
Wollaston Avenue	19	18	26	14	25	19	21	41	40	30	29	46	39	31	36	44	23	48	22	22	17	610
ria Von Hyeburg																						
Old Colony Lane	19	24	24	10	26	22	20	36	42	26	33	42	45	33	38	40	27	42	22	25	20	616

# TOWN CENSUS AND ELECTIONS

## Presidential Primary, March 10, 1992 (Continued)

### REPUBLICAN PARTY (Continued)

### TOWN COMMITTEE (Continued)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Group I (Continued)																						
Richard N. Vincent 43 Overlook Road	19	24	24	14	24	22	22	37	37	29	35	43	43	29	39	37	22	38	26	21	19	604
Levon A. Mnazakanian 11 Avon Place	20	19	26	14	27	28	21	37	37	28	34	41	42	29	36	41	20	40	21	23	16	600
Hilda G. Judd 79 Harlow Street	21	25	27	14	30	20	24	47	41	29	40	45	41	35	37	41	24	41	27	24	18	651
Frank J. Staples 54 Windmill Lane	21	21	22	11	28	21	21	38	38	29	36	39	49	31	40	46	24	39	29	24	17	624
Robert F. Finn 106 Claremont Avenue	18	21	22	15	26	22	22	39	40	25	32	45	38	30	37	48	21	45	19	22	17	604
H. Loretta Finn 106 Claremont Avenue	19	20	24	12	29	21	22	41	40	27	36	46	42	35	39	46	23	48	23	28	18	639
Charles H. Morin, Jr. 73 Rhinecliff Street	19	22	25	11	25	23	20	35	37	24	36	42	41	32	35	40	21	56	22	23	16	605
Michael V. Sirianni 82 Florence Avenue	18	19	27	19	29	23	22	39	38	26	28	42	44	35	40	44	24	61	27	29	18	652
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Group II																						
Janemarie Hillier 3 Florence Avenue	11	20	20	20	36	24	18	28	20	34	25	33	18	21	19	29	16	24	22	19	16	473
Patricia Garrity 361 Massachusetts Avenue	18	33	26	25	45	32	21	37	32	41	49	43	26	32	29	43	24	37	36	31	22	682
James K. Ferraro 24 Grafton Street	16	28	33	29	42	28	23	34	28	43	28	41	27	29	23	32	20	32	35	25	21	617
Daniel A. Grabauskas 1184 Massachusetts Avenue	14	20	22	32	38	30	19	31	25	39	28	39	23	23	21	32	22	29	29	24	17	557
Douglas J. Howard 4 Kenilworth Road	15	31	23	25	38	28	21	32	26	45	38	48	30	29	22	34	20	30	29	25	16	605
Phyllis LeDrew 28 Wildwood Avenue	16	24	22	21	39	27	20	34	26	43	34	39	23	25	26	35	18	32	29	25	20	578
Andrew A. Nelson 32 Devereaux Street	13	24	22	22	39	28	20	34	24	37	29	36	25	23	19	32	18	27	25	22	16	535
John F. Helfer 8 Keats Road	12	23	20	24	37	25	18	30	22	35	28	34	21	22	20	30	18	25	23	20	17	504
John A. Fitzmaurice 17 Lakeview Road	14	27	24	23	39	30	21	40	26	44	36	46	27	26	28	33	22	31	27	26	18	608
Michael D. Morrissey 50 Bailey Road	16	22	22	23	40	25	19	30	25	39	32	35	23	24	23	32	17	27	24	23	17	538
Janet C. Constantakes 24 Teresa Circle	17	25	26	25	41	30	19	31	26	39	33	39	26	27	29	38	20	31	29	28	18	597
Lyman G. Judd, Jr. 79 Harlow Street	14	24	24	24	42	28	22	37	30	45	31	43	33	26	24	35	19	28	29	26	18	602
Judith A. Quimby 12 Egerton Road	17	28	24	24	37	27	18	33	26	43	36	42	24	23	24	30	19	30	30	25	20	580
Robert V. Valeri 7 Wheaton Road	15	22	23	28	45	25	19	33	27	38	38	37	28	26	25	35	19	30	29	28	20	590
Richard A. Longmire 181 Lake Street	15	33	25	29	41	31	19	29	24	39	30	37	23	24	23	33	21	31	29	22	18	576
John E. McGah 67 Maynard Street	15	24	22	28	43	25	20	34	24	37	30	34	22	22	28	32	18	28	28	22	17	553
Matthew J. Ferraro 24 Grafton Street	14	26	32	29	44	32	25	37	27	41	35	40	32	31	25	32	18	30	36	28	20	634
Allan R. Barton 50 Melvin Road	16	23	22	29	40	26	19	35	25	40	34	38	32	23	22	33	21	31	30	25	17	581
Anne M. Barton 50 Melvin Road	16	25	24	27	41	29	20	33	26	42	33	41	32	27	26	33	23	35	28	26	19	606
Robert Bongiorno, Jr. 30 Mount Vernon Street	14	25	24	31	41	30	20	32	27	40	32	42	28	33	23	34	25	30	33	30	17	611
Dean Serpa 24 Arrowhead Lane	16	20	21	26	39	28	20	34	26	38	34	37	31	25	27	34	18	31	29	21	19	574
Viola E. Ray 10 Ernest Road	17	23	26	23	44	26	19	32	23	40	33	35	26	24	22	31	18	31	28	23	18	562
Doris V. Manson 4 Ernest Road	15	26	24	25	44	26	19	31	24	38	34	37	22	25	21	31	22	30	26	24	17	561
Alison N. McConnell 14 Stevens Terrace	16	25	23	23	43	27	20	33	29	40	34	37	24	25	22	32	19	33	25	23	19	572
Doreen A. Corazzini 2 Arizona Terrace	18	23	24	30	42	27	19	31	28	41	34	38	26	28	26	33	20	32	32	27	19	598
Edward McDonnell, Jr. 53 Kilsythe Road	15	26	23	25	42	25	20	30	26	36	32	35	24	26	22	30	18	27	27	28	17	554

# TOWN CENSUS AND ELECTIONS

## Presidential Primary, March 10, 1992 (Continued)

### REPUBLICAN PARTY (Continued)

#### TOWN COMMITTEE (Continued)

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Group 11 (Continued)																						
Paul Luciano																						
43 George Street	16	24	25	29	43	30	22	30	27	38	33	38	27	24	25	33	20	36	28	27	19	594
Elizabeth R. Candow																						
3 Lafayette Street	15	28	24	28	42	28	21	35	28	40	31	37	23	26	24	31	21	33	27	26	20	588
John L. Sawyer																						
1490 Massachusetts Avenue	16	22	27	28	42	25	22	34	26	39	35	39	28	25	24	35	24	31	34	26	19	601
All Others	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	4	0	0	0	6
Blanks	1,085	2,262	2,062	2,007	1,802	2,293	1,597	2,671	2,032	3,418	3,532	2,864	3,422	2,787	2,660	2,490	2,428	3,041	2,545	3,020	2,400	52,418

#### INDEPENDENT VOTERS PARTY

No Ballots Cast

## Annual Town Election, April 14, 1992

Total of Ballots Cast - 4,120 (15% of total registered voters - 27,209)

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
	104	193	140	166	159	124	180	235	216	273	287	289	175	209	194	228	124	227	211	166	220	4,120

### MODERATOR FOR THREE YEARS

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John L. Worden III	64	141	106	119	120	104	115	157	145	181	195	207	127	140	132	176	81	157	164	119	139	2,889
Blanks	40	52	34	47	39	20	65	78	71	92	92	82	48	69	62	52	43	70	47	47	81	1,231

### SELECTMAN FOR THREE YEARS

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Arthur T. Speros	20	37	30	51	41	25	49	51	52	42	68	51	38	42	25	47	26	62	43	44	41	885
Kevin F. Greeley	78	131	99	100	109	86	106	140	130	187	190	187	125	144	149	167	81	144	155	111	141	2,760
Blanks	6	25	11	15	9	13	25	44	34	44	29	51	12	23	20	14	17	21	13	11	38	475

### ASSESSOR FOR THREE YEARS

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Philip J. Waterman, Jr.	62	122	88	88	103	72	97	135	117	153	181	180	120	125	143	146	65	138	159	108	123	2,525
Arthur T. Speros	25	42	39	44	35	37	53	54	56	63	68	52	35	47	20	52	36	56	37	38	43	932
Blanks	17	29	13	34	21	15	30	46	43	57	38	57	20	37	31	30	23	33	15	20	54	663

### SCHOOL COMMITTEE FOR THREE YEARS (3)

precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
William A. Carey, Jr.	50	131	92	102	93	80	92	78	128	114	166	163	96	108	102	133	65	117	141	87	141	2,279
Michael T. Healy	44	91	81	70	85	73	92	131	118	129	167	151	105	112	93	143	77	129	121	94	106	2,212
Katharine Daley Fennelly	52	112	94	90	81	78	79	159	129	158	155	175	101	114	88	145	58	147	108	93	80	2,296
Kenneth W. MacKenzie	70	93	67	83	103	57	97	108	97	134	133	143	90	115	118	118	63	116	122	95	130	2,152
Adith Bohn	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Barbara Walsh	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	95	152	86	153	115	84	180	228	176	284	240	235	133	178	181	145	109	172	141	129	203	3,419

### TOWN MEETING MEMBERS

#### PRECINCT ONE - ONE YEAR (2) (to fill vacancies)

Helen E. Chinal, 17 Fremont Court	65	*Robert F. Lake, 12 Norcross Circle	81
Lynne McCluskey, 2 Memorial Way	62	Blanks	208

#### PRECINCT ONE - TWO YEARS (2) (to fill vacancies)

John T. Sheehan, 83 North Union Street	82	*Anne Ronayne, 33 Fremont Court	64
Blanks	62		

Elected

# TOWN CENSUS AND ELECTIONS

## Annual Town Election, April 14, 1992 (Continued)

### TOWN MEETING MEMBERS (Continued)

#### PRECINCT ONE - ONE YEAR (1) (to fill vacancy)

\*Barbara A. Walsh, 28 Gardner Street ..... 10  
Bridget O'Toole, 12 Patrick Street ..... 2

Kathleen Lake, 12 Norcross Circle ..... 1  
Blanks ..... 91

#### PRECINCT TWO - THREE YEARS (4)

\*Jacob J. Stankiewicz, Jr., 139 Lake Street ..... 147  
\*Steven Cella, 99 Spy Pond Parkway ..... 142  
Blanks ..... 244

\*Wendy A. Mimran, 7 Lakehill Avenue ..... 116  
\*William Ardagna, 24 Pondview Road ..... 123

#### PRECINCT THREE - THREE YEARS (4)

\*William F. Hayward, 68 Cleveland Street ..... 109  
Blanks ..... 348

Osmano Boschi, 51 Winter Street ..... 103

#### PRECINCT THREE - TWO YEARS (2) (to fill vacancies)

\*William Ferguson, 21 Cleveland Street ..... 2  
Blanks ..... 277

\*John F. Flaherty, 19 Amsden Street ..... 1

#### PRECINCT FOUR - THREE YEARS (4)

\*Gary C. Allen, 93 Varnum Street ..... 133  
\*Thomas S. Dumyahn, 13 Melrose Street ..... 91  
Blanks ..... 211

\*Lee P. Holman, 7 Melrose Street ..... 104  
\*Robert A. Gervais, 19 Boulevard Road ..... 125

#### PRECINCT FOUR - ONE YEAR (1) (to fill vacancy)

\*Joseph M. Marshall, 74 Varnum Street ..... 1

Blanks ..... 165

#### PRECINCT FIVE - THREE YEARS (4)

\*Bruce H. Knoth, 39 Park Street ..... 117  
\*Abigail DuBois, 83 Park Street ..... 116  
Blanks ..... 281

\*M. Wendy Watson, 23 Amherst Street ..... 120  
\*Harold C. Robinson III, 17 Dartmouth Street ..... 2

#### PRECINCT FIVE - ONE YEAR (1) (to fill vacancy)

Patricia A. Harris, 250 Mystic Valley Parkway ..... 1  
Blanks ..... 157

Kenneth W. MacKenzie, 33 Bowdoin Street ..... 1

#### PRECINCT SIX - THREE YEARS (4)

\*D. Noah Eckhouse, 16 Lake Street ..... 94  
\*Robert B. Walsh, 34 Hamilton Road ..... 4  
Blanks ..... 390

\*Kevin F. Greeley, 34 Hamilton Road ..... 6  
\*Richard W. Mederos, 50 Wyman Terrace ..... 2

#### PRECINCT SEVEN - TWO YEARS (1) (to fill vacancy)

Adrienne V. Tashjian, 374 Massachusetts Avenue ..... 1  
Albert Savina, 11 Marion Road ..... 1

Richard W. Mederos, 50 Wyman Street ..... 2  
Blanks ..... 120

#### PRECINCT SEVEN - THREE YEARS (4)

\*Kenneth W. Hughes, 20 Webster Street ..... 113  
Lyman G. Judd, Jr., 79 Harlow Street ..... 58  
\*John T. Poirier, 27 Harlow Street ..... 83  
Blanks ..... 235

\*Maryellen Geary, 5 Wyman Street ..... 86  
Thomas F. Geary II, 5 Wyman Street ..... 72  
\*Michael DeSantis, 19 Adams Street ..... 73

\*Elected

# TOWN CENSUS AND ELECTIONS

## Annual Town Election, April 14, 1992 (Continued)

### TOWN MEETING MEMBERS (Continued)

#### WARD ONE - THREE YEARS (4)

William A. Fitzmaurice, 17 Lakeview .....	84
Matthew J. Olson, 125 Pleasant Street .....	55
Edith T. Bohn, 38 Academy Street .....	147
Blanks .....	311

*Joseph F. Tulimieri, 27 Hillsdale Road .....	105
*Clarissa Rowe, 54 Brantwood Road .....	138
*Gerard J. Gagnon, 16 Irving Street .....	100

#### WARD TWO - ONE YEAR (1) (to fill vacancy)

Matthew J. Olson, 125 Pleasant Street .....	114
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Blanks .....	121
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#### WARD THREE - THREE YEARS (4)

Robert J. Fiore, 40 Maynard Street .....	128
Thomas J. Kelly, 4 Jean Road .....	155
John T. Burchill, 6 Jean Road .....	1

*Jerome P. Hallee, 47 Maynard Street .....	125
*Joan E. Hurd, 10 Newton Road .....	148
Blanks .....	307

#### WARD FOUR - THREE YEARS (4)

Dena Ressler, 54 Iroquois Road .....	163
Shane L. Howard, 12 Woodland Street .....	164
Jois Keithly Baker .....	18
Harry R. Ryerson, Jr., 15 Temple Street .....	14
William Fagan, 9 Longfellow Road .....	1
Michael L. Rich, 74 Newport Street .....	2
Paul R. D'Addario, 7 Menotomy Rocks Drive .....	3
Barbara L. Boyle, 109 Gray Street .....	1
John Hyde, 25 Bartlett Avenue .....	1

*Nancy G. Higgins, 86 High Haith Road .....	149
*Thomas H. Miller, 7 Bellevue Road .....	53
Hank Webber, 272 Highland Avenue .....	1
Sally Rogers, 47 Bartlett Avenue .....	1
Maura K. Fennelly, 97 Gray Street .....	1
Kathleen G. Horgan Burke, 47 Lockeland Avenue .....	1
Arthur J.F. Sullivan, 4 Menotomy Rocks Drive .....	1
All Others .....	1
Blanks .....	517

#### WARD FIVE - THREE YEARS (4)

Charles W. Hayes, 31 Johnson Road .....	132
Daniel A. Purcell, 90 Stowcroft Road .....	131
William J. Maytum, 25 Ridge Street .....	116
Gene E. Carroll, 9 Johnson Road .....	1
Blanks .....	467

*Fraser Walsh, 69 Oak Hill Drive .....	146
*Carmen A. Torres, 14 Beverly Road .....	150
Robert F. O'Neill, Jr., 27 Davis Avenue .....	3
James M. Austin, 43 Richfield Road .....	2

#### WARD SIX - THREE YEARS (4)

Alphonse W. Sexton, 308 Park Avenue .....	147
Carolyn E. Simmons, 789 Concord Turnpike .....	145
Martin Thrope, 348 Gray Street .....	182

*Patricia J. Thomas, 176 Mount Vernon Street .....	169
*Roland E. Chaput, 74 Grand View Road .....	158
Blanks .....	355

#### WARD SEVEN - ONE YEAR (2) (to fill vacancies)

Douglas J. Howard, 4 Kenilworth Road .....	185
Charles J. Pappas, Jr., 20 Grand View Road .....	2
Donald P. Kalischer, 3 Pine Ridge Road .....	1
John Errera, 152 Scituate Street .....	1

Patricia J. Thomas, 176 Mount Vernon Street .....	5
John Griffin, 128 Scituate Street .....	1
Robert Bartholomew, 51 Newport Street .....	1
Blanks .....	382

#### WARD EIGHT - THREE YEARS (4)

Thomas W. Falwell, 25 Falmouth Road .....	126
Deputy J. O'Leary, 394 Ridge Street .....	15
Robert B. Hayden, 38 Old Middlesex Path .....	3

*Kathleen Dias Kapilian .....	124
*Nancy M. Gilligan .....	33
Blanks .....	399

#### WARD NINE - THREE YEARS (4)

Theresa A. Campbell, 6 Revere Street .....	102
Justin Rosenberger, 24 Coleman Road .....	81
Quart W. Galley, 285 Gray Street .....	97
Blanks .....	329

*Robert C. Macaulay, 55 Mount Vernon Street .....	115
*Paul S. Wolf, 47 Menotomy Road .....	104
Kenneth C. Marquis, 27 Mount Vernon Street .....	8

lected

# TOWN CENSUS AND ELECTIONS

## Annual Town Election, April 14, 1992 (Continued)

### TOWN MEETING MEMBERS (Continued)

#### PRECINCT FIFTEEN - THREE YEARS (4)

\*Edward Starr, 7 Twin Circle Drive . . . . . 92  
\*Howard B. Winkler, 10 Sleepy Hollow Lane . . . . . 121  
\*Charles Chamallas, 41 Candia Street . . . . . 97

Martin Normile, 125 Overlook Road . . . . . 85  
\*Roberta Normile, 125 Overlook Road . . . . . 90  
Blanks . . . . . 291

#### PRECINCT SIXTEEN - THREE YEARS (4)

\*Robert K. Garrity, 275 Park Avenue . . . . . 163  
\*David B. Curren, 251 Wachusett Avenue . . . . . 156  
Blanks . . . . . 299

\*Coburn Bennett, 141 Hillside Avenue . . . . . 140  
\*Judith Ann Phelps, 77 Oakland Avenue . . . . . 154

#### PRECINCT SIXTEEN - TWO YEARS (1) (to fill vacancy)

\*Steven A. Remsberg, 24 Linden Street . . . . . 178

Blanks . . . . . 50

#### PRECINCT SEVENTEEN - THREE YEARS (4)

\*Richard E. Smith, 38 Washington Street . . . . . 90  
\*Michael Reilly, 7 Locke Street . . . . . 4  
Joseph S. Daly, 11 Old Colony Lane . . . . . 1

\*Mabel Liang, 77 Forest Street . . . . . 79  
\*Karen G. Reilly, 7 Locke Street . . . . . 1  
Blanks . . . . . 321

#### PRECINCT SEVENTEEN - TWO YEARS (2)(to fill vacancies)

No Candidate . . . . . 0

Blanks . . . . . 248

#### PRECINCT SEVENTEEN - ONE YEAR (2) (to fill vacancies)

\*Joseph S. Daly, 11 Old Colony Lane . . . . . 2

Blanks . . . . . 246

#### PRECINCT EIGHTEEN - THREE YEARS (4)

\*Frederick W. Kelley, 376 Appleton Street . . . . . 105  
Andrew Hodyke, 234 Oakland Avenue . . . . . 52  
David E. Cummings, 387 Appleton Street . . . . . 72  
\*William J. Ford, 6 Mayflower Road . . . . . 91

\*Brian J. Connor, 73 Waverley Street . . . . . 106  
George D. Buckley, 164 Renfrew Street . . . . . 89  
\*Harry Barber, 12 Shelly Road . . . . . 116  
Blanks . . . . . 277

#### PRECINCT EIGHTEEN - ONE YEAR (2) (to fill vacancies)

\*Maryellen B. Cyr, 235 Sylvia Street . . . . . 149  
Blanks . . . . . 175

\*Bruce D. Lederer, 57 Piedmont Street . . . . . 130

#### PRECINCT NINETEEN - THREE YEARS (4)

\*\*Jean E. French, 55 Overlook Road . . . . . 155  
\*William H. Taber, 35 Overlook Road . . . . . 144  
Blanks . . . . . 256

\*Gregory Leonardos, 43 Ronald Road . . . . . 149  
\*Bruce E. Kurth, 615 Summer Street . . . . . 140

#### PRECINCT NINETEEN - ONE YEAR (2) (to fill vacancies)

\*Lawrence D. Black, 38 Hancock Street . . . . . 158  
Irwin Grossman, 15 Philemon Street . . . . . 1  
Blanks . . . . . 261

Deborah Butler, 19 Overlook Road . . . . . 1  
John W. Judd, 5 Cypress Street . . . . . 1

#### PRECINCT TWENTY - THREE YEARS (4)

\*Linda B. Baker, 14 Peck Avenue . . . . . 119  
\*William E. Cronin, Jr., 10 Daniels Street . . . . . 97  
Blanks . . . . . 243

\*William F. Copithorne, 38 Woodbury Street . . . . . 103  
\*Paul E. Slonaker, 17 Tanager Street . . . . . 102

# TOWN CENSUS AND ELECTIONS

## Annual Town Election, April 14, 1992 (Continued) TOWN MEETING MEMBERS (Continued)

### WARD TWENTY - TWO YEARS (3) (to fill vacancies)

John Chachich, 25 Richardson Avenue ..... 119  
 Ernest T. Buzan, 60 Paul Revere Road ..... 3  
 Blanks ..... 372

\*Thomas F. Eynon III, 15 Tanager Street ..... 3  
 James Mason, 12 Richardson Avenue ..... 1

### WARD TWENTY-ONE - THREE YEARS (4)

John Mahoney, 35 Newland Road ..... 121  
 Meland K. Abbott, 104 Madison Avenue ..... 83  
 Alice A. Weber, 29 Crescent Hill Avenue ..... 148

\*Andrew V. Vorce, 1 Gilboa Road ..... 94  
 Walter C. Phillips, 2 Crescent Hill Avenue ..... 82  
 Blanks ..... 352

### WARD TWENTY-ONE - ONE YEAR (1) (to fill vacancy)

Anne Todisco, 64 Westminster Avenue ..... 68  
 Les McGough, 11 West Court Terrace ..... 5  
 Cecce Harding, 131 Crescent Hill Avenue ..... 1

Dianne Ricciotti, 6 Crescent Hill Avenue ..... 25  
 Andrew Carrigan, 85 Sunset Road ..... 3  
 Blanks ..... 118

## State Primary, September 15, 1992

Number of Ballots Cast - 10,322 (38% of total registered voters - 27,162)

Democratic - 8,951

Republican - 1,366

Independent Voters Party - 5

## DEMOCRATIC PARTY

## REPRESENTATIVE IN CONGRESS

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
James J. Markey	166	294	216	249	289	223	272	339	325	363	344	370	250	333	286	308	190	285	291	199	226	5,818
James Fosdick	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Robert Lieberman	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
John Rich	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Cecce Harding	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
John Long	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
James P. O'Neal, Jr.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Blanks	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	105	107	118	115	112	94	123	161	148	165	165	192	104	163	184	152	107	212	183	220	196	3,126

## COUNCILLOR

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
James G. Hurley	65	87	61	61	97	65	87	64	116	93	91	106	65	89	107	82	61	72	68	60	81	1,678
James A. Campana	9	14	14	9	12	8	11	13	21	7	23	10	10	17	15	19	14	20	18	12	12	288
James A. Kelly Gay	80	129	114	122	126	104	111	144	126	151	119	157	82	138	104	120	70	101	113	92	86	2,389
Michael Kelley	16	16	16	14	17	11	25	19	26	16	22	12	13	19	22	16	10	18	19	13	12	352
John LoPresti	24	34	32	41	35	25	38	24	37	45	56	40	42	37	47	40	27	44	54	37	28	787
James J. Ragucci III	11	13	8	8	13	6	14	15	14	28	41	15	21	16	35	25	9	23	21	24	4	364
James J. Tecce	19	34	18	30	31	24	23	20	34	26	31	36	45	36	42	29	16	19	25	21	21	580
Blanks	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
	47	74	71	80	70	74	86	201	100	163	127	186	76	144	98	129	90	200	156	161	179	2,512

# TOWN CENSUS AND ELECTIONS

## State Primary, September 15, 1992 (Continued) DEMOCRATIC PARTY (Continued)

### SENATOR IN GENERAL COURT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Havern III	190	308	244	261	303	224	293	350	332	365	362	392	257	356	331	320	200	360	356	278	305	6,387
Michael Rich	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Douglas J. Howard	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Blanks	81	93	90	104	98	93	102	151	142	163	148	170	97	140	139	140	97	137	118	142	117	2,562

### REPRESENTATIVE IN GENERAL COURT - Twenty-Fifth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jim Marzulli					247		248	391	283	352	311	360	212	306	273	277	177	312	308	250	272	4,579
Stephanie Moisakes					138		134	96	167	157	191	191	135	164	173	165	95	168	150	148	136	2,408
Anna M. Pizzano					0		0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Patricia J. Garrity					0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Blanks					16		13	14	24	20	8	11	7	26	23	18	25	17	16	22	14	274

### REPRESENTATIVE IN GENERAL COURT - Twenty-Sixth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kathleen M. Allen	138	232	172	228		159																929
Anne M. Paulsen	109	147	135	108		128																627
Blanks	24	22	27	29		30																132

### SHERIFF

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John P. McGonigle	176	271	206	221	260	189	255	249	308	300	293	302	213	290	266	277	172	315	298	235	260	5,356
Gerald Miller	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Michael Rich	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	95	130	128	144	141	128	140	251	166	228	217	260	141	206	204	183	125	182	176	185	163	3,593

### COUNTY COMMISSIONER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward J. Kennedy	120	167	115	138	161	108	150	124	225	145	167	165	117	155	162	161	95	185	167	134	154	3,115
Thomas J. Larkin	87	155	109	119	150	118	146	141	183	171	160	200	126	138	171	169	112	185	179	140	174	3,133
Leonard H. Golder	16	31	27	20	20	20	21	45	20	23	39	34	35	30	32	26	17	35	20	24	27	562
Albert J. Onessimo	63	92	72	85	84	51	73	50	83	73	94	86	106	94	68	37	37	78	117	73	60	1,605
Dennis J. Ready	28	26	28	29	42	25	33	32	54	45	66	57	37	43	64	39	26	42	38	35	50	835
Adelle Schwalberg	36	71	73	70	61	80	61	101	75	110	102	92	73	97	78	75	50	81	97	76	81	1,640
Lou Duffy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
All Others	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	192	260	244	269	284	232	306	508	308	491	392	490	254	423	339	382	257	388	330	358	299	7,006

### REPUBLICAN PARTY

### REPRESENTATIVE IN CONGRESS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Stephen A. Sohn	22	36	33	27	31	29	28	50	41	51	36	51	51	33	37	56	24	49	37	41	24	788
Frank Vallarelli	5	22	12	16	19	13	12	14	19	27	34	23	32	13	28	16	14	19	24	19	13	394
Patricia Long	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	2
Edward J. Markey	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	8	4	9	6	7	6	10	11	6	19	6	9	8	14	7	6	14	9	5	8	9	181

### COUNCILLOR

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Virgil J. Aiello	18	48	37	33	34	39	32	57	50	51	53	54	65	37	54	57	35	54	51	51	30	940
Blanks	17	14	17	16	23	9	19	19	16	47	23	29	26	23	18	21	18	23	15	17	16	426

# TOWN CENSUS AND ELECTIONS

## ate Primary, September 15, 1992 (Continued)

### PUBLICAN PARTY (Continued)

#### NATOR IN GENERAL COURT

act	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
las J. Howard	21	52	38	32	40	41	34	60	50	63	57	64	69	43	56	60	37	60	54	56	33	1,020
s	14	10	16	17	17	7	17	16	16	16	35	19	19	22	17	17	16	17	12	12	13	346

#### PRESENTATIVE IN GENERAL COURT - Twenty-Fifth Middlesex District

act	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
ia J. Garrity					37		35	60	53	63	53	63	68	37	55	63	35	61	57	60	37	837
anie Moiskis					0		0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
ge Edward					0		0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
arzilli					0		0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
P. McCabe					0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
s					20		16	16	13	35	23	18	23	23	17	15	18	16	8	8	8	277

#### PRESENTATIVE IN GENERAL COURT - Twenty-Sixth Middlesex District

act	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
m P. Monahan	20	49	38	40		41																188
s	15	13	16	9		7																60

#### ERIFF

act	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Buxton	15	23	8	7	19	15	18	23	19	30	21	28	11	20	20	20	11	22	10	17	15	371
iel J. Dever	9	19	13	12	17	16	11	20	19	24	28	33	32	19	20	28	14	34	22	18	18	426
nt Lawrence Dixon	5	15	23	16	13	13	11	22	18	19	14	19	16	21	21	12	12	13	22	23	7	334
I A. Hurley	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
s	6	5	10	14	8	4	11	11	10	24	9	15	12	14	11	18	16	8	12	10	6	234

#### UNTY COMMISSIONER

act	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
ny F. Ranieri	12	24	21	17	24	18	15	15	22	22	26	25	33	19	28	27	16	35	25	27	14	465
P. Regan	18	28	19	20	26	27	22	46	30	41	44	42	53	29	39	38	26	45	36	35	21	685
d L. Weinberg	12	23	21	13	19	20	17	36	29	39	21	32	31	14	22	31	11	24	20	21	16	472
s	28	49	47	48	45	31	48	55	51	94	61	67	65	58	55	60	53	50	51	53	41	1,110

#### DEPENDENT VOTERS PARTY

#### PRESENTATIVE IN CONGRESS

act	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
en Sohn	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
d J. Markey	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2
s	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	2

#### UNCILLOR

act	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
J. Aiello	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
ore J. Tecce	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
t M. Kelley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
t Hurley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
arzilli	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
s	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

# TOWN CENSUS AND ELECTIONS

## State Primary, September 15, 1992 (Continued)

### INDEPENDENT VOTERS PARTY (Continued)

#### SENATOR IN GENERAL COURT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Robert A. Havern III	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2	0	0	4
Blanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1

#### REPRESENTATIVE IN GENERAL COURT - Twenty-Fifth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Jim Marzilli					0		0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	2
Stephanie Moisakis					0		0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Blanks					0		0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1

#### REPRESENTATIVE IN GENERAL COURT - Twenty-Sixth Middlesex District

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kathleen M. Allen	1	0	0	0		0																1
Blanks	0	0	0	0		0																0

#### SHERIFF

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
John D. McGonigle	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2	0	0	4
Blanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1

#### COUNTY COMMISSIONER

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Edward Weinberg	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Anthony F. Ranieri	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Dennis J. Ready	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Albert J. Onessimo	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Thomas J. Larkin	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	2
Edward J. Kennedy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Blanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	3

## State Election, November 3, 1992

Total of Ballots Cast - 26,724 (90.14% of total registered voters - 29,674)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
	870	1,240	1,239	1,186	1,322	1,277	1,222	1,295	1,273	1,410	1,459	1,445	1,207	1,352	1,302	1,242	1,093	1,405	1,390	1,239	1,257	26,724

#### ELECTORS OF PRESIDENT AND VICE PRESIDENT

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Bush and Quayle																						
Republican	196	274	272	237	345	268	275	272	305	368	436	360	451	302	362	333	236	438	356	282	278	6,646
*Clinton and Gore																						
Democrat	423	631	754	720	699	789	734	806	709	788	730	782	497	782	624	646	611	666	717	670	675	14,453
Fulani and Munoz																						
New Alliance Party	1	1	3	1	1	3	1	0	1	2	0	1	0	4	1	3	1	1	2	2	0	29
Hagelin and Thompkins																						
Natural Law Party	1	2	1	0	1	0	1	2	2	0	0	2	0	0	0	1	1	0	0	0	1	15
LaRouche, Jr., and Bevel																						
LaRouche for President	0	0	2	0	1	0	1	0	1	0	0	1	1	0	1	0	0	0	0	2	0	10
Marrou and Lord																						
Libertarian	2	6	8	2	7	7	4	1	7	5	4	6	4	3	2	7	8	6	7	7	2	105
Perot and Stockdale																						
Independent	180	202	179	184	232	179	158	189	211	213	255	253	223	217	273	215	165	236	222	190	208	4,384
Phillips and Knight, Jr.																						
Independent Voters Party	0	1	1	3	0	0	0	0	0	2	2	0	2	1	0	0	1	1	2	2	1	19
Paul Tsongas	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	1	4
Noam C. Homskey	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1

\*Elected

# TOWN CENSUS AND ELECTIONS

## State Election, November 3, 1992 (Continued)

### ELECTORS OF PRESIDENT AND VICE PRESIDENT (Continued)

Ward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Ward Brown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Ward Daniels	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Ward Kemp	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Ward and Elizabeth Dole	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Ward Norman Schwartzkopf	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Ward Quinn Brisben																						
Ward and Barbara Garson	2	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
Ward Others	0	0	0	0	0	0	3	0	1	0	0	0	0	0	0	0	0	0	2	0	0	6
Ward Totals	65	119	17	39	34	30	42	25	37	31	32	40	29	43	38	37	70	56	82	82	91	1,039

### REPRESENTATIVE IN CONGRESS

Ward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Ward Edward J. Markey	488	707	764	696	808	786	726	802	773	813	793	879	587	778	713	712	586	722	764	700	695	15,292
Ward Stephen A. Sohn	172	249	247	201	252	223	243	293	249	345	364	339	365	296	324	312	237	384	301	289	245	5,930
Ward Robert B. Antonelli	97	91	105	128	128	119	100	79	104	107	144	95	130	102	140	95	88	120	134	83	122	2,311
Ward Independent	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Ward Ernest Buzan	113	193	123	161	134	149	153	121	147	145	157	132	125	176	125	123	182	179	191	166	195	3,190

### COUNCILLOR

Ward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Ward Cyril J. Aiello	175	290	265	239	303	239	264	335	306	361	426	379	475	317	381	372	254	407	351	320	282	6,741
Ward Dorothy A. Kelly Gay	453	623	665	633	692	675	628	603	646	634	648	680	434	630	563	537	506	619	683	583	631	12,766
Ward Independent	106	101	112	132	115	134	132	87	124	135	139	114	123	118	151	111	107	166	133	104	121	2,565
Ward Totals	136	226	197	182	212	229	198	270	197	280	246	272	175	287	207	222	226	213	223	231	223	4,652

### SENATOR IN GENERAL COURT

Ward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Ward Robert A. Havern III	545	780	786	784	858	802	770	837	789	866	861	920	681	839	810	747	646	843	894	758	776	16,592
Ward Douglas J. Howard	224	285	304	271	306	294	276	313	325	368	443	399	424	342	365	359	286	429	359	316	322	7,010
Ward Totals	101	175	149	131	158	181	176	145	159	176	155	126	102	171	127	136	161	133	137	164	159	3,122

### REPRESENTATIVE IN GENERAL COURT - Twenty-Fifth Middlesex District

Ward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Ward William Marzilli					827		751	858	756	865	806	888	655	826	758	745	597	837	866	736	767	12,538
Ward Democrat																						
Ward Patricia J. Garrity					370		329	347	393	421	533	454	463	396	428	414	343	468	405	376	365	6,505
Ward Totals					125		142	90	124	124	120	103	89	130	116	83	153	100	119	126	125	1,869

### REPRESENTATIVE IN GENERAL COURT - Twenty-Sixth Middlesex District

Ward	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Ward William P. Monahan	300	451	387	350		364																1,852
Ward Republican																						
Ward Anne M. Paulsen	498	685	757	745		796																3,481
Ward Democrat	72	104	95	91		117																479

Elected

# TOWN CENSUS AND ELECTIONS

## State Election, November 3, 1992 (Continued)

### SHERIFF

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John P. McGonigle																						
Democrat	513	712	740	716	796	770	740	729	723	783	785	790	566	780	669	650	604	745	798	677	682	14,968
Michael J. Dever																						
Republican	240	336	306	283	330	293	281	323	345	393	463	410	487	324	436	387	279	463	391	339	364	7,473
Amy Rosenstein	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
John T. Gibson	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Frances Carnes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Blanks	117	192	193	187	196	214	200	242	205	234	211	245	154	248	197	205	210	197	200	222	211	4,280

### COUNTY COMMISSIONER (2)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Edward J. Kennedy																						
Democrat	472	655	703	672	723	686	660	592	697	649	690	717	504	678	642	580	553	679	720	639	659	13,570
*Thomas J. Larkin																						
Democrat	382	579	589	558	664	608	560	568	581	607	614	650	469	583	562	534	479	637	628	559	585	11,996
James P. Regan																						
Republican	165	253	264	218	239	263	247	312	249	356	389	355	391	287	300	320	227	372	302	292	245	6,046
Edward L. Weinberg																						
Republican	124	181	190	164	185	172	158	218	172	246	298	249	281	219	229	240	169	284	232	194	190	4,395
Richard S. Mahoney																						
Unenrolled	109	135	121	131	148	125	127	111	154	145	152	121	122	141	154	122	92	122	151	127	126	2,736
Blanks	488	677	611	629	685	700	692	789	683	817	775	798	647	796	717	688	666	716	747	665	709	14,705

### QUESTION 1 - TAX ON CIGARETTES AND SMOKELESS TOBACCO

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	440	746	743	652	700	803	728	955	687	938	860	937	731	810	732	768	621	775	798	726	769	15,919
No	389	418	446	467	573	413	429	296	514	419	527	459	428	465	516	414	402	568	532	435	429	9,539
Blanks	41	76	50	67	49	61	65	44	72	53	72	49	48	77	54	60	70	62	60	77	59	1,266

### QUESTION 2 - PUBLIC REPORTING OF CORPORATE TAX INFORMATION

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Yes	446	709	679	635	693	769	682	762	675	788	761	809	600	758	684	663	580	690	764	692	690	14,529
No	342	379	421	406	509	363	390	363	436	454	557	458	486	419	488	438	374	541	488	405	408	9,125
Blanks	82	152	139	145	120	145	150	170	162	168	141	178	121	175	130	141	139	174	138	141	159	3,070

### QUESTION 3 - REQUIRING REDUCED, REUSABLE, OR RECYCLABLE PACKAGING

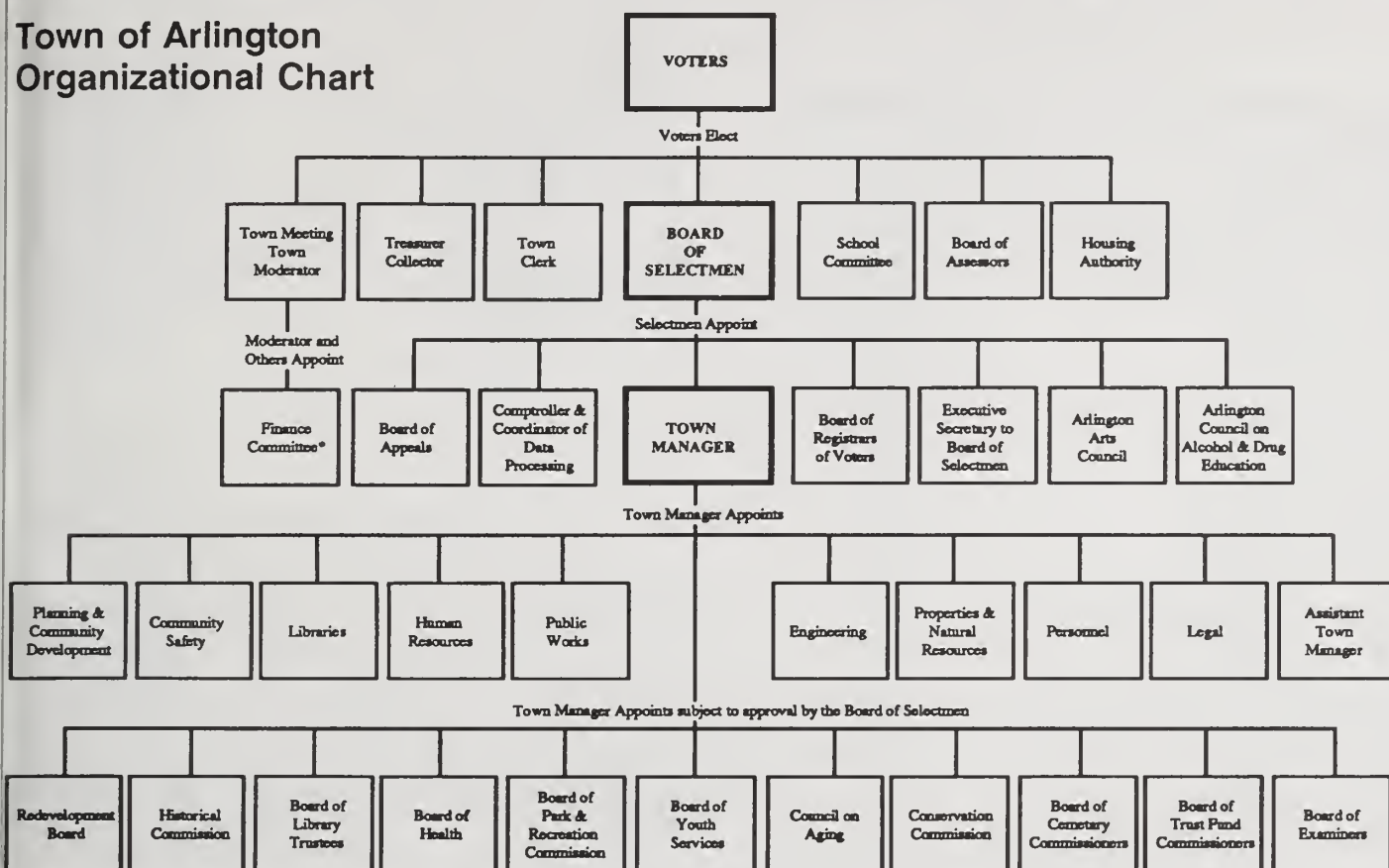
Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	327	566	614	591	525	649	607	777	555	773	651	736	496	690	535	630	543	523	629	585	640	12,642
*No	484	561	582	536	753	581	562	476	670	585	755	670	675	594	723	570	484	832	700	578	553	12,924
Blanks	59	113	43	59	44	47	53	42	48	52	53	39	36	68	44	42	66	50	61	75	64	1,158

### QUESTION 4 - TAX ON OILS AND HAZARDOUS MATERIALS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Yes	378	516	579	525	533	648	572	712	526	682	616	639	485	609	531	579	490	543	556	562	558	11,839
*No	429	636	581	565	696	537	567	501	643	641	757	725	656	632	693	592	519	774	749	571	602	13,066
Blanks	63	88	79	96	93	92	83	82	104	87	86	81	66	111	78	71	84	88	85	105	97	1,819

\*Elected

## Town of Arlington Organizational Chart



\* Appointed by the Moderator, the Chairman of the Finance Committee and the Board of Trust Fund Commissioners.

## Town Officials and Committees As of December 31, 1992

### Elected by Arlington's Citizens

#### Board of Selectmen Term Expires

Stephen J. Gilligan, <i>Chair.</i> , 77 Falmouth Road	1993
Kevin F. Greeley, 34 Hamilton Road #210	1995
Kathleen Kiely Dias, 26 Addison Street	1994
Franklin W. Hurd, Jr., 10 Newton Road	1994
Charles Lyons, 82 Hathaway Circle	1993

#### Moderator

John L. Worden III, 27 Jason Street	1995
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#### Town Clerk

Ann Mahon Powers, 256 Mountain Avenue	1993
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#### Town Treasurer

John J. Bilafer, 15 Victoria Road	1993
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#### Board of Assessors

Philip J. Waterman, <i>Chair.</i> , 11 Ronald Road	1995
Kevin P. Feeley, 25 Baker Road	1994
Maurice H. O'Connell, 2 Old Colony Road	1993

#### School Committee

#### Term Expires

Patricia B. Worden, <i>Chair.</i> , 27 Jason Street	1993
William A. Carey, Jr., 155 Lake Street	1995
Katharine D. Fennelly, 97 Gray Street	1995
Michael Healy, 1 Hodge Road	1995
Barbara J. Anglin, 14 Mott Street	1994
Janice A. Bakey, 15 Fountain Road	1994
David W. McKenna, 77 Sunset Road	1994
Douglas Delaney, 377 Appleton Street	1993
Carolyn E. Simmons, 789 Concord Turnpike	1993

#### Arlington Housing Authority

John F. Cusack, <i>Chair.</i> , 61 Spy Pond Lane	1993
John F. Doyle, 26 Bellevue Road	1996
Patricia Garrity, 361 Massachusetts Avenue	1995
John Griffin, 1011 Massachusetts Avenue	1994
*James K. Ferraro, 24 Grafton Street	1996

\*Appointed by Governor

# TOWN DIRECTORY

## Appointed by Town Moderator

Finance Committee*	Term Expires	Procedures Committee	Term Expires
<b>Precinct</b>		Owen R. Carrigan	1994
3 Allan Tosti, <i>Chair.</i>	1994	John L. Worden III	1994
9 Jerome P. Hallee, <i>V. Chair.</i>	1994	Richard S. Phelps	1993
15 Richard C. Fanning, <i>V. Chair.</i>	1994		
11 Robert F. O'Neill, <i>V. Chair.</i>	1992	<b>Minuteman Regional Vocational School</b>	
10 Peter B. Howard, <i>Secretary</i>	1993	<b>Committee Representative</b>	
1 John L. Perry	1993	John P. Donahue	1994
2 E. MacKay Fraser	1995		
4 Judith A. Quimby	1993		
5 Abigail DuBois	1993		
6 Marjorie L. Robinson	1994		
7 Deborah B. Ferraro	1995		
8 Charles T. Foskett	1995		
12 Kenneth J. Simmons	1994		
13 John J. Deyst, Jr.	1995		
14 Murdena A. Campbell	1992		
16 Daniel M. O'Neill	1993		
17 Zavan A. Mazmanian	1993		
18 Mary Ronan	1995		
19 Paul E. Olsen	1994		
20 Robert L. Tosi, Jr.	1993		
21 Harry P. McCabe	1994		
Richard E. Smith, <i>Executive Secretary</i>			

\*Appointed by the Town Moderator, Chairman of the Finance Committee, and the Board of Trust Fund Commissioners.

## Appointed by the Board of Selectmen

Town Manager	Term Expires	Arlington Arts Council	Term Expires
Donald R. Marquis	1995	Greta Harris, <i>Chair.</i>	1995
		Jennifer Azling	1995
<b>Comptroller &amp; Coordinator of Data Processing</b>		Christine Deshler	1995
A.L. Minervini, Jr.	1994	Janet Ford	1995
		Patricia O'Donoghue	1995
<b>Executive Secretary to the Board of Selectmen</b>		Pasquale Tassone	1995
Nancy T. Galkowski		Mark Weltner	1995
		Phyllis Spence	1994
<b>Zoning Board of Appeals</b>		<b>Historic District Commissions</b>	
Mary Winstanley O'Connor, Esq., <i>Chair.</i>	1993	Samuel B. Knight, <i>Chair.</i>	1994
Michael F. Byrne	1995	Olga Kahn, <i>V. Chair.</i>	1995
Marshall K. Audin	1994	Andrea Alberg	1995
Teresa Walsh Habib, Esq., <i>Associate</i>	1994	Marshall K. Audin	1995
Joseph F. Tulimieri, <i>Associate</i>	1994	Susan Gilbert	1995
		Steven Musselman	1995
<b>Board of Registrars of Voters</b>		Beth Cohen	1994
William P. Forristall, <i>Chair.</i>	1993	Richard Sampson	1994
Frederick J. Sennott, Jr.	1995	Lynn Sternbergh	1994
Robert B. Hayden	1994	John L. Worden III	1994
Ann Mahon Powers	1993	Robert Botterio	1993

## Appointed by the Board of Selectmen (Continued)

### Fair Housing Advisory Committee

Nick Minton, *Chair*  
 Carlos E. Dominguez  
 Jeremiah Donovan  
 Carole Falcone  
 Stephen J. Gilligan  
 Wilson Henderson  
 Anita Howard  
 Muriel Ladenburg  
 Marcie Lopez  
 William Maytum  
 Pearl Morrison  
 Linda Olsen  
 Miriam Stein  
 Deborah Chang,  
*Fair Housing Director*

### Arlington Council on Alcohol and Drug Education

Ruth Kelley, *President*  
 John E. Bowler, *V. President*  
 David W. McKenna, *Secretary*  
 Frederick Buckley, Jr., *Treasurer*  
 James Allen  
 Jean L. Donahue  
 Susan Eagan  
 Patsy Kraemer  
 Eileen C. Lynch  
 Robert Nadeau  
 Allison O'Leary  
 Frank Powers  
 James Webster  
 Elizabeth Oppedisano,  
*Executive Director*

## Appointed by the Town Manager

### Town Manager's Office

Nancy T. Galkowski,  
*Assistant Town Manager*  
 Craig L. Blais,  
*Financial Management Coordinator*

### Legal

John F. Maher, *Town Counsel*  
 Edward M. Marlenga,  
*Workers' Compensation Agent*

### Planning and Community Development

Alan McClennen, Jr., *Director*

### Community Safety

John F. Carroll,  
*Director of Police Services*  
 Robert J. Casey,  
*Director of Fire Services*

### Libraries

Maryellen Remmert-Loud, *Director*

### Public Works

Richard Bowler, *Director*

### Engineering

Charles F. Rinciari, *Town Engineer*

### Properties and Natural Resources

Teresa H. DeBenedictis,  
*Acting Director*

### Personnel/Affirmative Action

Patricia M. Libby

### Purchasing

John E. Bowler, *Agent*

### Human Resources

Arthur E. Johnson, *Director*

### Council on Aging

Jeanne M. Madden,  
*Executive Secretary*

### Veterans' Services

John Sullivan, *Agent*

### Consumer Affairs

Susan Marlenga, *Coordinator*

### Weights and Measures

Douglas Peters, *Sealer*

### Board of Health

Walter Galvin, *Director*

### Recreation Division

Deborah Hayes, *Superintendent*

### Veterans' Memorial Sports Center

Robert McKeown, *Manager*

### Youth Services Division

Patsy Kraemer, *Administrator*

# TOWN DIRECTORY

## Appointed by the Town Manager subject to the approval of the Board of Selectmen

<b>Redevelopment Board</b>	<b>Term Expires</b>	<b>Historical Commission</b>	<b>Term Expires</b>
William L. Sovie, <i>Chair.</i>	1994	Gayle C. Kiely, <i>Chair.</i>	1993
Doris M. Cremens	1995	Jane Becker	1995
Edward T. M. Tsoi	1995	Raymond Lum	1995
Barry Faulkner	1994	Marlene Alderman	1994
*John A. Fitzmaurice	1997	Beth F. Cohen	1994
		Meriwether Rhodes	1994
<b>Board of Health</b>		<b>Council on Aging</b>	
Alan J. Wright, D.M.D., <i>Chair.</i>	1992	Mildred M. Hurd, <i>Chair.</i>	1995
Charles D. Keefe	1994	Eugene Benson	1995
Robert J. Carey, M.D.	1993	Barbara Dwyer	1995
		Nancy Higgins	1994
<b>Board of Library Trustees</b>		Reverend Henry Tomsuden	1994
Joyce H. Radochia, <i>Chair.</i>	1995	Betsy Everett	1993
Frank Donnelly	1995		
David Castiglioni	1994	<b>Conservation Commission</b>	
Joan Atlas	1993	Roland Chaput, <i>Chair.</i>	1994
Kathryn Jorgensen	1993	Judith Hodges	1995
Helen Kass	1993	Geraldine Tremblay	1995
Barbara Muldoon	1993	Dr. Philip M. Rury	1994
		Susan Brent	1993
<b>Park and Recreation Commission</b>		Dorothy M. Maher, <i>Conservation Administrator</i>	
Bernice Jones, <i>Chair.</i>	1994		
Joseph P. Carabello	1994	<b>Board of Cemetery Commissioners</b>	
Margaret Frechette	1994	Robert W. Totten, <i>Chair.</i>	1992
Donald Vitters	1994	Benjamin J. Corletto	1994
Joanne Morel	1993	Edward W. Murphy	1993
<b>Board of Youth Services</b>		<b>Board of Trust Fund Commissioners</b>	
Carlene Newell, <i>Chair.</i>	1993	Timothy F. Lordan, <i>Chair.</i>	1993
Maryann Deyst	1995	Donald Reenstierna	1995
John Guanci	1995	Ronald Nigro	1993
Reverend Paul Jackson	1995		
James Long	1994	<b>Board of Examiners</b>	
Joan Robbio	1994	Walter H. Weidner, Jr., <i>Chair.</i>	1995
David Walkinshaw	1994	John R. Roma	1994
Jean L. Donahue	1993		
Lawrence C. Greco	1993	<b>Constables</b>	
Edmund R. Mahoney	1993	Richard Boyle, 1 Mott Street	1993
Elaine Shea	1993	Vincent A. Natale, Jr., 215 Forest Street	1993
		Richard F. Ronan, <i>Arlington Housing Authority</i>	1995
<b>Affirmative Action Advisory Committee</b>		John F. Carroll, <i>Director of Police Services</i>	1993
James Webster, <i>Chair.</i>			
Carma Forgie			
Patricia Garrity			
Augusta Haydock			
Jack Jones			
Shirley Mayo			
Ruth Anna Putnam			
Dr. Franz J. Browne, <i>Ex Officio</i>			
<b>Personnel Board</b>			
Duane Vorce, <i>Chair.</i>	1993		
Virginia S. Gregory	1995		
Robert M. Preer, Jr.	1994		

\*Appointed by the Governor

## Other Committees

### Town of Arlington Scholarship Fund

John J. Bilafer, Town Treasurer  
Sister Catherine Clifford, Principal,  
Arlington Catholic High School  
Ronald Fitzgerald, Director,  
Minuteman Vocational School  
Charles J. McCarthy, Jr., Principal, Arlington High School

### Capital Planning Committee

Charles T. Foskett, *Chair*.  
Stanley Benulis  
John J. Bilafer  
John Britt  
Teresa H. DeBenedictis  
A.L. Minervini, Jr.

### Permanent Town Building Committee\*

Donald R. Marquis, *Chair*.  
Frank Bonzagni  
Charles Fagone  
Arthur Loud  
William O'Brien  
Francis Sonnenberg  
Margaret Spengler

\*Appointed by the Chairmen of the Board of Selectmen, the School Committee, and the Finance Committee.









